

# DeKalb County Probation Department

215 East Ninth Street, Suite 200  
Auburn, Indiana 46706  
(260)-925-2400  
Fax: (260)-925-5942

May 4, 2020

## Implementation of Mitigation Strategy COVID19 DeKalb County Probation

DeKalb County Probation has changed the location for face to face appointments beginning 5/4/2020. In person reporting will be conducted at Middaugh Hall, located on the DeKalb County Fairgrounds at 708 S. Union St. Auburn, IN 46706. The intention in use of Middaugh Hall is to create an open-air site, which would allow officers and clients to maintain social distancing and sanitation practices in compliance with DeKalb County Health Department recommendations.

Your officer will contact you directly if you are required to report in person for your appointment.

Face to face contacts will be completed in accordance with the guidelines provided by the DeKalb County Commissioners 4/30/2020:

- 1. Patrons must make an appointment.**
- 2. Patrons must wear [their own] mask before entering a County building for their appointment.**
- 3. Patrons must sanitize their hands immediately upon entering the building prior to their appointment.**
- 4. Social distancing must be followed.**

**In addition:**

**Only those Patrons with an appointment may enter the building at this time.**

If you are required to report for a face to face meeting, please notify your officer immediately if you, someone in your household, or someone you have had recent contact with has been ill. Any changes to this location, or its requirements, will be posted to this site.

Thank you,

Michael Lapham  
Chief Probation Officer  
DeKalb County Probation