

**DEKALB COUNTY COMMISSIONERS' MEETING**

January 31, 2022

Commissioners Present:       President William L Hartman  
  Vice President Michael Watson  
  Vice President Todd Sanderson

Others Present:                Auditor Susan Sleeper  
  Attorney James P McCanna

**MATTER OF HUMAN RESOURCES**

The Advisory Board names Justin Savage as the Interim Director at Community Corrections until more decisions are made. Kellie Knauer and Sheena Miller have both resigned. Dotty is seeking guidance on whether all positions are still needed, etc. Both a residential facilitator and educational facilitator will be starting to take over some duties at this time. Dotty appreciated Kevin Likes sending an email to the staff at Community Corrections to help calm some uncertain feelings.

Other discussion: Highway hiring, Probation office openings, Central Communication openings & logistics, OSHA mandate for those billing Medicare/Medicaid, Ertle & Co., working on a wage review, and personnel records maintenance project.

**MATTER OF THE STATE OF THE JAIL REPORT**

Sheriff Cserep presented the 2021 DeKalb County State of the Jail report to the Commissioners. He presented a slideshow that depicted the needs of the jail and the accomplishments of the Department.

**MATTER OF COMMUNITY CORRECTIONS**

Kevin Likes, head of the Community Corrections Advisory Board came to discuss the plans for Community Corrections. He reported that an Interim Director has been appointed, which was a process to go through those recommended by Kellie Knauer and the Judges. Next step is to put together a committee to hire the next Executive Director, the judges as well as Kevin would all like to be a part of the committee. According to Statute, the Advisory Board makes a recommendation to the Commissioners who will make the final hiring decision. Kevin would like to get the committee together this week with hopes to have someone on board within a month, at least a recommendation to the Commissioners.

**MATTER OF AMENDMENT TO UDO: RESOLUTION 2022-R-2, UDO-76**

The DeKalb County Plan Commission held a public hearing on January 19, 2022, on the proposed textual amendments to the DeKalb County Unified Development Ordinance regarding Section 5.52; Telecommunications Facility and adding Telecommunications Facility as a permitted use to Zoning Districts in Article 2 and all other related sections, if applicable. The DeKalb County Plan Commission sent a favorable recommendation for the text amendments to the DeKalb County Board of Commissioners.

Michael Watson made a motion to approve Resolution 2022-R-2, UDO-76; An Ordinance Amending the DeKalb County Unified Development Ordinance. Todd Sanderson seconded and all approved.

**MATTER OF AMENDMENT TO UDO: RESOLUTION 2022-R-3, UDO-77**

The DeKalb County Plan Commission held a public hearing on January 19, 2022, on the proposed textual amendments to the DeKalb County Unified Development Ordinance regarding Section 3.07; Establishment of Airport Compatibility Area. The purpose of this amendment is to remove the zones that were associated with the once proposed cross-wind runway and replace with applicable & appropriate zones as proposed and accepted by the DeKalb County Airport Authority and all other related sections, if applicable. . The DeKalb County Plan Commission sent a favorable recommendation for the text amendments to the DeKalb County Board of Commissioners.

Todd Sanderson made a motion to approve Resolution 2022-R-3, UDO-77; An Ordinance Amending the DeKalb County Unified Development Ordinance. Michael Watson seconded and all approved.

**MATTER OF SUNNY MEADOWS CEMETERY FENCE**

Leta Hullinger was in to discuss the fencing has had a 7% increase in materials with a possible second increase with one supplier. The second supplier will possibly come in less than \$7,250 materials only, but we will need to pay Back 40 when the fence is picked up, and labor will be paid after installation. This will be paid for from the Commissioners LITED #62.

**MATTER OF UNITED CONSULTING BRIDGE INVENTORY: JEFF LARRISON**

Jeff Larrison with United Consulting came in to give an introduction of who they are, what they have done. United has worked with DeKalb County previously but not with the current set of Commissioners. United Consulting has submitted their letter of interest last week for the Bridge Inventory bid.

**MATTER OF HIGHWAY**

The bid process for Community Corrections are out and due back on February 14 2022. The State is doing a big project thru St. Joe and has requested an unofficial detour. Request from West Chester for an overweight transport, that at this time it does not appear that it will work with the size. The Commissioners are in agreement denying the request. Short discussion took place on Todd Land's driveway issue.

The Commissioners signed the Advertisement to Bid the 2022 Road Resurfacing Projects in DeKalb County and signed the Letter of Understanding/Unofficial Detour from INDOT.

Michael Watson made a motion to deny the overweight transport request from West Chester Permit, LLC due to the weight and size of the load, road conditions and safety. Todd Sanderson seconded and all approved.

Ben handed out three architect proposals from Elevatus, MartinRiley, and Structurepoint for Commissioners review and guidance. Ben advised the Commissioners not to choose just off the construction cost alone, as they are estimates at this time.

### **MATTER OF COUNTYWIDE BRIDGE INSPECTION PROPOSALS**

Todd Sanderson made a motion to accept the submitted Bridge Inspection Proposals from: Butler, Fairman & Seufert, American Structure Point, United Consultants, Beam-Longest-Neff and USI Consultants. Michael Watson seconded by and all approved.

### **MATTER OF SPENCERVILLE ROAD RIGHT OF WAY PETITION TO VACATE**

Matthew Miller came to request a vacation of a Pearl Street west of SR 1. Matthew Miller stated they did a survey that would give Mr. Stauffer an easement to his property if the vacation of the right of way is approved. Mr. Miller would like to obtain this to increase the paved area for parking and possibly add another gas pump. Attorney McCanna would like to review the documents that Mr. Miller has and then McCanna will reach out with opinion and if all is acceptable the public hearing can be set.

### **MATTER OF CLAIMS**

Michael Watson made a motion to approve Special Claims as presented for payment on February 2, 2022. Todd Sanderson seconded and all approved.

### **MATTER OF MINUTES**

Todd Sanderson made the motion to approve the minutes dated January 24, 2022 with the date change. Michael Watson seconded and all approved.

### **MATTER OF TRAVEL REQUESTS**

Todd Sanderson made a motion to approve the following travel request:

- 1) Effie Campbell to attend the Indiana 4-H Day at the Statehouse in Indianapolis held on February 1, 2022. Estimated cost of \$110.00 to be paid from Department Travel.
- 2) Dotty Miller to attend Northeast Indiana Human Resources Association Meeting held in Fort Wayne on February 7, 2022. Estimated cost of \$17.34 to be paid by Department Travel.
- 3) Michael Kline & Nathan Frye to attend the Purdue Stormwater Drainage Conference held at Purdue University in West Lafayette held on February 10, 2022. Estimated Cost of \$370.56 to be paid by Department Travel.
- 4) Jessica Stanczak, Bernie Sukala, & Cathy Manuel to attend the Public Health Pest Seminar held in Elkhart on February 16, 2022. Estimated cost of \$0.00 to be paid by Department Travel.


Michael Watson seconded and all approved.

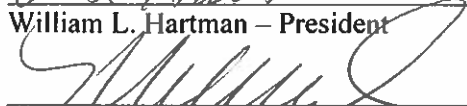
### **MATTER OF 2022 GAL CONTRACT**

Michael Watson made a motion to have all three Commissioners sign the 2022 GAL Contract with Cory Swagger for a monthly compensation of \$3,075. Todd Sanderson seconded, and all approved.

### **MATTER OF OTHER DISCUSSION**

Topics included: 220 spray insulation and evacuating the building, atv/utv ordinance for DeKalb County, HB 1004.

  
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William L. Hartman – President

  
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Michael Watson – Vice President

  
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Todd Sanderson – Vice President

Attest:

  
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Susan Sleeper, Auditor