

## DEKALB COUNTY COMMISSIONERS' MEETING

June 22, 2020

Commissioners Present:           President William L. Hartman  
  Vice President Donald D. Grogg  
  Vice President Jacqueline R. Rowan

Others Present:                   Auditor Jan Bauman  
  Attorney James P McCanna

### **MATTER OF HUMAN RESOURCES**

The Governor's last phase is coming up soon. What do the Commissioners want to do regarding the requirement of masks and hand sanitizer? The Probation Department sees approximately 600 clients per week. Two of the Commissioners are leaning toward extending the requirement of masks and hand sanitizer for a while after July 4<sup>th</sup>. No action was taken.

Open positions and filled positions were discussed. The Commissioners asked Dotty Miller to filter the resumes she is receiving for the Weights and Measures position and to give them the top 3.

The Commissioners clarified that for bereavement leave of 1 day, the bereavement day should be allowed only if the viewing or funeral falls on a normal *work* day for the full time employee.

The Surveyor's Office plans to ask for another employee in their 2021 budget. In the meantime, due to how overwhelmed they are, the Commissioners are considering changing their work week to 5, 8-hour days until they can get caught up. The Commissioners will discuss this with Council on July 6<sup>th</sup>.

### **MATTER OF MINUTES**

Jacqueline Rowan made a motion to approve the minutes dated June 15, 2020, as written. William Hartman seconded, and all approved.

### **MATTER OF CLAIMS**

Donald Grogg made a motion to approve Claims consisting of warrant #130740 through 130760 in the amount of \$30,710.07, and wire transfer #15137 through 15306 in the amount of \$484,373.16. Jacqueline Rowan seconded, and all approved.

### **MATTER OF TRAVEL REQUESTS**

Donald Grogg made a motion to approve the following travel requests:

- 1) Roger Powers (Sheriff) to travel to French Lick August 4-7 for the Indiana Sheriff's Association Annual Conference. Estimated cost of \$447 to be paid from Commissioners' travel.
- 2) Jeff Martin (Development Services) to travel to Valparaiso on June 25 for the ICC Inspectors Class. Estimated cost of \$102.08 to be paid from Commissioners' travel.

Seconded by Jacqueline Rowan, and all approved.

### **MATTER OF DART GRANT THROUGH CARES FUNDING**

Director Meg Zenk opted to not be present today due to COVID-19 concerns. However, she had sent a substantial update of the DART program prior to the meeting for the Commissioners to review, including the CARES funding available for public transit systems (DART), wearing of masks, taking temperatures, sanitizing, canceling the 2020 Senior Bash, need for more drivers, and the retirement of their Transportation Specialist. The DART program will be 100% funded through CARES for the 18 month period beginning July 1, 2020. Jacqueline Rowan made a motion to approve the Indiana Department of Transportation Section 5311/5339 Grant Agreement, EDS #A249-20-G200050, Project #1803965O, and for the President to sign. Donald Grogg seconded, and all approved.

### **MATTER OF STOP & SHRED DOCUMENT SHREDDING**

Michael Horvath from Stop & Shred told the Commissioners about the shredding service they provide. There are no monthly or service fees. Totes would be located in as many County locations as we would want. It is 100% secure. They shred on site. The shredded paper is taken to another company to be made into powder that is then sold back to paper companies. We would call when the tote is full, and the shredding truck would be here within 24-48 hours. The charge per tote that is shredded is \$45. For each tote thereafter, a discount applies.

Larry Lane explained that the courthouse currently has a shredding truck that comes once per year, and it is based on the approval process required for purging public documents.

For documents that do not need to go through the request for destruction of records, the courthouse has a commercial shredder that gets used a lot.

The Commissioners would like to get some more information from Larry Lane and Mr. Horvath to consider the options before making a decision.

### **MATTER OF SPENCERVILLE COVERED BRIDGE FIRE RETARDANT GRANT**

Mary Hollabaugh-Diehl explained to the Commissioners that she has been working with the National Society for the Preservation of Covered Bridges. A fire retardant grant is available. The retardant only needs to be applied once. The Covered Bridge Society would apply the product if the Commissioners would like them to.

The only part of the cameras that needs to be protected during application are the eye of the camera and any exposed wires if there are any. The amount of product applied would cover the interior and exterior of the bridge, and it would only cover bare wood.

The Commissioners need to send an e-mail to Bill Caswell saying they approve the application for the grant. The \$1,510 covers the NFP retardant for all of the bare wood as well as the delivery of the product. The grant will be applied for and received by the Covered Bridge club and will not run through the County. The grant amount would be approximately \$1,500. There is another option closer to \$3,000 to cover painted areas, and those painted areas would need to be reapplied every 4-5 years. Most fires begin on the interior of the bridge, so the exterior area that is painted would not need to have the retardant applied to it. Donald Grogg made a motion to approve the Commissioners sending an e-mail to Bill Caswell saying they are in support of the product. Jacqueline Rowan seconded, and all approved.

Ms. Hollabaugh-Diehl personally thanked William Hartman for all of his support and for attending all of the fundraisers for the restoration of the covered bridge.

## **MATTER OF CENTRAL COMMUNICATIONS' MOTOROLA RADIO CONTRACT**

### **J&K Communications – Zetron**

The Commissioners invited Ted Hurley from J&K Communications to provide more information on the wireless Zetron radio system he sells due to the significant cost difference between J&K and Motorola systems.

J&K uses the same monitors and head sets as Motorola. J&K uses Dell computers as opposed to HP computers. J&K would be happy to use HP computers if that is what the County would prefer.

Mr. Hurley explained the technical differences between the Zetron and Motorola systems. Consoles are built however the customer wants them to work. The Zetron system cannot be directly connected with the State via land line. The advantage of direct connection is the ability to talk over a person talking on the radio. A second advantage is the ability to go to a neighboring county and dispatch from there, but only if they have an MCC7500 connected to the State backbone.

J&K provides the same 24/7 support as Motorola. J&K can connect remotely to fix problems. The extended service agreement covers hardware care, software care (typically twice per year), preventative maintenance and remote support for \$28,000 per year. Training is included.

The quote for J&K's wireless system is \$257,301.24 as opposed to Motorola's quote of \$599,000. Is being able to talk over someone on the radio worth the difference of \$300,000?

Mr. Hurley suggests back-up radios for each console at a cost of \$35,282.72.

The recorder does not need to be upgraded with the Zetron system. Motorola uses SIP and would require an upgrade.

Dispatching can be done elsewhere if needed through VPN with the Zetron system.

The life expectancy of the computers is 5 years. The wireless radio system will last 15 years. The software is kept updated.

### **Motorola**

Brian Humbarger conveyed comments by other Counties that the Zetron system is not reliable with reception.

Motorola has field technicians in many locations. Every 2 years software upgrades are done. Motorola does connect to the State through a wired system. A lot of integration is being done. The higher cost is due to the infrastructure, software, back-up and longevity of the Motorola system. The connection with Indianapolis is an ethernet based backbone.

President Hartman said that we are 8 years in to the current Motorola system which is obsolete with no parts available. He would like a schedule whereby we would be reimbursed or credited for the next system. He wants assurance of monetary recourse.

The quote from Motorola includes a complete hardware upgrade to the Access system in 3 years. This starts the life expectancy of the system all over again.

The State will be taking over the 911 fees in the next year or so, which will allow Central Communications to save toward another system in the future.

Mr. Humbarger feels this is the best use of taxpayer money for the County's responders. Responders can set up shop in someone's garage if necessary. He reminded the Commissioners that the Governance Board supports the Motorola purchase. He asks that the Commissioners honor his and Tiffany Weimer's experience and knowledge and preference for the Motorola system.

Later in the meeting, Brian Humbarger said that as long as the County continued the maintenance plan for years 6-10, then in year 9 Motorola would do another "refresh" of the system as they had in year 2 or 3, so it is basically doubling the life of the system. The maintenance would cost \$68,000 per year. He says it is tried and true. Assistant Director Tiffany Weimer added that she is very concerned about being able to dispatch efficiently because she is second guessing how to distribute the emergency information. That could be detrimental to the person calling 911. Auburn City Police Chief Marty McCoy said he is an end user and only uses the radios. He has used both Motorola and Kenwood. Kenwood has provided better service. He supports the Motorola system for Central Communications.

Later in the meeting there was more discussion about the two radio systems. Donald Grogg made a motion to go with the Zetron radio system for \$257,301.24, and save the County \$341,698.76 over Motorola's \$599,000 system, contingent upon being satisfied with the contract. William Hartman seconded. There was more discussion about longevity, wired vs. wireless quotes, and service. Mr. Humbarger respectfully disagreed with their motion. A vote was taken. Donald Grogg voted for Zetron, Jacqueline Rowan voted for Motorola, and William Hartman voted for Zetron. Motion carried.

Donald Grogg motioned to approve the 800 mH radios from J&K Communications for \$35,282.72. William Hartman seconded. With 2 ayes and 1 nay, motion passed.

#### **MATTER OF HERON LAKE SECTION I, LETTER OF CREDIT RENEWAL**

Donald Grogg made a motion to recognize and accept the Irrevocable Standby Letter of Credit Amendment for Heron Lake Section I roads with Wayne Asphalt as principal. Jacqueline Rowan seconded, and all approved. This is through First Merchant's Bank and was extended to May 20, 2021.

#### **MATTER OF PROPOSAL TO REPLACE COMPRESSOR IN ANNEX BUILDING**

Donald Grogg made a motion for the President to sign the repair contract with Felger Hart for \$2,395 to replace system #4 compressor. Jacqueline Rowan seconded, and all approved.

#### **MATTER OF COVERED BRIDGE CERTIFICATION**

Donald Grogg made a motion to approve the 2020 Covered Bridge Certification indicating DeKalb County has 1 covered bridge, and for all to sign. Jacqueline Rowan seconded, and all approved.

#### **MATTER OF RE-ESTABLISHING THE DEFINED WORK WEEK**

Jacqueline Rowan made a motion to re-establish the Defined Work Week as Monday-Sunday rather than the current Tuesday-Monday. Donald Grogg seconded, and all approved. The Auditor will implement it after coordinating with PERF since PERF will also need to make the change in its system.

### **MATTER OF HIGHWAY**

Ben Parker received notice from Chad Fox that the County is a third party beneficiary of his homeowner's insurance since his driveway does not quite have 500 feet sight line from his second driveway due to the hill located approximately 415 feet away from his second driveway. Mr. Parker gave the Auditor Mr. Fox's Evidence of Property Insurance that is active through January 15, 2021.

Mr. Parker has an overweight permit for a company taking a load to SDI (Zimmerman). The standard weight limit is 136,000 pounds. They are requesting 196,000 pounds for their load. The Commissioners believe the weight will be distributed in a satisfactory manner. Donald Grogg made a motion to approve the overweight limit for Zimmerman for 196,000 pounds. Jacqueline Rowan seconded, and all approved.

Donald Grogg made a motion to approve the Indiana Department of Transportation – Local Public Agency Project Coordination Contract, EDS # A249-20-L200064, Des No. 1702950, CFDA No. 20.205. Jacqueline Rowan seconded, and all approved. This is the Right-of-Way contract between the County and INDOT for the County Road 56 road project.

Mr. Parker has gotten word from Mayor Ley that the City of Auburn would like to install an 8 foot walking path on the Morningstar Road bridge. He believes the City will pay engineering fees. The Commissioners believe golf carts will also be used on the walkway. Jacqueline Rowan made a motion to allow the City of Auburn to consider putting the walkway on the Morningstar Road bridge. Donald Grogg seconded, and all approved.

Chris Lamm had contacted Mr. Parker about making a 3-way intersection at Kodiak Trail and Bear Creek Pass to control speed. Mr. Parker believes stop signs cannot be used to control speeds per standards. Mr. Lamm said the Sheriff and City police officers who live in Bear Creek have not had any success with controlling speed, but he has not actually reached out to Sheriff Cserep about the issue. Mr. Parker is hesitant about adding stop signs to control speed.

Asphalt Care Inc. has given quotes for restriping the County parking lots. The pavement at the 220 East 7<sup>th</sup> building needs attention. Asphalt Care has quoted \$5,285 to re-do the surface of the 220 East 7<sup>th</sup> Street lot and stripe it. The cost to restripe the main concrete lot is \$595. Mr. Grogg believes if done it should be done out of LITED #48. President Hartman preferred to table this for a week.

### **MATTER OF MAY 2020 COUNTY HOME REPORT**

The Commissioners acknowledge receipt of the May 2020 County Home Report.

### **MATTER OF APPOINTING DUSTAN SHIPE TO COMMUNITY CORRECTIONS BOARD**

Donald Grogg motioned to appoint Dustan Shipe to the Community Corrections Board as the "Ex-Offender" member, for a term beginning March 13, 2020 and ending December 31, 2023. Second by Jacqueline Rowan, and all approved.

### **MATTER OF SOFT COSTS REMAINING FOR COMMUNITY CORRECTIONS**

Donald Grogg made a motion that the Commissioners have determined that Community Corrections has \$67,930.43 remaining in soft costs, and out of that soft cost balance comes the additional outlet in drug screen bathroom for refrigerator for urine samples, electrical work from the facility to the maintenance shed, wiring inside the maintenance shed, and wiring to support booster heater for dishwashing machine water, all contingent upon Mosaic giving the County a \$71,525.50 refund (utilities), and all spending

going forward out of the project fund 4801 should be stopped until Commissioners give approval.  
Jacqueline Rowan seconded, and all approved.

**MATTER OF OTHER DISCUSSION**

Other discussion topics included: construction easement for Bear Creek; 2021 budget.

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William L. Hartman – President

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Donald D. Grogg – Vice President

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Jacqueline R. Rowan – Vice President

Attest:

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Jan Bauman, Auditor