

DEKALB COUNTY COMMISSIONERS' MEETING

November 16, 2020

Commissioners Present: President William L. Hartman
Vice President Donald D. Grogg
Vice President Jacqueline R. Rowan

Others Present: Auditor Jan Bauman
Attorney James P McCanna

MATTER OF HUMAN RESOURCES

The Surveyor's Office has hired an office manager, and the Public Defender has hired an attorney to replace Adam Squiller who is leaving at the end of December to become the new Superior Court I judge.

Weights and Measures Inspector Pat Grant is making very good progress with various inspections around the County. Right now he is working approximately 28 hours per week. Ms. Miller went over other open and filled positions. Most newly elected officials have completed the onboarding process.

PHP has a "Maintain Don't Gain" challenge for those employees who want to prevent gaining more than 2 pounds over the holidays. A dozen employees signed up and weighed in last week. Employees who do not gain more than 2 pounds will be entered into a drawing for a gift certificate.

The Department of Labor is going to do an audit of DeKalb County Government. They have sent a list of information they need HR to provide. Most audits are driven by complaint, but Ms. Miller doesn't know if that is the case here or who that individual might be.

Soil & Water is still interviewing for open positions. Commissioner Grogg said he does not want them to settle, but they also need to know how urgent it is that they hire someone. They have known about the positions for a long time.

Other HR topics covered: various unemployment claims/appeals; Health Department excessive hours worked due to COVID; getting closer to vaccine for COVID-19; and Central Communications' attendance policy.

MATTER OF TEST ON JAIL GENERATOR

Evapar contacted Larry Lane, and they would like to do a test on the generator at the jail. It's a load test to make sure the generator will go up to what it needs to if the power would go out. It is a 4 hour test. The estimated cost is \$778.45. If it has been done at all, it has been several years. The Commissioners believe the test should be done. Historically, charges outside the maintenance contract have been paid out of the Courthouse Equipment Maintenance account. Donald Grogg made a motion to proceed and have Evapar do the live load test on the generator at the DeKalb County Jail, with a cost not to exceed \$778.45. Jacqueline Rowan seconded, and all approved.

Mr. Lane found the estimate Evapar had done for Community Corrections earlier this year. It is for a major visit and minor visit for an annual cost of \$1,210.

MATTER OF PAYROLL

Donald Grogg made a motion to approve payroll for the period October 25-November 7, 2020. Jacqueline Rowan seconded, and all approved.

MATTER OF MINUTES

Donald Grogg made a motion to approve the minutes dated November 9, 2020 with adjustment. Jacqueline Rowan seconded, and all approved.

MATTER OF CLAIMS

Donald Grogg made a motion to approve Special Claims for the week of November 16, 2020 as presented. Jacqueline Rowan seconded, and all approved.

MATTER OF TRAVEL

There was discussion about Mr. Tamez's request for meals since the travel policy does not allow meals to be paid when overnight travel is not involved. The travel policy does allow for extenuating circumstances to guide the Commissioners' decision regarding travel.

Donald Grogg made a motion to approve the following travel requests:

- 1) Matt Tamez (Sheriff) to travel to Lawrence April 5-9, 2021 for the Standardized Field Sobriety Tests-Instructor Development Course. Estimated cost of \$160 to be paid from Commissioners' travel.
- 2) Susan Sleeper (Auditor) to attend online AIC Legislative Affairs 2020 course on November 24. Course cost of \$60 to be paid from Commissioners' travel.

Jacqueline Rowan seconded, and all approved.

MATTER OF MEAL CLAIM FOR PAT GRANT

New Weights and Measures Inspector Pat Grant submitted a claim for lunches on October 5 and October 7. Each meal receipt had 2 meals charged. Mr. Grant had paid for LaMar Horn's lunches who came to Auburn from Indianapolis to train him on software those days. There are two issues with this claim. 1) Training was in Auburn. 2) Although it was a courtesy for Mr. Grant to pay for his trainer's meals, it is not an allowable expense. Donald Grogg made a motion to deny Pat Grant's claim, although generous, for 4 meals during October training. Jacqueline Rowan seconded, and all approved. President Hartman will call Mr. Grant to let him know.

MATTER OF EMS AGREEMENT

Right now the current proposed contract is acceptable. Commissioner Grogg had said that Whitley County had fought to keep dispatching before signing with Parkview, but they were not successful. They in essence did the fighting for DeKalb County. President Hartman suggested it be written in the contract to invoice the County every year. Mr. McCanna will request this and also ask for a final draft of the agreement for signature.

MATTER OF CONTRACT WITH PICTOMETRY INTERNATIONAL CORP.

Lowell Davis from Eagle View (Pictometry International) was present to explain their service. He distributed a map of current customers. He also distributed a list of departments and all the ways the imagery can be used by them. Several DeKalb County department heads were present today who were interested in the presentation and will be able to utilize the new imagery.

The free ESRI image resolution quality currently available is very poor compared to this imagery the County could purchase. Mr. Davis explained their imagery has direct integrations with Schneider (GIS software) and XSoft (Assessor). All of the surrounding county imagery is available to DeKalb County if we contract with Eagle View. This would be counties that border DeKalb County. Another aspect of the service is if there is a disaster that occurs, such as a tornado, they will do another flyover (with limitations) for no extra charge.

Representatives showed pictures so the Commissioners could compare their images to ESRI. The various software features were shown by example. Elevation can be shown by the user if desired. Lidar data can be cumbersome to work with, and the elevation feature in Eagle View's software may remove the need to purchase Lidar data. Imagery with basic features can be made available to the public. A mobile application is available at no additional charge.

Some counties fly every year, others may fly every other year or every 3 years.

Assessor Sheila Stonebraker added that she has talked to other Assessors that use this data, and for her department, this would be extremely helpful. Her employees would be able to look at the back side of structures. It would help with measuring wall heights and overhangs. Her staff could use the mobile app out in the field.

The contract would be a commitment for this flight only. We would have the option to do another flyover in 3 years. There are no penalties for not flying if the County does not have the funds to pay for it. For the second flight, the County has the option of 3 years to pay for it.

Eagle View's planes fly at 3,500-5,000 feet and have special customized cameras. Typical orthophotography planes fly at 10,000 feet.

There was discussion about the contract and venue for potential disputes which was satisfied.

Donald Grogg made a motion that the county enter into a contract with Eagle View (Pictometry International Corp.) for \$169,222.50, and for the President to sign. Jacqueline Rowan seconded, and all approved.

MATTER OF HIGHWAY

The Highway Department lost 8 trees with the wind storm yesterday.

The 3-point mowers the Highway Department has do not hold up. People dump all kinds of things alongside roads and the mowers find them. The larger mowers can hold up. President Hartman was able to see the John Deere mower Ben Parker would like to purchase. Steuben County has one. President Hartman added that these mowers can be used for other things. In the vertical position they could be used to clear brush if necessary. The Commissioners are in favor of the purchase, and Mr. Parker has enough budgeted in 2021 for the purchase. Donald Grogg made the motion that we agree to purchase the John Deere tractor and mower from Kenn-Feld Group LLC for \$86,863.55.

MATTER OF SHERIFF VEHICLE GOING TO AUCTION

The Sheriff will be taking the 2009 Crown Victoria, VIN #2FAHP71V79X146384 to auction and needs the title signed. This is the title that the Sheriff had previously asked to be signed (a couple years ago), but then a different vehicle was actually auctioned. The signed title was brought back to the Auditor and has been in safe keeping since. Donald Grogg, who was President of the Commissioners at the time, had

signed the title. Donald Grogg made a motion that he sign the title as Vice President for the 2009 Crown Victoria with VIN #2FAHP71V79X146384 going to auction. Jacqueline Rowan seconded, and all approved.

MATTER OF RENOVATION OF ANNEX BUILDING “RED” ROOM

Jacqueline Rowan made a motion to renovate the Red Room and to have Nester Construction do it at a cost of \$9,750 since they are the lower bid, and to pay for it out of LITED #62. William Hartman seconded. A vote was taken, and with two ayes and one nay, motion passed.

MATTER OF OTHER DISCUSSION

Other discussion topics included: proposed EMS Agreement; affidavit for St. Joe property; hotel that is severely behind in paying innkeepers taxes; employees parking around the courthouse rather than in lot; Mosaic is working on the shower drain issue; Community Corrections has reached out to State Board of Accounts regarding their new marketplace; attendance policy for Central Communications; appointments and whether they should be done in 2020 or 2021; and County Farm cash rental.

William L. Hartman – President

Donald D. Grogg – Vice President

Jacqueline R. Rowan – Vice President

Attest:

Jan Bauman, Auditor