

**DEKALB COUNTY COUNCIL MEETING**  
**BUDGET HEARINGS**  
September 14-16, 2020

The following Council Members were present:

President Richard Ring  
Vice President William VanWye  
Member Eldonna King  
Member Robert E. Krafft  
Member Martha Grimm  
Member David Yarde  
Member Amy Demske

Others present:                    Auditor Jan Bauman  
    First Deputy Auditor Susan Sleeper

The budget hearing was called to order at 1:08 p.m.

**MATTER OF 2021 BUDGET FUNDS AND ESTIMATES FOR DEKALB COUNTY**

President Ring read into the minutes each **DeKalb County** fund and the 2021 budget estimate for each fund as proposed by department heads and as found in the Form 3 “Notice to Taxpayers” as follows:

Casino/Riverboat	\$	0
Rainy Day	\$	334,000
General	\$	17,822,508
Reassessment	\$	517,025
Debt Service	\$	194,253
Convention & Visitors Bureau	\$	450,000
Highway	\$	4,177,186
Local Road & Street	\$	842,100
Cumulative Bridge	\$	715,959
Health	\$	586,279
Emergency Telephone	\$	544,311
Cumulative Capital Development	\$	916,874
Economic Dev. Income Tax	\$	4,109,858
DART Capital	\$	110,000
County Extradition	\$	20,000
Local Health Maintenance	\$	43,139
Pre-Trial Diversion	\$	101,778
County Misdemeanant	\$	100,000
Supplemental Public Defender	\$	1,300
County User Fees	\$	75,953
Adult User Fees	\$	161,646
Juvenile User Fees	\$	13,000
LEPC	\$	36,752
Plat Book Fee	\$	66,868
ID Security Redacting	\$	43,113
Surveyor Corner Perpetuation	\$	65,000

Sales Disclosures	\$ 112,000
LOIT	\$ 2,286,737
Drug Free Community	\$ 99,000
Covered Bridge Maintenance	\$ 10,400
State Homeland Security Grant 2	\$ 16,523
Emergency Disaster	\$ 1,028
IN LHD Trust Account	\$ 23,545
Sheriff Continuing Education	\$ 35,000
County Offender Transportation	\$ 2,000
Sex/Violent Offender Registry	\$ 20,000
Sheriff Donation	\$ 1,000
Sheriff Inmate GED Classes	\$ 7,000
Operation pullover	\$ 15,000
Sheriff Response Team	\$ 11,000
School Resource Officer	\$ 40,000
Medical Care for Inmates	\$ 20,000
Shop with a Cop	\$ 20,000
Sheriff Pension Trust	\$ 35,000
Handgun Application	\$ 20,000
Accident Account Report	\$ 20,000
K-9 Unit	\$ 18,000
Prosecutor IV-D Incentive	\$ 70,951
Prosecutor PCA	\$ 1,200
Clerk Perpetuation	\$ 51,020
SDI TIF	\$ 52,000
American Heritage Village TIF	\$ 577,000
New Millennium Infrastructure	\$ 289,750
Auditor Tax Sale Deed Fee	\$ 1,500
Auditor's Ineligible Deduction	\$ 25,000
Elected Officials Training	\$ 26,000
Flower Donation Fund	\$ 0
County IV-D Incentive	\$ 19,500
GIS Projects	\$ 9,010
Alternative Dispute Resolution	\$ 10,000
Clerk IV-D Incentive	\$ 34,000
DART Operating	\$ 400,000
Sunny Meadow Donation Fund	\$ 1,000
Local Rd & Grant Match Fund	\$ 1,500,000
GAL/CASA	\$ 45,000
County Road 56 Fed Supp Rd Proj	\$ 1,000,000
LIT Correctional/Rehab Facility	\$ 908,143
2018 GO Bond Debt (Comm Corr)	\$ 783,143
Sheriff Cameras Donation Fund	\$ 30,000
Community Corrections Donation	\$ 0
Probation Donation Fund	\$ 6,000
Public Defender Donation Fund	\$ 219
Change Academy School Funding	\$ 162,850
Project Income	\$ 713,332
Community Corrections-State:ADULT	\$ 1,281,530
Probation STATE Grant	\$ 86,884
Covered Bridge Donation	\$ 150,000

Covered Bridge Grant	\$ 300,000
Sheriff Rifle Vest Donation	\$ 10,000
Enhanced Access	\$ 20,000
Recorder Perpetuation	\$ 21,500
<b>TOTAL BUDGET ESTIMATE</b>	<b>\$ 43,448,667</b>

President Ring read into the minutes each **DeKalb County Airport Authority** fund and the 2021 budget estimate for each fund as proposed by the Airport Authority and as found in the Form 3 “Notice to Taxpayers” as follows:

Rainy Day	\$ 469,000
Airport Authority	\$ 780,246
Cumulative Airport Building	\$ 80,000
CARES (COVID-19) Grant	\$ 69,000
<b>TOTAL BUDGET ESTIMATE</b>	<b>\$ 1,398,246</b>

*The DeKalb County budget hearing was paused to allow for the DeKalb County Airport Authority public hearing.*

**MATTER OF PUBLIC HEARING FOR DEKALB COUNTY AIRPORT AUTHORITY**

The Airport Authority public hearing began at 2:25 p.m. After Council’s review of the levy and budget estimates, Amy Demske moved to approve the binding review for the DeKalb County Airport Authority. Second by Eldonna King, and all approved. The Airport Authority public hearing closed at 2:26 p.m.

**MATTER OF COUNTY BUDGET**

For the remainder of the day, Council discussed the County budget. Council discussed budget requests in all line items except for payroll line items. Payroll will be addressed beginning Tuesday.

*Councilman Yarde left the meeting at 3:30 p.m.*

**MATTER OF RECESS**

The Council meeting was recessed at 4:00 p.m. for the day until reconvening Tuesday, September 15<sup>th</sup> at 8:45 a.m.

**Tuesday, September 15, 2020**

The public hearing was called back to order at 8:45 a.m.

**MATTER OF OVERTIME DISCUSSION**

First Deputy Auditor Susan Sleeper explained to Council that the overtime they are most interested in are Central Communications, Community Corrections, Sunny Meadows, and the Sheriff’s Department since they run 24/7 departments.

The 2020 estimated overtime needs for Central Communications are \$198,000. Approximately \$112,000 of the \$198,000 can be attributed to holiday time counting toward the calculation of overtime. \$34,000 of the \$198,000 is truly due to the new PTO policy that went into effect in January 2020 that all PTO time is used toward the calculation of overtime. (\$61,443 is actual overtime that would be incurred no matter whether the PTO policy is applied or not.)

Community Corrections' overtime amount of \$24,098 can be attributed to the PTO policy. It is less than Central Communications' is because employees are paid less per hour.

Sunny Meadows has \$6,000 appropriated for overtime, and \$2,369 of this can be attributed to the PTO policy.

The Highway Department in DeKalb County has always figured holidays and vacation time as time worked in their overtime calculations, therefore the new PTO policy has not changed the way Highway overtime is calculated and did not affect the overtime budget Mr. Parker submitted for 2021 as opposed to 2020. Dotty Miller explained that other counties have made the same comment that Highway Superintendent Ben Parker has made that no one will come in if called if they are not paid for the overtime.

The Auditor's Office wants one policy for overtime that applies to all DeKalb County employees. This makes it fair for everyone, and it reduces chances for error in calculations.

#### **MATTER OF SALARY AND WAGE DISCUSSION**

Robert Krafft made a motion to start today with bringing everyone (non-elected officials and non-first deputies) up to what the Council rate was in 2020 and do not give an increase to people who are at the Council maximum already. David Yarde seconded, and all approved.

Dotty Miller provided Council with some information she obtained from surrounding counties regarding wages. The question Council was trying to answer is should the Council base from 2020 be raised? Should employees who are already at the Council 2020 rate get an increase? Should employees who are brought up to the 2020 rate also get an increase to a new 2021 Council rate?

Robert Krafft made a motion that we raise the Council base for 2020 in each category by 2% for a new Council base for 2021 and move everyone to that number who are currently below it. David Yarde seconded, and all approved.

Elected official pay was discussed next. David made the motion to give elected officials a 2% raise except for the Sheriff, whose pay is based on the Prosecutor's state salary per statute. Robert Krafft seconded. With 5 ayes and 2 nays, motion passed.

Robert Krafft made a motion to pay all full time first deputies 75% of their elected officials' pay for which Council sets the elected officials' pay. Sheriff, Judges, Prosecutor, Public Defender, and Probation are not included in this motion. Eldonna King seconded, and all approved.

David Yarde made a motion to raise the pay for the Sheriff's Chief Deputy by 2%. Second by Robert Krafft. With 5 ayes, 1 nay, and 1 abstaining, motion passed.

Robert Krafft made the motion that the two positions in the Auditor's Office (Property Tax Administrator and Transfer positions) that the Auditor worked through with Dotty Miller, and for

which the Committee discussed over lunch today, should be moved from COMOT A to COMOT C for the Auditor's Office, and to make it effective January 1, 2021. Second by William VanWye, and all approved.

William VanWye made a motion to give the employees who are above the County 2021 base rate maximum a 1% raise. Robert Krafft seconded, and all approved.

**MATTER OF RECESS**

Council was recessed at 2:25 p.m. and will reconvene Wednesday, September 16<sup>th</sup> at 9:00 a.m.

**Wednesday, September 16<sup>th</sup>**

The public hearing was called back to order at 9:03 a.m.

**MATTER OF 2021 COUNTY BUDGET**

Council reviewed values after entries could be seen in Financial for all the wage changes Council requested prior to recessing on September 15<sup>th</sup>, and they deliberated on whether they wanted to make any additional changes. A few more modifications were done. The Auditor's Office will look at PERF, insurance, and Social Security as well as a few other accounts prior to the second readings to make sure no other adjustments need to be made.

A total of \$501,592 was cut from the 2021 requested County General Fund appropriations which comprised of the following additions and reductions:

Courthouse Copy Machines	\$ 82,000
Courthouse Equipment	\$ 30,000
Sheriff Pension	\$ (218,850)
Plan Commission Travel	\$ (1,500)
Assessor Furniture & Fixtures	\$ (2,500)
Commissioners Solar Panels	\$ (100,000)
Sheriff Care of Inmates	\$ (125,000)
I.T. Furniture and Fixtures	\$ (1,500)
I.T. Computer Equipment	\$ (75,000)
I.T. Lease/Purchase	\$ (13,849)
I.T. Network Infrastructure	\$ (91,400)
Misc wage changes	\$ 16,007
<b>TOTAL:</b>	<b>\$ 501,592</b>

**MATTER OF 2021 AIRPORT AUTHORITY BUDGET ORDINANCE**

President Ring read the 2021 Airport Authority Budget Ordinance No. 2020-OCC-11.

Rainy Day	\$ 469,000
Airport Authority	\$ 780,246
Cumulative Airport Building	\$ 80,000
<b>TOTAL BUDGET ESTIMATE</b>	<b>\$ 1,329,246</b>

David Yarde made a motion to approve the 2021 DeKalb County Airport Budget Ordinance No. 2020-OCC-11 on the first reading. William VanWye seconded, and all approved.

**MATTER OF 2021 DEKALB COUNTY SALARY & HOURLY WAGE ORDINANCE**

Amy Demske made a motion to approve the 2021 requested Salary, Hourly, and Wage Ordinance adjustments. Second by Eldonna King, and all approved.

Eldonna King made the motion to approve the 2021 DeKalb County Salary & Hourly Wage Ordinance No. 2020-OCC-12 on the first reading as presented. Second by William VanWye, and all approved.

**MATTER OF 2021 DEKALB COUNTY BUDGET ORDINANCE**

William VanWye motioned to approve all adjustments to the following funds: County General, Cumulative Capital Development, Local Income Tax Public Safety, Health, Health Maintenance, Highway, Statewide 911, Reassessment, Plat Book Fee, and Pre-Trial Diversion funds for 2021. Robert Krafft seconded, and all approved.

President Ring read the 2021 DeKalb County Budget Ordinance No. 2020-OCC-13:

<u>Fund Name</u>	<u>Adopted Budget</u>
Casino/Riverboat	\$ 0
Rainy Day	\$ 334,000
General	\$16,370,916
2015 Reassessment	\$ 486,516
Debt Service	\$ 194,253
Convention & Visitors Bureau	\$ 450,000
Highway	\$ 4,040,418
Local Road & Street	\$ 842,100
Cumulative Bridge	\$ 711,140
Health	\$ 543,936
Emergency Telephone System	\$ 484,934
Cumulative Capital Development	\$ 554,874
Economic Dev Income Tax Cred	\$ 4,109,858
Transportation	<u>\$ 110,000</u>
<b>Total:</b>	<b>\$29,232,945</b>

Robert Krafft made the motion to approve the 2021 DeKalb County Budget Ordinance No. 2020-OCC-13 on the first reading. William VanWye seconded, and motion passed.

**MATTER OF ADJOURNMENT**

Amy Demske made a motion to adjourn at 9:43 a.m. David Yarde seconded, and all approved.

DEKALB COUNTY COUNCIL

BY: \_\_\_\_\_  
Richard Ring, President

BY: \_\_\_\_\_  
William VanWye, Vice President

BY: \_\_\_\_\_  
Eldonna King

BY: \_\_\_\_\_  
Robert E. Krafft

BY: \_\_\_\_\_  
Martha Grimm

BY: \_\_\_\_\_  
David Yarde

BY: \_\_\_\_\_  
Amy Demske

ATTEST:

\_\_\_\_\_  
Jan Bauman  
DeKalb County Auditor