



# DeKalb County Clerk

Holly A. Albright  
P.O. Box 230  
Auburn, IN 46706

*Circuit Court*  
(260)925-0912  
Fax:( 260)925-5126

*Superior Court I*  
(260)925-4575  
Fax:( 260)927-4724

*Superior Court II*  
(260)925-1315  
Fax:( 260)927-1331

## REQUESTS FOR COPIES OF MARRIAGE LICENSES

### Each certified copy of a marriage license costs \$2.00

The Clerk is required by Indiana Law to collect copy fees of \$1.00 per page, plus \$1.00 per document if certification is required (IC 33-37-5-1 and IC 33-37-5-3).

\*\*\*If you intend to use the copy for legal purposes such as court proceedings, employment, or Social Security, please request the copy be certified.\*\*\*

Payment can be made by cash, money order or credit/debit card\*

*\*A convenience fee of 3% or a \$1.50 minimum applies to all credit/debit transactions\*.*

Your Name / Person to Contact: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
Street or PO Box

\_\_\_\_\_  
City, State and Zip Code

Date of Marriage: \_\_\_\_\_  
Month / Day / Year

Name of Applicant #1: \_\_\_\_\_

Name of Applicant #2: \_\_\_\_\_

Number of Copies: \_\_\_\_\_

Certified Copy (see above):  YES  NO

The DeKalb County Clerk only has access to marriage licenses filed in DeKalb County. It is the individual's responsibility to know the county where they applied for their marriage license and the date of their marriage. Failure to provide the above requested information will result in a delay in obtaining requested copies.

This document can be printed, completed and then mailed or faxed to the Clerk's Office. Send payment by money order made payable to "DeKalb County Clerk" and include a self-addressed stamped envelope.