



**David G. Cserep II**  
*Sheriff of DeKalb County*

**REQUEST FOR PUBLIC RECORDS**  
(Covered under I.C. 5-14-3-5)

**Policy Statement**

It is the policy of this department to provide any and all public information permitted Under the law (I.C. 5-14-3-5) to all citizens. I order to better effectively and sufficiently serve you, please complete the information below. Thank you,

David G. Cserep II, Sheriff  
DeKalb County, Indiana

I hereby request to view and or copy the information permitted by law of the following:

(Please specify incident number or information you are looking for below)

\_\_\_\_\_  
List type or kind of incident

Incident approximate date, time, and location of incident for which you are seeking information:

Date \_\_\_\_\_  
Time \_\_\_\_\_  
Location \_\_\_\_\_  
Person(s) involved \_\_\_\_\_

Person or Company requesting information or records;

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone No. ( ) \_\_\_\_\_

**Date requested** \_\_\_\_\_ **Date needed** \_\_\_\_\_

Request for public records will be responded to within (24) hours, if the request is made in person. Records request received through the mail will be responded to within (7) days of its receipt.

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