

BID, OFFER OR PROPOSAL FOR SALE OR LEASE OF MATERIALS

(please type or print)

Date: _____

1. Governmental Unit: _____
2. County: _____
3. Bidder (Firm): _____
 Address: _____
 City/State: _____
4. Telephone Number: _____
5. Agent or Bidder: _____

Pursuant to notices given, the undersigned offers bid(s) to the DeKalb County Board of Commissioners, in accordance with the following attachment(s) which specify the class or item number or description, quantity, unit, unit price and total amount.

The contract will be awarded by classes or item, in accordance with specifications. Any changes or alteration in the items specified will render such bid void as to that class or item. Bidder promises that he has not offered nor received a less price than the price stated in his bid for the materials included in said bid. Bidder further agrees that he will not withdraw his bid from the office in which it is filed. A certified check or bond shall be filed with each bid if required, and liability for breach shall be enforceable upon the contract, the bond or certified check or both as the case may be.

 Signature of Bidder or Agent

BID OFFER OR PROPOSAL

Attach a separate sheet listing each item bid based on specification published by governing body. Following is an example of the bid format:

Class or Item	Quantity	Unit	Description	Unit Price	Amount
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NON-COLLUSION AFFIDAVIT

STATE OF INDIANA)

) SS:

DEKALB COUNTY)

The undersigned bidder or agent, being duly sworn on oath, says that he has not, nor has any other member, representative, or agent of the firm, company, corporation or partnership represented by him, entered into any combination, collusion or agreement with any person relative to the price to be bid by anyone at such letting nor to prevent any person from bidding nor to induce anyone to refrain from bidding, and that this bid is made without reference to any other bid and without any agreement, understanding or combination with any other person in reference to such bidding.

He further says that no person or persons, firms or corporation has, have or will receive direction or indirectly, any rebate, fee, gift, commission or thing of value on account of such sale.

 Bidder (Firm)

 Signature of Bidder or Agent

Subscribed and sworn to before me this _____ day of _____ 20_____

My Commission Expires: _____

County of Residence: _____

 Notary Public

ACCEPTANCE

There now being sufficient unobligated appropriated funds available, the contracting authority of DeKalb County Board of Commissioners hereby accepts the terms of the attached bid for classes or items numbered and promises to pay the undersigned bidder upon delivery the price quoted for the materials stipulated in said bid.

Contracting Authority Members:

Date: _____

