

# DeKalb County Probation Department

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June 26<sup>th</sup>, 2020

## Continuation of Mitigation Strategy for COVID19

On 5/4/2020 DeKalb County Probation implemented procedures to mitigate the spread of COVID19. In person reporting has been conducted at Middaugh Hall, located on the DeKalb County Fairgrounds at 708 S. Union St. Auburn, IN 46706. The intention in use of Middaugh Hall is to create an open-air site, which would allow officers and clients to maintain social distancing and sanitation practices in compliance with DeKalb County Health Department recommendations. Due to the current number of infections in DeKalb County, and the surrounding area, we will continue the use of Middaugh Hall through the month of July.

Your officer will contact you directly if you are required to report in person for your appointment.

In order to help the payment process, beginning 7/1/2020 we will be opening up our lobby solely for the payment of financial obligations.

Face to face contacts and entrance to our lobby will be completed in accordance with the guidelines provided by the DeKalb County Commissioners:

- 1. Patrons must wear [their own] mask before entering a County building for their appointment.**
- 2. Patrons must sanitize their hands immediately upon entering the building prior to their appointment.**
- 3. Social distancing must be followed.**

Thank you,

Michael Lapham  
Chief Probation Officer  
DeKalb County Probation