

DEKALB COUNTY COMMUNITY CORRECTIONS

1000 Potter Drive - AUBURN, IN 46706
P.O. Box 6049 - AUBURN, IN 46706

DeKalb County Community Corrections Advisory Board Meeting- Friday, September 8, 2023

Join Zoom Meeting:

<https://us02web.zoom.us/j/85715716904?pwd=c05BUWZW SURaWlJFVmdvQU9MeGc2QT09>

AGENDA

- I. Call Meeting to Order
- II. Roll Call/Determination of a Quorum
Excused:
- III. Approval of Minutes: July 7, 2023- **Attached Minutes- VOTE**
- IV. New Business
 - A. Report of Officers-
 1. Chairman- Kevin Likes
 2. Vice Chairman- Michael Lapham
 - B. Financial Summary: As of August 31, 2023 – Attached.
 1. TRANSFERS (We are planning ahead to spend all grant funding possible for the year):
 - a. #23-14 Project Income Fund. Transfer \$621.82 from 22160-Safety Supplies to 22730-Other Operating Supplies to cover purchase of Seeking Safety DVDs for one of the classes that our Cognitive Behavioral Instructor will be teaching. Transfer \$1560.93 from 33410-Liability Insurance to 34295-Travel/Training/Education for the fall IACCAC conference in November. We will have five employees that will be attending. **Attached – VOTE.**
 - b. #23-15 Change Academy School Fund. Transfer \$200 from 44420-Computer Equipment to 34295-Travel/Training/Education staff to attend 34th annual conference on youth at \$50 per person. Transfer \$500 from 44420-Computer Equipment to 33900-Testing Services to cover monthly expense of drug screens. We had counted on money being left from Drug Free grant and that fund has been depleted. **Attached – VOTE.**
 - c. #23-16 Change Academy School Fund. Transfer \$500 from 33410-Liability Insurance to 33900-Testing Services to cover monthly expense of drug screens. We had counted on money being left from Drug Free grant and that fund has been depleted. **Attached – VOTE.**
 - d. #23-17 State Grant Fund. Transfer \$7881.30 from 11694-Residential services officer to 11416-Finance & QA Mgr. \$0.02, 11434-Probation Officer \$487.16, and 11684-Residential services supervisor \$797.50. This will cover year end shortages. **Attached – VOTE.**
 - e. #23-18 State Grant Fund. Transfer \$4000 from 11694-Residential services officer to 22250-Food Supplies. Moving money that will not be spent from 100 series to accounts where we can use the funds through 2023. **Attached – VOTE.**
 - f. #23-19 State Grant Fund. Transfer \$8834.54 from 11694-Residential services officer to 33540-Utilities and \$11,165.46 from 11698-Residential services officer to 33540-Utilities. Moving money that will not be spent from 100 series to accounts where we can use the funds through 2023. **Attached – VOTE.**
 - g. #23-20 State Grant Fund. Transfer \$2000 from 11698-residential services officer to 32780-other services fees. Moving money that will not be spent from 100 series to cover fire panel reprogram. **Attached – VOTE.**

The mission of DeKalb County Community Corrections is to increase public safety by reducing recidivism and encouraging participants to be productive community members through cost savings and enhanced coordination of local adult and juvenile justice systems.

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h. #23-21 State Grant Fund. Transfer \$1000 from 11698-residential services officer to 22270-cleaning supplies. Moving money that will not be spent from 100 series to accounts where we can use the funds through 2023. **Attached - VOTE.**

i. #23-22 State Grant Fund. Transfer \$365.09 from 11698-residential services officer to 33710-equipment leasing, \$1725 from 11686-residential services officer to 33710-equipment leasing, \$7513.25 from 11687-residential services officer to 33710-equipment leasing, \$3923.99 from 11692-residential services officer to 33710-equipment leasing, \$1045.84 from 11693-residential services officer to 33710-equipment leasing, \$6012.62 from 11696-residential services officer to 33710-equipment leasing, \$16,311.13 from 11050-overtime to 33710-equipment leasing, \$6103.08 from 11100-holiday to 33710-equipment leasing. **Attached - VOTE.**

C. Juvenile Programs: Change Academy Program Update- **Attached.**

D. Cost of Incarceration: The DeKalb County Jail estimates the cost to house an inmate for one day is \$37.50. The DOC estimate is \$53.96 per day. Community Corrections supervision since July 2010 (MEMS/SCRAM NOT included) total 162,090 days (ending July 31, 2023). It would have cost \$6,078,375.00 to incarcerate those offenders in the County Jail, and \$8,746,376.40 at the DOC. This does not include medical costs.

E. Director's Updates:

- a. Addition of a new probation officer and field officer to the DCCC team.
- b. Approval of shared full-time maintenance position.
- c. Addition of Hamilton School District to the CHANGE Academy.
- d. Implementation of pharmacy program for the Residential Work Facility.
- e. Movement of residential units.
- f. Pretrial Certification has been obtained and will be active for three (3) years.
- g. Upcoming audits: Residential Audit (IACCAC and IDOC)- September 12.
Correctional Program Checklist (IDOC and Univ. of Cincinnati)- Sept. 21
- h. State association for CC and probation hosted a joint meeting on August 23-24, 2023 regarding combined department benefits and issues, as well as DOC explanations of 2024 funding.
- i. DCCC Critical Incident/Use of Force/PREA Incident report.

F. Other Business:

G. Next Meeting: **December 8, 2023 @ 7:30 am**

H. Meeting Adjourned