

DEKALB COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD MEETING  
JANUARY 22, 2016

ATTENDANCE:

Judge Brown, Sheriff Lauer, Donna King, Steve Bade, Sherry Grate, Kellie Knauer, Bonnie Emerson, Lonnie Lanning, Steve Smith, Mayor Yoder, Tim Baker, Mark Olivero, Dick Yost, Stephanie Walker, Judge Carpenter, Judge Wallace, Don Grogg, Claramary Winebrenner, Kate Cullum

APPROVAL OF MINUTES:

Correction in minutes of October 9, 2016, motion for Request to Transfer funds was made by Tom Drzewiecki instead of Judge Carpenter.

Minutes approved as corrected.

REPORT OF OFFICERS:

Tim Baker announced that Stasia Bassett has submitted her resignation due to new responsibilities in her life. Judge Brown moved the accept Stasia' resignation, seconded by Steve Bade. Motion passed.

Tim announced that a Minority Representative has been appointed to the Board, Milton Otero. Motion made by Sherry Grate to endorse Mr. Otero's appointment, seconded by Steve Bade. Motion passed.

Kellie Knauer stated that a new Case Manager, Derek Herb, has been hired. He started in October, 2015. Jacinda Robinson has been hired as Administrative Assistant, she began in January, 2016.

Mark Olivero stated that Tim Baker's term is due to end and should be re-appointed Vice-Chairman to a 4 year term. Steve Bade moved that Tim be re-appointed, seconded by Judge Brown. Motion passed.

NEW BUSINESS:

1. Financial Summary as of December 31, 2015 was attached to the agenda. Copy can be obtained from Kellie Knauer.

2. Community Corrections is currently supervising 34 adult offenders, 1 of which is on CTP and 1 which is on a probation sanction. There is 1 person on the Non-Support program and 13 juveniles attending CHANGE Academy. There are 79 individuals on the Community Service Restitution Program. In the Moral Reconciliation Therapy program there are 6 adults (4 from

DCCC and 2 from probation.)

3. CHANGE Academy Program update was attached to the agenda. Copy can be obtained from Kellie Knauer.

4. 2016 Meeting Scheduled attached.

5. Policy update:

A. Strategic Plan - Discussion was had and Judge Brown moved to accepted the Plan, seconded by Steve Bade, Motion passed.

B. CHANGE Academy Violation Policy and Procedure - Discussion was had and Sherry Grate moved to accept the Police and Procedure plan, seconded by Dick Yost. Motion passed.

C. CHANGE Academy Assessment Policy - Discussion was had and Sherry Grate moved the accept the Policy, seconded by Steve Bade. Motion passed.

D. CHANGE Academy Case Plan Policy - Discussion was had and Judge Brown moved to accept the Policy, seconded by Judge Carpenter. Motion passed.

E. CHANGE Academy Alcohol/Drug Testing Policy - Discussion was had and Judge Carpenter motioned to accept the Policy, seconded by Steve Bade. Motion passed.

F. Transfer - Kellie ask for a transfer of \$300.00 from the State Grant (4924) account 33540 to State Grant (4924) account 32780. Judge Brown made a motion that this should be done, seconded by Sheriff Lauer. Motion passed.

Work Release option was discussed. Garrett will be holding a Council meeting on January 26, 2016, at the present time Judge Wallace is planning to attend.

The FY 2017 Program Grant Application has to be submitted to the State by January 31, 2016, therefore needs approval of the Commissioners on January 25, 2016. After discussion of the grant application, Judge Brown moved to approve both Adult and Juvenile Programs, seconded by Steve Bade. Motion passed.

The DCCC FY 2017 Budget including Request for Additional Funding to support a residential program component was discussed. Judge Brown moved to accept the Budget as is, seconded by Judge Wallace. Motion passed.

Approval of the updated Collaboration Plan was discussed. Steve Bade moved the Plan should be accepted, seconded by Judge Carpenter. Motion passed.

Also, Kellie Knauer asked for approval to write a letter prioritizing funding requests. Judge Wallace moved to give the approval, seconded by Steve Bade.  
OTHER BUSINESS:

Kate Cullun discussed the possibility of creating a Justice Council which would serve as a platform to review local policies and perhaps implement evidenced based practices countywide. It would a way to gain feedback from other agencies and mental health providers. An educational aspect for all. At the present time, this is only in the investigation stages.

NEXT MEETING; MARCH 11, 2016 AT 7:30 A.M.

ADJOURNED: 8:35 AM

Respectfully submitted,

Doneata Fritz



**DeKalb County Community Corrections**

**Kellie Knauer, Executive Director**  
**Quentin Young, Case Manager**  
**Derek Herb, Case Manager**

**Lonnie Lanning, Field Supervisor**  
**Janet Hammer, Office Manager**  
**Bonnie Emerson, Finance & Data**

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**215 East Ninth Street, Suite 101**  
**Telephone: (260) 333-0710**  
**Toll free: 1-855-433-5252**

**Auburn, IN 46706**  
**Fax: (260)927-4779**  
**[www.co.dekalb.in.us/dccc](http://www.co.dekalb.in.us/dccc)**

**Advisory Board Meeting dates for 2016**

The DeKalb County Community Corrections Advisory Board will at  
215 E. 9<sup>th</sup> Street (Basement Conference Room), Auburn, IN  
at 7:30 am on the following dates:

**January 22, 2016**

**March 11, 2016**

**May 13, 2016**

**August 12, 2016**

**October 14, 2016**

**December 16, 2016**

Approved:     January 22, 2016:

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Kellie Knauer, Executive Director

Date