

MINUTES OF DEKALB COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD

August 21, 2015

Convened: 7:34 a.m.

ATTENDANCE:

Tim Baker, Kellie Knauer, Lonnie Lanning, Bonnie Emerson, Steve Smith, Dick Yost, Donna King  
Tom Drzewiecki, Norm Yoder, Don Lauer, Judge Brown, Judge Wallace, Kate Cullum, Claramary  
Winebrenner

EXCUSED:

Mark Olivero, Sherry Grate, Judge Carpenter, Steve Bade, Stacie Bassett

REPORT OF OFFICERS:

Tim Baker, Chairman, requested a motion to accept minutes from June 12th meeting, Motion by  
Judge Brown, second by Norm Yoder, motion passed.

Executive committee met to approve reorganization of the CHANGE Academy. The full time  
staff positions have changed and new staff has been hired. Suzanne Laker has resigned and Sheena  
Miller is now the Juvenile Services Coordinator. Marianne Snyder has been hired as the Juvenile  
Education Programs Coordinator. Probation is now not required for students to be placed at CHANGE  
Academy.

NEW BUSINESS:

Financial Summary reviewed. Schools did all sign their contracts for CHANGE Academy.

TRANSFER REQUESTS:

14/15 Fiscal Year: Motion by Claramary Winebrenner, Second by Kate Cullum, motion passes

15/16 Fiscal Year: Motion by Judge Brown, second by Tom Drzewiecki, motion passes

OFFENDER PLACEMENT:

Reviewed and discussed along with cost of incarceration.

POLICY UPDATES:

Reviewed the changes in the Contact Standards Policy. Discussion regarding the timeline of  
reassessments. Motion by Claramary Winebrenner, second by Norm Yoder, motion passes

#### FY 15/16 GRANT PROCESS CHANGES:

15/16 Grant addendum – Additional requests along with Collaboration Plan due Sept. 18, 2015.

Discussion on dates, collaboration plan, and requirements of Advisory Board. Tim Baker offered up some thoughts on keeping the Advisory Board active on these decisions and only giving executive committee authority on a case by case basis.

A special meeting will be called for Sept. 18, 2015 at 7:30 a.m. to approve Grant Addendum and Collaboration plan by consensus of the board.

Annual Report due by Sept. 1, 2015. Motion for executive committee authorization to approve annual report due to the upcoming deadline. Motion by Norm Yoder, second by Judge Brown, motion passes

#### OTHER BUSINESS:

DCCC has partnered with Probation for drug testing. We are now using Norchem which is more cost effective for testing costs and shipping. We have donated old testing supplies that are obsolete for us to Allen Co. as they are still using Redwood.

EBP Sub Committee started. Claramary Winebrenner will chair. Kellie Knauer and Kate Cullum will sit on this committee along with anyone else that the chair appoints.

#### NEXT MEETING:

Special meeting on Friday Sept. 18, 2015 at 7:30 a.m.

Regular meeting scheduled for Friday Oct. 9, 2015 at 7:30 a.m.

Meeting Adjourned at 8:28 a.m.