

DEKALB COUNTY COMMISSIONERS' MEETING
January 27, 2020

Commissioners Present: President William L. Hartman
 Vice President Donald D. Grogg
 Vice President Jacqueline R. Rowan

Others Present: Auditor Jan Bauman
 Attorney James P McCanna

MATTER OF SHERIFF COMP TIME

A Sheriff's Department employee had used comp time this last pay period and also worked over his normal weekly shift hours. Should comp time be used toward the calculation of overtime? Ms. Miller had thought it creates an interesting situation in that Comp Time is being used, but because the employee worked more hours this week he is due either more Comp Time or overtime. The Comp Time policy does not really spell out how to handle this situation. It was determined that comp time is time already worked—just at a prior time. Donald Grogg made a motion to allow Sheriff's Department comp time to be used toward the calculation of overtime and for it to be added to the Comp Time policy. Jacqueline Rowan seconded, and all approved.

MATTER OF DART 4TH QUARTER 2019 REPORT AND CONTRACT INVOICE-VOUCHER

Meg Zenk told the Commissioners that they are losing income from renters, and they are therefore beginning the year a little behind with their finances. She presented the Quarterly Operating Financial Status Report for the last quarter of 2019. She also requested a signature on the quarterly invoice-voucher. Jacqueline Rowan made a motion for the President to sign the Indiana Department of Transportation Contract Invoice-Voucher for DART operating expenses in the amount of \$63,909. Donald Grogg seconded, and all approved. The State share of this is \$20,068.00, and the Federal Share is \$43,841.00

MATTER OF MINUTES

Donald Grogg made a motion to approve minutes dated January 20, 2020. Jacqueline Rowan seconded, and all approved.

MATTER OF TRAVEL REQUESTS

Jacqueline Rowan made a motion to approve the travel requests:

- 1) Angela Sorg (Extension) to travel to Knox for the Poverty Simulation Program on January 28. Estimated cost of \$84.28 to be paid from department travel.
- 2) Jaylind Taylor-Cline (Sheriff) to travel to Lafayette for ILEA Jail School February 17-21. Estimated cost of \$795 to be paid from Commissioners' travel.
- 3) Ben Rice (Sheriff) to travel to Indianapolis for training on criminal behavior February 24-25. Estimated cost of \$320 to be paid from Commissioners' travel.
- 4) Carma Johnson (Health) to travel to Plainfield for Pink Book Training 2020 April 14-15. Estimated cost of \$246 to be paid from department travel.
- 5) Cheryl Lynch, Debra Krafft, and Carma Johnson (Health) to travel to Fort Wayne on March 13 for the LHD and Coalition Meeting. No expenses will be claimed.
- 6) Cheryl Lynch, Debra Krafft, and Carma Johnson (Health) to travel to Fort Wayne on May 15 for the LHD and Coalition Meeting. No expenses will be claimed.

- 7) Cheryl Lynch, Debra Krafft, and Carma Johnson (Health) to travel to Fort Wayne on July 10 for the LHD and Coalition Meeting. No expenses will be claimed.
- 8) Cheryl Lynch, Debra Krafft, and Carma Johnson (Health) to travel to Fort Wayne on September 11 for the LHD and Coalition Meeting. No expenses will be claimed.
- 9) Cheryl Lynch, Debra Krafft, and Carma Johnson (Health) to travel to Fort Wayne on November 13 for the LHD and Coalition Meeting. No expenses will be claimed.

Donald Grogg mentioned that he is concerned about both nurses being gone at the same time. With that, he cannot approve the Health Department's requests. Jacqueline Rowan then amended her motion to approve all of the travel except for the Health Department's. Donald Grogg seconded, and all approved.

Cheryl Lynch was asked to come to the meeting to talk about her travel requests. The most that they would be out of the office is two hours, but they are always available by cell phone. Dr. Souder is here in Auburn. There is too much detailed information in the training to try to relay to one another if only one nurse went. The training is necessary. Relationships are forged with the meetings which is vital. Most of the trainings are only available once. Ms. Lynch assured the Commissioners that if there is an emergency in the County, she will be available and present to handle the emergency. The County will not be in a vulnerable position.

The Commissioners discussed these travel requests further and came to the decision that unless the meetings are State Called or are needed for certification, only one nurse should be attending meetings. Donald Grogg made the motion that the Health Department's travel requests submitted for today be denied, and the Health Department be put on notice that only one nurse should attend meetings unless the meetings are State Called or require certification, and that the travel requests be resubmitted to the Auditor's Office in accordance with this motion. And Jim McCanna will report this decision to the DeKalb County Board of Health during their meeting tonight. Jacqueline Rowan seconded, and all approved.

MATTER OF PAYROLL

Donald Grogg made a motion to approve payroll for the period January 7-20, 2020. Jacqueline Rowan seconded, and all approved.

MATTER OF COUNTY SPEED LIMITS

President Hartman asked Sheriff Cserep where he believes the County should post a speed limit less than 55 mph, which is allowed by the State. The Commissioners would like the Sheriff to work on a list of the roads he and his deputies believe should have reduced speeds. Ben Parker will be enlisted to become involved. The Commissioners also believe an engineering study should eventually be done to identify roads that should have reduced speeds.

MATTER OF QUOTE FOR COURTHOUSE SECURITY X-RAY MACHINE

An All Secure quote for an x-ray machine shows a cost of \$35,249.04. The Commissioners are disappointed with All Secure with what they have done so far with the existing system. No decision was made to move forward with the quote.

MATTER OF SANCTUARY 2 STATUS FOR DEKALB COUNTY BEING CONSIDERED

Mr. John Trout asked whether the Commissioners would be willing to give DeKalb County a Sanctuary 2A status for the Second Amendment. This would protect its citizen's rights to own and bear arms. The State of Virginia has been legislating the restriction of types of guns that one may

have as well as other restrictions. The Commissioners are open to doing this and will begin looking at ordinances in place that can be used as a starting point.

MATTER OF COMMUNITY CORRECTIONS UPDATE

Five items were brought up during Friday's meeting at Community Corrections: freezer temperature, water temperature, stackable washer/dryer unit, furnace filters, and dishwasher temperature. Some items have been resolved, and others are outstanding. Ms. Knauer is exasperated and needs to focus on preparing for the program rather than tending to problems with the building. The Commissioners gave Mosaic until January 24th to have the problems corrected, and they have had until today and problems still are outstanding, Ms. Knauer is concerned that if Mosaic is taken off the job and another contractor needs to come in altogether, the work release program definitely won't be able to open in time. Commissioner Grogg believes they need to stand by what they had decided last week in that Mosaic's insurance company needs to be put on notice. A letter will be sent by the attorney this week.

The Probation Department will be moving to the former Community Corrections space in the Annex Building and would like many items that Community Corrections did not take with it to its new facility. Probation would like to purchase the items. The Auditor had contacted State Board of Accounts to find out if money can be exchanged for the transfer of property from one County department to another. Since the original furniture and equipment were purchased using grant dollars, the grant needs to be referred to for stipulations regarding disposal of property. Commissioner Grogg suggested perhaps the County could purchase the items from the DOC. Ms. Knauer is going to check with the DOC to see if this is an option.

MATTER OF ORDINANCE FOR ADDRESSING PROPERTIES

Chris Gaumer presented the final draft of the ordinance for addressing properties with all of the changes the Commissioners made in the January 20, 2020 meeting. Donald Grogg motioned to approve Ordinance 2020-R-2, An Ordinance to Prescribe Street Address Number Sizes and Locations, on the second and third readings and for all three to sign. Jacqueline Rowan seconded, and all approved.

MATTER OF WINTER MAINTENANCE ORDINANCE

In his research, Mr. Gaumer learned that many counties have a winter maintenance ordinance. If the Commissioners are happy with the wording Mr. Gaumer presented in a proposed winter maintenance ordinance for DeKalb County, he will take it to the Plan Commission for approval before it comes formally to the Commissioners for their approval. This cannot be retroactively applied to previously established subdivisions.

MATTER OF HIGHWAY

Ben Parker opened the bids for the Community Crossings project (Resurfacing County Road 40 and County Road 60). They are as follows: Brooks Construction - \$1,003,471.00; E & B Paving - \$1,207,791.69; Wayne Asphalt - \$1,105,733.70; and API Construction - \$ 947,866.12. Donald Grogg made a motion to refer all bids to Mr. Parker to take them under advisement so he can review them and bring back his recommendation on February 3, 2020. Jacqueline Rowan seconded, and all approved.

The route has been changed for transporting the heavy transformer through DeKalb County to County Road 55, and a new plan has been submitted. The extra axles to be added to the truck will better distribute the weight on the road. There are a couple of roads with peat areas that could be problematic if saturated. Mr. Parker wondered if there should be a stipulation in the permit about weather

conditions. The Commissioners are considering the requirement that the roads be protected by some type of bond.

There was discussion about how the Commissioners are going to score the bids for County Road 46.

MATTER OF COMMUNITY COMMONS

The City surveyed the property at 208 East 7th Street for the Community Restrooms site. Mayor Ley is contacting the neighboring owners. The Auburn City Plan Commission would be responsible for holding a public hearing for the proposed facility.

MATTER OF AFFIDAVIT OF PROPERTY OWNERSHIP

Donald Grogg made a motion to approve the Affidavit of Property Ownership to show the City of Auburn that the Commissioners do own the property at 208 East 7th Street, Auburn, and to allow Mayor Mike Ley to be the County's authorized agent for the Plan Commission Application. Jacqueline Rowan seconded, and all approved. The Plan Commission Application is for the development plan for the construction of a new 66'x60' community commons facility featuring public restrooms and a public gathering space.

MATTER OF MAYORS & COMMISSIONERS CAUCUS OF NORTHEAST INDIANA

Donald Grogg made a motion not to pay the Mayors and Commissioners Caucus of Northeast Indiana 2020 Invoice for \$1,500. Jacqueline Rowan seconded, and all approved.

MATTER OF TURF ONE LAWN APPLICATION CARE AGREEMENT FOR 2020

Larry Lane has been happy with the work that Turf One, LLC provides and would like to see the contract renewed for 2020. Donald Grogg made a motion to approve and for the President to sign the agreement with Turf One, LLC for the 2020 Season for the three application lawn care program at \$180 per application. Jacqueline Rowan seconded, and all approved.

MATTER OF SHERIFF'S VEHICLE BEING TAKEN TO AUCTION

The Sheriff will be taking a vehicle to auction and needed the Commissioners' approval. Donald Grogg made a motion to allow the 2015 Dodge Charger, VIN #2C3CDXKT2FH818033, to be taken to auction and for the President of the Commissioners to sign. Jacqueline Rowan seconded, and all approved.

MATTER OF 2019 HOMELAND SECURITY ANNUAL REPORT

Donald Grogg motioned to acknowledge receipt of the 2019 Homeland Security Annual Report. Jacqueline Rowan seconded, and all approved.

MATTER OF TRAVEL INSURANCE AS EXCLUDED ITEM IN TRAVEL POLICY

The Commissioners confirmed that they want travel insurance to be a Non-Allowable Expense as written in the new Travel Policy.

MATTER OF DEKALB COUNTY EXTENSION HOMEMAKERS' ROOM FOR USE

Donald Grogg motioned to allow the first room inside the door of the old Community Corrections offices in the basement of the Annex Building to be used by the DeKalb County Extension Homemakers for sewing machines. Jacqueline Rowan seconded, and all approved.

MATTER OF OTHER DISCUSSION

Other discussion included the following topics: Property on 427 that the County is interested in purchasing; Judge Grimm travel often last-minute notice on hotel details; Annual Employee Meeting – date needed for courts; Council-Commissioners’ discussion topics for February 3rd; and Weights & Measures trailer.

William L. Hartman - President

Donald D. Grogg – Vice President

Jacqueline R. Rowan – Vice President

Attest:

Jan Bauman, Auditor