

DEKALB COUNTY COMMISSIONERS' MEETING

February 5, 2024

Commissioners Present: President William L Hartman
Vice President Michael Watson
Vice President Todd Sanderson

Others Present: Auditor Susan Sleeper
Attorney Andrew Kruse

MATTER OF HUMAN RESOURCES

Annual 2023 OSHA Log: Dotty gave a brief explanation of what the report involves.

Todd Sanderson made a motion for the president to sign the Annual 2023 OSHA log. Michael Watson seconded and all approved.

-Dotty announced the Department Head meeting that will take place on Wednesday, Feb. 7th in the white room of the Annex Building. The County Wellness Program held on March 26th will be for any employees, spouses with the basic biometrics will cost \$15, with green package (LIPIDs) and A1c for \$28 with employees allowed to add on other labs that can be checked at a cost of \$12 paid by the employee directly to Parkview.

Annex Gym Decision: Dotty has provided the Commissioners with information on how the gym came about and asked if they had decided how to handle the situation. Commissioner Sanderson asked the Sheriff to go ahead and get rid of the equipment and then there would be signs placed as the room being shut down for use due to liability reasons.

Gym Membership: Commissioner Hartman is not sure on how to start or track the option of a membership reimbursement. He then called the Sheriff up and asked him if his employees worked out and if he would like to offer this and have it in his budget. Commissioner Sanderson and Commissioner Watson had a conversation on incentives and how they would relate to the current self-insurance plan in the County. The Sheriff is interested to see how the plan looks like a retention idea for the department. Dotty will get the information she had provided to the Sheriff. Options were thrown around on how/what to offer and that it would be a fringe benefit so the Auditor's office would have to tax each employee that utilizes the offer. The Commissioners will take a deep look at this and decide.

-Employee Recruitment around the County was covered.

MATTER OF ORDINANCE 2024-O-2 | AN ORDINANCE TO PRESCRIBE STREET NAME SIGNS AND ADDRESS NUMBER SIZES AND LOCATIONS

Chris Gaumer was present and explained the need to revise the ordinance. Discussion took place and Attorney Kruse clarified section 2.06. The penalty amount was discussed and how and when to enforce the penalty. Chris will work with Attorney Kruse on changes that were discussed.

MATTER OF CHILLER IN JAIL

Sheriff Thomas provided pictures of the chiller in the jail. Ken Rowe-maintenance officer and Craig Scully with Design Collaborative were also in attendance for the discussion. The chiller was installed in 1983 with an expected life span of 20 years. The chiller has a main water pump and a backup water pump. The chiller's main water pump has a water leak and to fix the leak the backup pump must be relied on during the repairs. The backup water pump is not a sufficient size to run the system for an extended period. The options available are either to do nothing and hope the water leak doesn't get worse and nothing else goes wrong with the system. To replace the backup pump with a sufficient pump would cost \$23,000. To repair the water leak in the main water pump would cost \$15,000. To install a new chiller has an estimated cost of a ¼ million dollars according to Design Collaborative engineering design estimate. The new chiller would have to be installed on the exterior of the building. If the correct chiller is purchased, it could be incorporated into a new jail. The expected timeframe for a new chiller is 48-52 weeks. To move forward with a Schematic Design and to know the exact cost of a new chiller would cost \$2,800 and to be positive the correct item is chosen the total would be \$18,900. Discussion took place among the members present.

MATTER OF HIGHWAY

CR 56 INDOT Invoice: \$1,019,593.20 needs to be paid from the letting date of January 18, 2024. This does not include the construction inspection money \$555,000.00 with INDOT paying \$230,000.00 and the County owing an additional \$325,000. The County's share if the project does not go over budget will be \$1,344,593.20.

Todd Sanderson made a motion to pay the INDOT CR 56 match to get the project moving forward. Michael Watson seconded and all approved.

CR 23: Ben brought in a drawing of realigning the south curve on CR 23 just north of CR 50. He stated about some of the accidents that has happened and that he has spoken with NIRCC on a correction plan. Ben has reached out to Metal Technologies the owners of the property when the new curve would need to be placed. Metal Technologies agrees with Ben's plan and is willing to sell the county the property needed to help with the curve correction. Ben said the money from the LITED fund that the commissioners appropriate to the highway would be used for survey and purchase of that property.

Michael Watson made a motion to proceed with the recommendation from Ben and move forward with the project to reduce the curve of the road. Todd Sanderson seconded and all approved.

Misc: Update on New Highway Progress, CR 27 driveway permit letter, Bridge #17 bridge deck will cost more than originally planned due to the delamination that was found during the fly over and the estimate is about \$1.3 million,

MATTER OF BUSINESS IMPRESSIONS | XEROX REPLACEMENT

The basement xerox machine comes off maintenance at the end of the month. Jeff Bassett has been looking for a machine and found a black/white used machine for a purchase price of \$1,125.00.

Todd Sanderson made a motion to purchase the Xerox Versalink B7030HM2 with the monthly maintenance base charge of \$20.00 and cost per copy of \$.0125. Michael Watson seconded and all approved.

MATTER OF GALLAGHER INSURANCE PRESENTATION

Tim Petre and Josh Armstrong gave a presentation to improve the Commercial Insurance Program. Josh handed out a folder of information that thanked the Commissioners for the opportunity to present their ideas on how to improve the current program. Josh explained that this is not a presentation on 'we went out to market, and this is the lowest option'. Gallagher is a hands-on approach and would help make some changes to help reduce the cost of insurance.

The following points were discussed:

- ~Risk Management & Safety Training | County has a high level of claims. Quarterly Reviews.
- ~Claims Processing Procedures and Management | will work with Auditor on processes.
- ~Employees must report all injuries within 24 hours | follow the claims.
- ~Proper Marketing of Insurance | go to market every 3 years.
- ~Concerns with County Coverage | many are high, some are low or non-existent.
- ~Since taking over as City of Auburn Insurance Agent/Broker |

Josh and Tim are asking if the Commissioners are willing to consider non-traditional option to insurance and take Gallagher on as the County's broker.

Discussion took place and Josh Armstrong explained if the Commissioners would go with their services, Gallagher still plans to take to market.

MATTER OF PAYROLL

Michael Watson made a motion to approve payroll for the period of January 14-27, 2024 to be processed on February 9, 2024. Todd Sanderson seconded, and all approved.

MATTER OF CLAIMS

Todd Sanderson made a motion to approve January 2024 Bookkeeper and Payroll claims along General claims processed on February 5, 2024 in the amount of \$490,691.10 consisting of warrant #'s 135026 thru 135092 and wire transfer #'s 27240 thru 27363. Michael Watson seconded and all approved.

MATTER OF MINUTES

Todd Sanderson made the motion to approve the minutes dated January 22, 2024. William Hartman seconded, and all approved.

MATTER OF OTHER DISCUSSION

Topics Include:

2023 County Receipts & Expenditures and Total Compensation:

Todd Sanderson made a motion to approve and sign the 2023 County Receipts & Expenditures and Total Compensation Report. Michael Watson seconded and all approved.

Highway Bond Draw Request #8 Approval:

Michael Watson made a motion to approve releasing the EIGHTH draw request to GM Development Companies, LLC in the amount of \$786,338.38. Todd Sanderson seconded, and all approved.

Sitework/Utilities: 100% complete
Site Seeding, Lawn & Landscape: 54.17% complete
Concrete: 92.00% complete
Pre-Engineered Metal Buildings: 91.70% complete
General Trades: 74.85% complete
Wall & ceiling Assemblies, Flooring: 90% complete
Finish and Paint: 60% complete
Pole Building: 34.85% complete
Salt Storage Structure: 94.68% complete
Fuel Storage: 69.62% complete
Fire Protection: 55% complete
Mechanical & Plumbing: 81.62% complete
Electrical: 48.71% complete
General Conditions: 65% complete
Overhead: 67.7% complete

Property Concern Letter:

Commissioner Sanderson feels that our County is thriving and that it is important to maintain the properties and it may be useful to have a full time or 28hr part time position and mainly be responsible for Code Compliance and then if time whatever Chris needs to have done.

Development Services Truck Purchase & Trade-in Title:

Michael Watson motioned to proceed with purchase of the 2021 Ram 1500 Classic with VIN#1C6RR7FG7MS508834 from Sanderson's Auto Sales with a trade difference of \$9,500 and for the president to sign the title of the 2020 Colorado with VIN#1GCGTBEN4L1105905 to trade-in. William Hartman seconded, and the motion passed, with Commissioner Sanderson abstaining from the vote.

ARPA Funds Discussion: Commissioner Sanderson feels there needs to be discussion on the ARPA funds, as there are some large ticket items coming in and there are other needs that may be a priority over original plans. Auditor Sleeper reminded the Commissioners that any changes to the plan will need to be approved by the Council.

Sheriff 2017 Charger disposal:


Todd Sanderson made a motion to approve the president to sign the title for the 2017 Charger, VIN#2C3CDXKTXHH560962 to either be sold on Facebook marketplace or scrapped. Michael Watson seconded and all approved.

Weights & Measures Van Purchase:

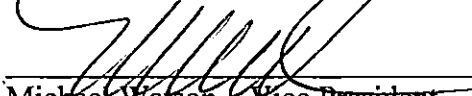
Michael Watson motioned to proceed with purchase of the 2021 Promaster 2500 with VIN# 3C6LRVDG8ME522533 from Sanderson's Auto Sales in the amount of \$34,500. William Hartman seconded, and the motion passed, with Commissioner Sanderson abstaining from the vote.

Next Level OCRA Support Letter:

Michael Watson made a motion for the president to sign the letter of support to Governor Suzanne Crouch in support of the Next Level OCRA grant. Todd Sanderson seconded and all approved.



William L. Hartman – President

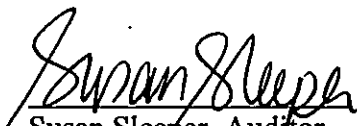


Michael Watson – Vice President



Todd Sanderson – Vice President

Attest:



Susan Sleeper, Auditor