

PRO-SE DIVORCES –WITH CHILDREN/NO PROVISIONAL
ORDERS HEARING REQUESTED

FILL OUT IN BLACK INK THE APPEARANCE, PETITION FOR DISSOLUTION, SUMMONS, MOTION FOR FINAL HEARING, NOTICE OF FINAL HEARING AND THE GREEN PRELIMINARY INFORMATION SHEET.

TAKE YOUR ORIGINALS AND MAKE TWO MORE COPIES AND RETURN THE THREE COPIES TO THE CLERK'S OFFICE ALONG WITH THE REQUIRED FILING FEE OF \$177 IN CASH OR A MONEY ORDER.

THERE IS A 60 DAY WAITING PERIOD IN INDIANA BEFORE REQUESTING YOUR FINAL HEARING. YOU WILL BOTH BE REQUIRED TO ATTEND A PARENTING CLASS BEFORE THE FINAL HEARING. THE ONLINE CLASS SHEET IS LOCATED IN THE CLERKS OFFICE.

STATE OF INDIANA) IN THE _____ SUPERIOR / CIRCUIT COURT
) SS: CIVIL DIVISION, ROOM _____
COUNTY OF _____) CASE NO. _____

IN RE THE _____ OF:

Petitioner,

and

Respondent.

APPEARANCE BY UNREPRESENTED PERSON IN CIVIL CASE

This Appearance Form must be filed on behalf of every party in a civil case.

1. My Name is: _____ and I am

Initiating (filing)

Responding (answering or defending)

Intervening

in this case, and I am not represented by a lawyer.

2. Contact information for receiving legal service of documents and case information is required by Court Rules: *(NOTE: If you are the Initiating party and this case, or a related case, involves a protection from abuse order, a workplace violence restraining order, or a no-contact order, you must provide an address for the purpose of legal service of documents but that address should not be one that exposes the whereabouts of a petitioner.)*

Address: _____

Email Address: _____

I will accept service at the above email address.

Phone: _____

Fax: _____

I will accept service at the above fax number.

OR, if in the related case, you have used the Attorney General Confidential address, you may check the box below:

Attorney General confidential address.

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3. This is a _____ case type as defined in administrative Rule 8(B)(3).

(The clerk will tell you the case type if you don't know it, so you may handwrite your response at the Clerk's Office.)

4. This case is a domestic relations matter, involves reciprocal enforcement of support, paternity, delinquency, Child in Need of Services (CHINS), guardianship, or any other proceedings in which support may be an issue, and social security numbers of all family members are supplied on a separately attached document (Form TCM-TR3.1-4) filed as confidential information and is to remain excluded from public access in accordance with Administrative Rule 9(G)(2)(f).

Yes

No

5. There are related cases: *(If yes, please indicate below.)*

Yes

No

Caption and case number of related cases:

Caption: _____ Case Number: _____

Caption: _____ Case Number: _____

Caption: _____ Case Number: _____

Caption: _____ Case Number: _____

Caption: _____ Case Number: _____

Caption: _____ Case Number: _____

7. Additional information required by local rule:

Signature

1 STATE OF INDIANA) IN THE _____ SUPERIOR / CIRCUIT COURT
2) SS: CIVIL DIVISION, ROOM _____
3 COUNTY OF _____) CASE NO. _____

4 IN RE THE MARRIAGE OF:

5 _____
6 Petitioner,
7 and
8 _____
9 Respondent.

10 VERIFIED PETITION FOR DISSOLUTION OF MARRIAGE
11 With Request for Provisional Orders

12 The Petitioner, _____, now states:

- 13 1. Petitioner and Respondent were married on _____, and separated on _____.
14 2. _____ has been a continuous resident of _____
15 County for the last 3 months.
16 3. _____ has been a continuous resident of the State of Indiana for
17 the last 6 months.

18 4. Children:

- 19 There are no children of the marriage.
20 There are _____ children of the marriage; namely:

Name	Date of birth
_____	_____
_____	_____
_____	_____
_____	_____

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27 And that _____ is the fit and proper person to have
custody of the minor children.

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6. Debts and property:

- There are no debts / personal property to divide.
- Petitioner wishes the Court to divide the following debts / personal property:

- a.
- b.
- c.
- d.

7. _____ is not pregnant.

8. Neither party is a member of the military.

9. This marriage has suffered an irretrievable breakdown and should be dissolved.

10. Change of name:

- Petitioner would like the following former name restored: _____
- Petitioner does not request a name change.

I request that this Court issue its order dissolving the marriage of the parties, and for all other just and proper relief and until this matter is finalized:

I do not request any provisional orders

I request the following provisional orders (for divorce without agreement only):

Temporary custody of the minor child(ren);

Temporary child support for minor child(ren);

Temporary parenting time for the non-custodial parent;

Temporary possession of the marital residence;

Temporary division of debts;

Temporary division of property;

Spousal maintenance;

Restraining the parties from removing the child(ren) from the state without the permission of the court or all parties;

Restraining the parties from transferring, encumbering, concealing, or in any way disposing of any of the property of the part;

Other:

I affirm under the penalties of perjury that the foregoing representations are true.

Signature

CERTIFICATE OF SERVICE

I hereby certify that I sent a copy of this document by first class mail to the other party's lawyer, or the other party if the other party is not represented by a lawyer, on this ____ day of _____, 20__.

Signature

1 STATE OF INDIANA) IN THE _____ SUPERIOR / CIRCUIT COURT
2) SS: CIVIL DIVISION, ROOM _____
3 COUNTY OF _____) CASE NO. _____

4 IN RE THE MARRIAGE OF:
5 _____
6 Petitioner,
7 and
8 _____
9 Respondent.

10 SUMMONS
11 [*For Dissolution of Marriage Cases Only*]

12 The State of Indiana to Respondent: _____
13 _____
14 _____
15 _____

16 You have been sued by your spouse for dissolution of your marriage. The case is pending in the
17 Court named above.

18 In order to participate in the proceedings, you must enter a written appearance in person or by
19 your attorney. In the event you do not enter a written appearance within sixty (60) days of the date
20 hereof, your marriage can be dissolved by Decree of the Court by default. In the event a Decree is
21 entered by default, it may contain a judgment against you and provisions regarding the custody of your
22 child(ren), support for your child(ren), parenting time with your child(ren), distribution of assets, and
23 payment of debts. The Decree may also require you to take actions or refrain from actions in order to
24 carry out the terms of the Court's Decree. If you do not enter a written appearance, you will receive no
25 further notice of these proceedings.

26 If you wish to countersue, you must do so by written petition filed with the Clerk's Office listed
27 below not more than sixty (60) days from the date below.

28 Dated: _____
29 Clerk, _____ County

30

IN THE CIRCUIT COURT/SUPERIOR II COURT
FOR DEKALB COUNTY, INDIANA

Case No.: _____

Petitioner,

and

Respondent.

**UNIFORM CHILD CUSTODY JURISDICTION AND ENFORCEMENT ACT
(UCCJEA) AFFIDAVIT (I.C. 31-21-5-10)**

I, {full legal name} _____, being sworn, certify that the following statements are true:

1. The number of minor child(ren) subject to this proceeding is _____. The name, place of birth, birth date, and sex of each child; the present address, periods of residence, and places where each child has lived **within the past five (5) years**; and the name, present address, and relationship to the child of each person with whom the child has lived during that time are:

THE FOLLOWING INFORMATION IS TRUE ABOUT CHILD # 1 :

Child's Full Legal Name: _____
Place of Birth: _____ Date of Birth: _____ Sex: _____

Child's Residence for the past 5 years:

Dates (From/To)	Address (including city and state) where child lived	Name and present address of person child lived with	Relationship to child
____/present*			
____/____			
____/____			
____/____			

___/___			
___/___			

* If you are the petitioner in an injunction for protection against domestic violence case and you have filed a Request for Confidential Filing of Address, you should write confidential in any space on this form that would require you to enter the address where you are currently living.

THE FOLLOWING INFORMATION IS TRUE ABOUT CHILD # ___:

Child's Full Legal Name: _____
 Place of Birth: _____ Date of Birth: _____ Sex: _____

Child's Residence for the past 5 years:

Dates (From/To)	Address (including city and state) where child lived	Name and present address of person child lived with	Relationship to child
___/present			
___/___			
___/___			
___/___			
___/___			
___/___			

THE FOLLOWING INFORMATION IS TRUE ABOUT CHILD # ___:

Child's Full Legal Name: _____
 Place of Birth: _____ Date of Birth: _____ Sex: _____

Child's Residence for the past 5 years:

Dates (From/To)	Address (including city and state) where child lived	Name and present address of person child lived with	Relationship to child
___/present			

___/___			
___/___			
___/___			
___/___			
___/___			

2. Participation in custody or time-sharing proceeding(s):

[Choose only one]

_____ I HAVE NOT participated as a party, witness, or in any capacity in any other litigation or custody proceeding in this or any other state, jurisdiction, or country, concerning parental responsibility for, custody of, or time-sharing or visitation with a child subject to this proceeding.

_____ I HAVE participated as a party, witness, or in any capacity in any other litigation or custody proceeding in this or another state, jurisdiction, or country, concerning parental responsibility for, custody of, or time-sharing or visitation with a child subject to this proceeding.

Explain:

- a. Name of each child: _____
- b. Type of proceeding: _____
- c. Court and state: _____
- d. Date of court order or judgment (if any): _____

3. Information about custody or time-sharing proceeding(s):

[Choose only one]

_____ I HAVE NO INFORMATION of any parental responsibility, custody, time-sharing, or visitation proceeding pending in a court of this or any other state, jurisdiction, or country concerning a child subject to this proceeding.

_____ I HAVE THE FOLLOWING INFORMATION concerning a parental responsibility, custody, time-sharing, or visitation proceeding pending in a court of this or another state concerning a child subject to this proceeding, other than set out in item 2. *Explain:*

- a. Name of each child involved in said litigation: _____
- b. Type of proceeding: _____
- c. Court and state: _____
- d. Date of court order or judgment (if any): _____
- e. Case Number: _____

4. **Persons not a party to this proceeding:**

[Choose only one]

_____ I DO NOT KNOW OF ANY PERSON in this or any other state, jurisdiction, or country, who is not a party to this proceeding and who has physical custody or claims to have parental responsibility for, custody of, or time-sharing or visitation with respect to any child subject to this proceeding.

_____ I KNOW THAT THE FOLLOWING NAMED PERSON(S), not a party to this proceeding, has (have) physical custody or claim(s) to have parental responsibility for, custody of, , or time-sharing or visitation with respect to any child subject to this proceeding:

a. Name and address of person: _____

_____ has physical custody

_____ claims parental responsibility or custody rights

_____ claims time-sharing or visitation

Name of each child: _____

Relationship to child, if any: _____

b. Name and address of person: _____

_____ has physical custody

_____ claims parental responsibility or custody rights

_____ claims time-sharing or visitation

Name of each child: _____

Relationship to child, if any: _____

c. Name and address of person: _____

_____ has physical custody

_____ claims parental responsibility or custody rights

_____ claims time-sharing or visitation

Name of each child: _____

Relationship to child, if any: _____

5. **Knowledge of prior child support proceedings:**

[Choose only one]

_____ The child(ren) described in this affidavit are NOT subject to existing child support order(s) in this or any other state, jurisdiction, or country..

_____ The child(ren) described in this affidavit are subject to the following existing child support order(s):

a. Name of each child: _____

b. Type of proceeding: _____

c. Court and address: _____

d. Date of court order/judgment (if any): _____

e. Amount of child support ordered to be paid and by whom: _____

6. I acknowledge that I have a continuing duty to advise this Court of any parental responsibility, custody, time-sharing or visitation , child support, or guardianship proceeding (including dissolution of marriage, separate maintenance, child neglect, or dependency) concerning the child(ren) in this state or any other state about which information is obtained during this proceeding.

7. A completed Notice of Confidential Information within Court Filing, is filed with this Affidavit.

8. If there are other proceedings before a court in *any* State or jurisdiction, including Indiana, you **MUST** provide the name of the child(ren) involved, the Court in which the proceeding is pending or any prior filing where a decision has been made, and the cause number of the case. Other proceedings include, but are not limited to:

- Domestic Violence
- Protective Orders
- Paternity Actions
- Divorce or Dissolution Proceedings
- Welfare or Child in Need of Service Proceedings (CHINS)
- Title IV-D Support proceedings
- Guardianships
- Adoptions
- Termination of Parental Rights Proceedings

Child # _____

Child's Full Legal Name: _____

Court _____

Case number _____

Names and address of all other parties involved

Child # _____

Child's Full Legal Name: _____

Court _____

Case number _____

Names and address of all other parties involved

Child # _____

Child's Full Legal Name: _____

Court _____

Case number _____

Names and address of all other parties involved

I affirm, under the penalties for perjury, that the foregoing representations are true.

Dated: _____

Signature of Party

Printed Name: _____

Address: _____

City, State, Zip: _____

Telephone Number: _____

Fax Number: _____

1 STATE OF INDIANA) IN THE _____ SUPERIOR / CIRCUIT COURT
2) SS: CIVIL DIVISION, ROOM _____
3 COUNTY OF _____) CASE NO. _____

4 IN RE THE MARRIAGE OF:

5 _____
6 Petitioner,

7 and

8 _____
9 Respondent.

10 MOTION FOR FINAL HEARING

11 The Petitioner now states that sixty (60) days have passed since the filing of the Verified Petition
12 for Dissolution of Marriage and requests that this matter be set for Final Hearing on the next available
13 hearing date.

14 _____
15 Signature
16 _____
17 _____
18 _____
19 _____

20 CERTIFICATE OF SERVICE

21 I hereby certify that I sent a copy of this document by first class mail to the other party's lawyer, or the
22 other party if the other party is not represented by a lawyer, on this ____ day of _____, 20__.

23 _____
24 Signature

1 STATE OF INDIANA) IN THE _____ SUPERIOR / CIRCUIT COURT
2) SS: CIVIL DIVISION, ROOM _____
3 COUNTY OF _____) CASE NO. _____

4 IN RE THE MARRIAGE OF:

5 _____
6 Petitioner,
7 and
8 _____
9 Respondent.

10 NOTICE OF FINAL HEARING

11 The Petitioner has filed a Motion for a Final Hearing which the Court has considered and now
12 grants.

13 **IT IS THEREFORE ORDERED** that the final hearing for this matter shall be held on
14 _____ at _____ AM / PM. [The Court allows _____ for the hearing.]

15 So ordered this _____ day of _____, 20____.

16 _____
17 Judge

18 Distribution:

19 _____
20 _____
21 _____
22 _____
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24 _____
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PRELIMINARY INFORMATION WORKSHEET

Cause Number: _____

PETITIONER

Name: _____ Address: _____

Soc Security #: _____

Date of Birth: _____

Race: _____ Gender: _____ Drivers License #: _____

Phone #: _____

RESPONDENT

Name: _____ Address: _____

Soc Security #: _____

Date of Birth: _____

Race: _____ Gender: _____ Drivers License #: _____

Phone #: _____

CHILDREN

Name: _____ Date of Birth: _____

Soc Security #: _____ Age: _____

Gender: _____ Race: _____

Name: _____ Date of Birth: _____

Soc Security #: _____ Age: _____

Gender: _____ Race: _____

Name: _____ Date of Birth: _____

Soc Security #: _____ Age: _____

Gender: _____ Race: _____

Name: _____ Date of Birth: _____

Soc Security #: _____ Age: _____

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