

Pretrial Programs Facilitator required for DeKalb County Community Corrections at their new facility in Auburn, Indiana.

Looking for an exciting career that offers opportunities to collaborate with many County departments and outside agencies; manage, plan and provide services for assigned cases; interview and investigate potential program participants? Want to utilize your knowledge of evidence-based practices and Participant Assessment? This position might be for you.

In addition, the County offers benefits such as generous paid holidays and days off along with great medical, dental, vision, Rx, County-paid short-term disability and voluntary long-term disability plans. Fantastic pension plan!

This position collects drug screens and maintains records; assists Pretrial Services Coordinator who oversees the department's electronic monitoring system program; serves on Screening Committee; assists with program participant intakes, testifies in court and so much more.

The right candidate must model Pro-Social behavior, effectively communicate verbally and in writing, able to use standard office equipment and have a working knowledge and ability to use a variety of computer software. This person will possess a Bachelor's Degree in criminal justice, social services, or related field or equivalent experience. Possession or ability to obtain required IRAS/IYAS certifications within one year of employment.

Must meet all departmental hiring requirements, including passage of a drug test and Indiana Department of Child Services substantiated cases check. Possession of a valid driver's license and demonstrated safe driving record required.

This is a full-time hourly non-exempt position that occasionally works extended hours and weekends, travels out of town for meetings/trainings (sometimes overnight). Wages are \$19.23/hour.

Please provide:

Cover Letter and Resume As Soon As Possible.

Position will be open until filled:

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****All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, age, sexual orientation, gender identity, disability or veteran status.**