

DEKALB COUNTY COMMISSIONERS' MEETING

August 31, 2020

Commissioners Present: President William L. Hartman
 Vice President Donald D. Grogg
 Vice President Jacqueline R. Rowan

Others Present: Auditor Jan Bauman
 Attorney James P McCanna

MATTER OF HUMAN RESOURCES

Dotty Miller said that a couple of people from the State came to DeKalb County last week to interview and test Pat Grant for the Weights and Measures position, and he passed the test. The Commissioners would like for him to start next Monday. Mr. Grant would like to have a home office which means he will need to be provided a computer, and permissions will need to be granted for various software programs. The Plan Commission garage will be cleaned out enough temporarily to store the Weights & Measures truck until a permanent place can be found.

Ms. Miller believes the Health Department employees who have not been able to take any time off at all should be rewarded with either a stipend or extra time to carry over PTO time. Commissioner Grogg doesn't think this should happen because of the domino effect that could happen. The other Commissioners did not offer opinions. No action was taken.

PHP and HR would like for the Commissioners to consider once again doing wellness screenings for employees on February 5, 2021, and to pay for non-covered individual and spouses to have screenings done as well.

The Commissioners were informed about position openings and changes in staffing.

MATTER OF REORGANIZING TWO POSITIONS AT CENTRAL COMMUNICATIONS

Central Communications Director Brian Humbarger and Assistant Director Tiffany Weimer would like to reorganize two positions within his department.

If two positions can be turned into 40-hour positions, continue to be hourly, then 8 hours in overtime every week per employee would be saved. This translates into a possible \$19,000 per year. Mr. Humbarger and Ms. Weimer hope that it will help with the retention rate because of the consistency it will provide during the training period. They would like to begin the program at the beginning of 2021.

Donald Grogg made a motion to allow Central Communications to proceed with dedicated dispatch trainer/dispatcher program for two trainers. Jacqueline Rowan seconded, and all approved.

MATTER OF MINUTES

Jacqueline Rowan made a motion to approve the minutes dated August 24, 2020. Donald Grogg seconded and all approved.

MATTER OF CLAIMS

Donald Grogg made a motion to approve Special Claims for the week of August 24, 2020 as presented. Jacqueline Rowan seconded, and all approved.

MATTER OF APPLICATION FOR USE OF COURTHOUSE LAWN

Mark Coburn has submitted an application to use the courthouse lawn on September 12th for a Trump rally for which senior citizens will be attending. He lists the use as being for flags and signs. President Hartman called Mr. Coburn during the meeting to seek clarification and to inform Mr. Coburn that nothing would be able to be inserted into the lawn. Donald Grogg made the motion to approve the request of Mark Coburn for the Trump rally on September 12 for senior citizens but not for the use of flags and signs to be inserted into the courthouse lawn. Jacqueline Rowan seconded, and all approved.

MATTER OF PAINTING ESTIMATES FOR TREASURER'S OFFICE

Treasurer Sandi Wilcox would like to have her office painted. She had money approved in the 2020 budget. Quotes ranged from \$5,000 to \$18,725, and varied in what work would be included. The Commissioners left the Commissioners Court room at 9:35 a.m. to see the Treasurer's Office and what kinds of repairs are needed. All were invited to come along, including the media. The Commissioners returned to Commissioners Court at 9:40 a.m. Ms. Wilcox said that \$19,500 was budgeted for 2020 in the Courthouse Building Maintenance and Repairs account. After discussion about the quotes and the kind of repairs each quote encompassed, Donald Grogg made a motion to allow Sandi Wilcox to proceed with Knox Decorative Painting LLC for a not-to-exceed amount of \$18,725. Jacqueline Rowan seconded, and all approved.

MATTER OF CARPET FOR LAW LIBRARY

Larry Lane obtained additional quotes from Roth Floor Covering for the Circuit Court jury room and conference room at \$2,349.55. Donald Grogg made a motion to proceed with carpeting the law library, Circuit Court jury room and conference room by Roth Floor Coverings for a total of \$4,927.45. Jacqueline Rowan seconded, and all approved. The Law Library portion of \$2,577.90 can be submitted for reimbursement through CARES funding.

MATTER OF RED ROOM DEMOLITION AND RENOVATIONS

A quote was obtained for the demolition of the Red Room and to prime and paint the walls when finished. Dave Winebrenner quoted \$5,427.35. This did not include any electrical work. The Commissioners would like to get more information before proceeding with renovations.

MATTER OF ROOF REPAIRS

Larry Lane obtained a second quote from CMS Roofing for roof repairs to the Courthouse, 9th Street Annex Building, Plan Commission, and 220 East 7th Street Building. CMS Roofing gave the Courthouse a B+ rating. They suggested that it be recoated. However, a new roof, with a 20-year warranty, would cost \$124,000-\$145,000. The Plan Commission would cost \$40,500-\$46,500 to re-roof. The Annex Building to re-roof would cost \$93,000-\$108,000. The quotes from CMS were compared to the previous quotes from Hydro-Tech. Donald Grogg made a motion to have Hydro-Tech replace the 9th Street Annex Building roof, including the extra heavy membrane and 3/8" insulation, to repair the Plan Commission roof's open seams and flashings, and to repair the 220 East 7th Street Building's leak. Jacqueline Rowan seconded, and all approved. Nothing will be done to the Courthouse roof at this time.

MATTER OF INTENT TO SELL 208 EAST 7TH STREET PROPERTY

The two required appraisals came in at \$50,000 and \$100,000. Attorney McCanna distributed a copy of the proposed Purchase Agreement with 3:16 Real Estate LLC for \$75,000. This is for the County’s property at 208 East 7th Street. Consent from the Council and Commissioners will be obtained on September 14, 2020. An offer will need to be made by 3:16 Real Estate, but assuming consent will be given on September 14, the Commissioners will be able to accept an offer. No action was taken.

MATTER OF HIGHWAY

Donald Grogg made a motion to approve the release of the Edwards Moving & Rigging bond. Jacqueline Rowan seconded, and all approved.

Ben Parker brought an overweight permit from John Boettcher Sewer & Excavating to move heavy equipment. They are insured and showed proof of insurance. Mr. Parker is requiring that they do not back up or offload from County Road 40 since that road was recently re-surfaced. Jacqueline Rowan made a motion to approve and for the President to sign the Special Extra Heavy Duty Vehicle Permit Number 2-2020 for John Boettcher Sewer & Excavating LTD. Jacqueline Rowan seconded, and all approved. The designated route will be: County Road 40 from County Road 61 to ½ mile east of State Road 1. County Road 40 from County Road 61 to County Road 63 then ½ mile north on County Road 63.

Donald Grogg made a motion that the Commissioners work with the Bridge Committee to put the covered bridge electric meter in the name of the County Commissioners, and then work with AEP to combine the security lights meter and the meter on the bridge into one meter. Jacqueline Rowan seconded, and all approved.

Mr. Parker would like to double-microseal the old part of Bear Creek. He has a quote of \$4.25/square yard for 17,005 square yards for a total of \$72,271.25 for the project. Donald Grogg made a motion to go with the quote from Pavement Solutions to resurface the 4 roads in the old part of the Bear Creek Addition for a total of \$72,271.25. Jacqueline Rowan seconded, and all approved.

MATTER OF OTHER DISCUSSION

Other discussion topics included: Quality Correctional Care contract verbiage for Section 3.6; joint Council-Commissioners’ public hearing on September 14; shredding to be done on September 25th; EMS Agreement is in Parkview’s hands for review of the County’s redlined items; utility overcharge at Sheriff dept.; the Septic Ordinance changes are in the hands of the Health Department Board; and CARES funding to pay for the \$599,000 new radio system at Central Communications;

William L. Hartman – President

Donald D. Grogg – Vice President

Jacqueline R. Rowan – Vice President

Attest:

Jan Bauman, Auditor