

## **DEKALB COUNTY COMMISSIONERS' MEETING**

May 2, 2022

Commissioners Present: President William L Hartman  
Vice President Michael Watson  
Vice President Todd Sanderson

Others Present: Auditor Susan Sleeper  
Attorney James P McCanna (absent)

### **MATTER OF HUMAN RESOURCES**

Dotty Miller discussed recruiting around the county departments. Discussion took place on the Red Room availability and what the plans are for the room. Commissioner Hartman explained the original plan for the red room was for use of the County Departments when the white room or other meeting rooms are unavailable and to go ahead and start allowing departments to schedule use of the room. There was also discussion on how to respond to the First Amendment Auditors that may visit our outlying buildings that do not have the security measures that the Courthouse currently has. Dotty had drafted some ideas on a few ways that the employees could respond if a situation happens, the Commissioner are fine with her suggestions and she will send it out to Department Heads. A small discussion took place on the history of County insurance premiums over the years.

### **MATTER OF COMMUNITY CORRECTIONS 2023 GRANT APPLICATION/BUGDGET APPROVAL**

Michelle Fosnaugh presented the CY2023 Requested Budget that will be submitted to IDOC for approval. Michael Lapham presented the CY2023 Probation portions of the grant.

Todd Sanderson made a motion to approve and sign the letter of recommendation for the CY 2023 Budget Summary for DeKalb County Community Corrections and Probation. Michael Watson seconded and all approved.

### **MATTER OF CIRCUIT COURT BENCHES**

Larry looked at the current benches and the bench in front of the wall is nice wood and can be refinished. The benches in the audience all have particleboard and could not be refinished. Commissioner Sanderson doesn't like to see getting rid of something that is still usable. Commissioner Hartman and Watson agree and it will also be less expensive.

Todd Sanderson made a motion to approve Pew Reupholstery of seats & backs with Grade B Upholstery in the amount of \$10,011 if ordered before May 13<sup>th</sup> and \$11,012 if ordered after May 13<sup>th</sup> to be paid from LITED #62. Michael Watson seconded and all approved.

### **MATTER OF CORONER'S DEPARTMENT**

The coroner's office obtained a box truck from Homeland Security around COVID time, as there was fear there would not be enough body storage, that is not the case, and they would like to get rid of the vehicle

and reallocate the money back to the Coroner's office for a new (used) transport vehicle that would fit their Stryker cot that was able to be purchased through the IPEP Safety grant money. Todd Sanderson is going to look into the Fort Wayne Truck auction and set it up to auction. Commissioner Watson suggested looking for a used van and use the money from the box truck to purchase the used vehicle. Michael Gerber also requested to have cell phones for the department, so that personal cell phone numbers are not out for all to have at any time, there would be a need for a total of 4-5 phones. Michael Gerber discussed how the mileage reimbursement works, for those living over 50 miles and it is determined to reimburse from the Coroner's office as the starting and ending point.

Michael Watson made a motion to approve the Coroner's office to coordinate with IT to obtain 4 phones for the office. Todd Sanderson seconded and all approved.

#### **MATTER OF CENTRAL COMMUNICATIONS GATE**

Brian was only able to receive one quote from R&C Fence on changing the gate to 2 separate gates and a man gate in the amount of \$11,850.00 and an additional charge for electrical work from LanCon in the amount of \$2,200.00.

Todd Sanderson made a motion to accept the R&C Fence quote and the LanCon quote for electric on the fence for a total of \$14,050 to be paid from LITED \$62. Michael Watson seconded and all approved.

#### **MATTER OF CENTRAL COMMUNICATIONS AIR CONDITIONING**

Brian received two quotes: one from Masters Heating & Cooling in the amount of \$8,420.00 and one from T&T Plumbing, Heating, Air Conditioning, & Geothermal in the amount of \$9,395.00 and an additional charge to run the electrical from LanCon in the amount of \$860.00. Todd Sanderson would like to know the difference between the warranties offered on each unit before make a decision.

#### **MATTER OF HIGHWAY**

Ben received an email from Butler Fairman & Seufert to close CR 29 for the airport extension beginning June 6<sup>th</sup>, 2022 with a finish date of October 22, 2022. The roller change went thru and it is very nice. The new broom is out and running, the employees really like the machine and have already found many uses for it. Discussion took place on changes and plans for the highway department move/build.

#### **MATTER OF DART QUARTERLY UPDATE**

The annual audit was performed the Auditor in January 2022, and they are still awaiting the results. Jenese Brown was promoted up to Transportation Director on March 1<sup>st</sup>, 2022. They made some changes to their insurance saving approximately \$7,000 annually with the same coverage. Inspection of DART garage to allow for events in the building is set to happen this month. The Large Transit #25 is back from the body shop from the accident that took place October 2021. Currently, DART employees 13 drivers! There is a fundraiser scheduled in August to raise some money for DART. Tracy has also reached out to corporations and Metal-X would like to offer to pay transportation for their employees to get to and from work, so she will be researching more on what the logistics on a set route. Commissioner Hartman inquired on if the rates were going to increase, at this time DART is not planning to increase the rates.

### **MATTER OF DART QUARTERLY INVOICES**

Tracy Bell presented the documents showing 1<sup>st</sup> quarter expenses of \$125,639.83 and 1<sup>st</sup> quarter FARES revenue of \$13,722.82, leaving a total of \$111,917.01 to be requested for reimbursement.

Todd Sanderson made a motion for the president to sign the Quarterly invoices for the following amounts: 2021 CARES: \$39,038.00, 2022 ARP: \$25,277.00, and 2022 Section 5311 Rural Transit: \$37,309.00. Michael Sanderson seconded and all approved.

### **MATTER OF DART 5311 GRANT and CARES GRANT APPROVAL**

The total budget submitted is \$796,551.87, of that amount \$27,993.00 is funded at 100% through CARES and after credits leaves \$716,628.46 that DART will need to match 50%, DART will also be requesting 2 Low-Floor mini-vans to replace vehicle #19 and #20 that both are 2015s with high mileage, after giving notice in case anyone requests a public hearing to be held.

Todd Sanderson made a motion to accept and the president to sign Resolution 2022-R-7, authorizing the filing of CY2023 application for grant under Section 5311/5339 of the Federal Transit Act, the Certification of Use of Project Equipment and Facilities, the Certifications and Assurances, the Local Financial Assurances, the Pass-Through Agreement, and the special Warranty Arrangement. Michael Watson seconded and all approved.

### **MATTER OF PAYROLL**

Michael Watson made a motion to approve payroll for the period of April 10-23, 2022. Todd Sanderson seconded, and all approved.

### **MATTER OF CLAIMS**

Michael Watson made a motion to approve April 2022 Bookkeeper and Payroll claims. Todd Sanderson seconded, and all approved.

### **MATTER OF MINUTES**

Todd Sanderson made the motion to approve the corrected minutes dated April 25, 2022 with the date change. Michael Watson seconded and all approved.

### **MATTER OF TRAVEL REQUESTS**

Michael Watson made a motion to approve the following travel requests:

- 1) Elysia Rodgers to attend Women in Ag Stakeholder Meeting held at Keystone Crossing, Indy on May 11, 2022. Estimated cost of \$155.50 paid by department travel.
- 2) Elysia Rodgers to attend Purdue Extension Farm Stress Team Retreat held at Keystone Crossing, Indy on May 12, 2022. Estimated cost of \$67.50 paid by department travel.
- 3) Elysia Rodgers to attend Purdue Extension Small Ruminant Field Day held at Ancilla college in Plymouth on May 14, 2022. Estimated cost of \$83.50 paid by department travel.

- 4) Elysia Rodgers to attend Purdue Extension Invasive Species Program held at Quabache State Park in Bluffton on May 23, 2022. Estimated cost of \$55.50 paid by department travel.
- 5) Dotty Miller to attend the monthly NIHRA meeting held at the Allen County Memorial Coliseum on June 6<sup>th</sup>, 2022. Estimated cost of \$19.50 paid by department travel.
- 6) Mike Watson & Susan Sleeper to attend the NE District County Commissioner Meeting held at the Auburn Cord Duesenberg Auto Museum on June 9, 2022. Estimated cost of \$0.00 paid by department travel.

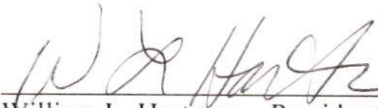
Todd Sanderson seconded and all approved.

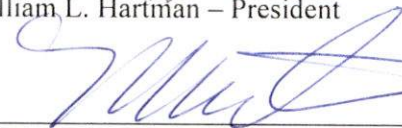
#### **MATTER OF HUMANE SHELTER**

Todd Sanderson made a motion to have Jim prepare the documents to allow the Humane Shelter to tear down the old building at their cost. Michael Watson seconded and all approved.

#### **MATTER OF OTHER DISCUSSION**

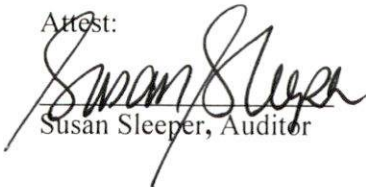
Topics include: employee bike rack.

  
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William L. Hartman – President

  
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Michael Watson – Vice President

  
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Todd Sanderson – Vice President

Attest:

  
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Susan Sleeper, Auditor