

DEKALB COUNTY COUNCIL MEETING

December 14, 2021

The following Council Members were present:

President Richard Ring
Vice President William VanWye
Member Eldonna King
Member Robert E. Krafft
Member David Yarde
Member Amy Demske
Member Amy Prosser

Others present: First Deputy Auditor Susan Sleeper
Attorney Donald J Stuckey

Absent: Auditor Jan Bauman

Eldonna King opened the meeting with prayer at 8:32 a.m.

MATTER OF MINUTES

Eldonna King made a motion to approve minutes dated November 9, 2021. Robert Krafft seconded, and all approved.

MATTER OF ADDITIONAL APPROPRIATIONS

Robert Krafft made a motion to approve the Community Corrections \$74,150 additional appropriation request in the Change Academy School Funding Fund #4116, from January 1 to June 30, 2022 into the accounts listed below. The change academy is on a fiscal year not calendar year and this fund was not budgeted during normal budget cycle due to training of the Community Corrections logistics and differences in all their funds. Seconded by William VanWye, and all approved.

Part Time (10750): \$10,000, Education Coordinator (11443): \$8,000, Program Director (11492): \$8,000, Program Facilitator (11630): \$15,000, Benefits paid back to County (12400): \$19,000, Office Supplies (22110): \$600, Safety Supplies (22160): \$300.00, Food Supplies (22250): \$150.00, Incentives (22255): \$600, Laundry/Janitorial Supplies (22270): \$300, Other Operating Supplies (22730): \$600, Postage (33220): \$100, Telecommunications (33240): \$1,500, Utilities (33540): \$2,500, Building/Repair/Maintenance (33680): \$600, Testing Services (33900): \$1,600, Travel/Training/Education (34295): \$1,000, Contractual Services (34330): \$2,000, Computer Equipment (44420): \$1,500, and Equipment (44430): \$800.

William VanWye made a motion to approve the Health Departments \$50,000 additional appropriation request to the CARES Testing Site Grant Fund #8902, account #32780 Other Service Fees, to pay a subcontractor for managing the COVID-19 testing site. This money is in addition to the \$100,000 already billed and received from the State. Seconded by Amy Demske, and all approved.

MATTER OF TRANSFERS

Robert Krafft made a motion to approve the Auditor's request to transfer \$310.00 from Other Service Fees (32780) to Office Supplies (22110) within County General. Seconded by William VanWye and all approved.

Eldonna King made a motion to approve the Recorder's request to transfer \$3,900 from 2nd Deputy (11203) to Part Time (10750) and to transfer \$1,900 from 1st Deputy (11202) to Part Time (10750) within County General. Seconded by Robert Krafft and all approved.

Eldonna King made a motion to approve the Sheriff's request to transfer \$15,000 from Patrolman (11242) to Overtime (11050) within County General. Seconded by Robert Krafft and all approved.

David Yarde made a motion to approve the Surveyor's request to transfer \$500 from Contractual Services (34330) to Computer Equipment (44420), transfer \$500 from Vehicle/Maintenance/Repair (33610) to Computer Equipment (44420), transfer \$500 from Postage (33220) to Computer Equipment (44420), transfer \$950 from Tires (22330) to Computer Equipment (44420), transfer \$150 from Equipment Rental (33710) to Computer Equipment (44420), and transfer \$228 from Postage (33220) to Computer Equipment (44420) within County General. Seconded by William VanWye and all approved.

William VanWye made a motion to approve the Development Services request to transfer \$200 from Petroleum Products & Supplies (22210) to Other Service Fees (32780) and transfer \$1,800 from part time (10750) to other (10800) within County General. Seconded by Amy Prosser and all approved.

Robert Krafft made a motion to approve the Courthouse request to transfer \$3,500 from Copy Machine (44400) to Copy Machine Lease/Maintenance (33730) and transfer \$20,000 from Equipment (44430) to Electric (33510) within County General. Seconded by Eldonna King and all approved.

Robert Krafft made a motion to approve the Sunny Meadow's request to transfer \$8,362.77 from Housekeeper 2 (11506) to Equipment (44430) within County General. Seconded by Amy Prosser and all approved.

Made a motion to approve Superior's Court I's request to transfer \$2,500 from Legal Fees (32820) to Overtime (11050) within County General. Seconded by and all approved.

Robert Krafft made a motion to approve the Auditor's request to transfer \$35,000 from Capital Outlay (44210) to Humane Shelter (34200) within the American Heritage Village TIF Fund. Seconded by David Yarde and all approved.

MATTER OF FINANCIAL REPORT BY FUND

The Council certified that they have received and reviewed the November 2021 Financial Report by Fund.

MATTER OF DEKALB COUNTY AIRPORT UPDATE

Randy Fox distributed a brief of new and old business for the Airport.

New Business:

- ~County Road 62 has been conveyed to the County and is now open.
- ~They are working on a website refresh, their site was developed in 2014 so Wordpress and all associated plugins need updated to keep it safe and functioning.
- ~Engineering work and grant apps for the 2022 season is underway. The next phase of the runway extension project will require \$6,190,000 to grant in 2022.
- ~DCAA Vice President Jerry Korczyk purchased ¼ share of N32790, a Piper Cherokee based at Smith Field. He earned his private pilot's license this year and purchased an airplane.
- ~There are two printouts from the VirTower system showing all traffic at 2,000 fee and under, for two separate days. One is with East winds where traffic is on the North side of the Airport and the other is with West winds with traffic on the South side. They have a standard left hand traffic pattern and they always takeoff and land into the wind, they also included a traffic pattern graphic.

Old Business:

- ~They have directed BF&S Environmental staff to look at aerial photos of the Speedway site to help them to determine if they comply with the mitigation plan that they drafted and presented to the BZA.
- ~They received a federal grant to move forward with the Grade and Drain portion of the Runway Extension Project. They anticipate some work to begin this winter with the bulk of the earth moving commencing spring of 2022.
- ~The Plan Commission denied their request to modify the UDO. The goal was to head off possible future lawsuits due to the creation of ponds within the Airport Overlay District of the UDO. They will continue to work with the Plan Commission on modifications to the Airport Overlay Districts within the UDO.

MATTER OF DECLARATORY RESOLUTION FOR ECONOMIC REVITALIZATION AREA FOR AUBURN RENEWABLES, LLC: 2021-RCC-26

Robert Krafft made a motion to approve the Resolution #2021-RCC-26 Declaring an Economic Revitalization Area for Auburn Renewables, LLC for the real estate provided in the application and attached to the resolution as that term is defined in IC 6-1.1-12.1-1 through Section 8, and pursuant to IC 6-1.1-12-12(h) the designation of the property described as an Economic Revitalization Area be limited to the maximum amount of deduction for real estate taxes and the maximum amount of deduction for personal property taxes on the assessed value of new manufacturing equipment the extent to which shall be allowed and determined after the application for tax abatement has been filed with the DeKalb County Auditor, and there shall be published notice of the adoption and substance of this Resolution in accordance with IC 5-3-1, which notice shall name a date for the public hearing on the matter and that on the conclusion of the public hearing, the DeKalb County Council may take final action on the proposed designation, and that if any part or parts, clause, or portion of the Resolution shall be adjudged invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of this Resolution as a whole or any part, clause, or portion of this Resolution adopted by the DeKalb County Council. Seconded by William VanWye, with a roll call vote: passing 6-1.

Richard Ring	Aye	David Yarde	Aye
William VanWye	Aye	Amy Demske	Aye
Eldonna King	Aye	Amy Prosser	Nay
Robert Krafft	Aye		

MATTER OF AGREEMENT FOR ECONOMIC DEVELOPMENT BETWEEN DEKALB COUNTY, INDIANA AND AUBURN RENEWABLES, LLC: A SMALL SOLAR INSTALLATION PRODUCING 20 MW OR LESS OF ELECTRICAL GENERATION CAPACITY

The agreement is the County will receive \$245,475 made in three equal installments of \$81,025, the first to be received 120 days after date of operation, second to be received 18 months after the first installment, and the third to be received 18 months following the second installment. The payment is to be made for the purposes of raising revenue to be used for public or governmental purposes in the County, and to offset revenue which the County may otherwise lose as a result of the Abatement.

Robert Krafft motioned to approve and the president to sign the agreement. Seconded by David Yard and motioned passed 6 aye to 1 nay.

MATTER OF VISITORS BUREAU/TOURISM COMMISSION BUDGET PRESENTATION

Amber Caccamo handed out informational handouts which included: the Bureau's 3-year strategic plan, list of the board members, 2022 Budget Estimate and travel schedule for 2022. Innkeeper's Tax revenue funds their budget 100%. Amber applied and was chosen as one of the top 10 leaders in the state and will travel around the state leading others on success. The 2022 Budget Estimate comes in at \$389,500 and is split up in the following categories and percentages.

Marketing & Promo: 37.4%

Professional Services: 11.9%

Growth: 17.4%

Personnel Services: \$33.3%

The council acknowledge receipt of the 2022 Budget.

MATTER OF 2022 SHERIFF SALARY CONTRACT

The Sheriff shall be paid a fixed amount of compensation in place of fee compensation in accordance with I.C. 36-2-13-2.8 in the amount of 70% of the full time Prosecutor's salary which calculates to \$111,965 for the calendar year 2022. The Commissioners approved the contract on December 13, 2021 contingent on DeKalb County Council's approval.

David Yarde made a motion to approve the 2022 Sheriff's Salary Contract . Seconded by Amy Prosser and all approved.

MATTER OF COMMISSIONERS-COUNCIL DISCUSSION

Sunny Meadows Water Softener: discussed earlier in the meeting by Bob Krafft.

Procurement Policy: A soft approval of a breakroom procurement policy was approved by Commissioners and Jim is getting the policy written up. First Deputy Sleeper obtained examples from other Counties to review as the Commissioners update the full policy from 1998.

Luncheons: The Commissioners are taking lunches to each department individually and getting to know the departments and acknowledging those employees that have reached milestones such as 5, 10, 15, 10, etc.

ARP flex-bill: Senate passed bill unanimously for anything under \$10 million as lost revenue, this will change the playing field of what can be done with those funds.

Community Corrections: There are currently 30 people in the residential work release program, if you look at home detention, Community Corrections is supervising well over 100 people.

Proposal for purchase of 220 East 7th street building: The Commissioners have received an offer to purchase that has been an on-going discussion.

MATTER OF PHP FUND CLOSURE RESOLUTION 2021-RCC-27

Pursuant to IC 36-1-8-47 the transfer of such unneeded and unencumbered funds to the general fund by ordinance or resolution.

Dave Yarde made a motion to approve Resolution #2021-RCC-27, A Resolution Transferring Funds from the PHP Insurance Fund to the County General Fund. Seconded by Eldonna King and all approved.

Eldonna King left the meeting at 11:10 a.m.

MATTER OF 2022 SALARY & HOURLY WAGE AMENDMENT ORDINANCE 2021-OCC-28

This is to address errors found in the original ordinance passed on September 27, 2021.

Amy Demske made a motion to approve the 2022 Salary and Hourly Wage Amendment Ordinance 2021-OCC-28 with an amendment of the Community Corrections Field officers to \$21.00 instead of \$20.00 on the FIRST Reading. Seconded by Robert Krafft and all approved.

Robert Krafft made a motion to suspend the rules to pass the 2022 Salary and Hourly Wage Amendment Ordinance 2021-OCC-28 and read by title only on the 2nd and 3rd Readings. Seconded by William VanWye and all approved.

William VanWye made a motion to approve the 2022 Salary and Hourly Wage Amendment Ordinance 2021-OCC-28 on the SECOND and THIRD Readings. Seconded by Robert Krafft and all approved.

MATTER OF APPOINTMENTS TO LOCAL BOARDS

Robert Krafft made a motion to approve the following appointments:

Kate Mason: Waterloo Grant Twp Public Library Board
Kathryn Sattison: Garrett Public Library Board
David Brown: Eckhart Public Library Board
Dave Bunn: DeKalb County Tourism Commission
John B. Good: DeKalb County Redevelopment Commission
Rick Walters: DeKalb County Redevelopment Commission
Tyler McKown: Alcohol & Tobacco Commission

Seconded by David Yarde and all approved.

For the PTABOA Board, Assessor Stonebraker has done she could to find qualified candidates who are Democrats. William VanWye motioned to waive the political party requirement. Amy Prosser seconded, and all approved. William VanWye motioned to waive the level 2 or 3 certification due to the

lack of qualified individuals holding the certification. Amy Demske seconded, and all approved. Amy Demske made a motion to reappoint Kyle Branscum and Marcia Seevers to the PTABOA Board for 2021. William VanWye seconded, and all approved.

MATTER OF YEAR END TRANSFER APPROVAL FOR THE AUDITOR

William VanWye made a motion to approve for the Auditor to make needed end of year transfers within Departments' budgets to bring all accounts into compliance of the State Board of Accounts guidelines at the close of 12/31/2021. Seconded by Robert Krafft and all approved.

MATTER OF NEPOTISM CERTIFICATIONS

First Deputy Sleeper collected the nepotism certifications from Council.

MATTER OF AUDITOR BAUMAN'S RESIGNATION

First Deputy Auditor Sleeper passed along to the council, Jan's appreciation for all of the support they have shown her over the years; it has meant so much to Jan. Rick Ring expressed how much the Council has appreciated Jan and how hard she has worked. Jan has done an exceptional job at her duties and Rick is very sad she has to resign due to health reasons, but is very hopeful that she will have wonderful recovery. The entire Council wishes Jan all the best!

The caucus to fill her position will be held on December 18th, 2021, at this time Susan Sleeper is the only candidate.

MATTER OF OTHER DISCUSSION

Rick discussed what he would like to see be accomplished that include, live stream of meetings, ordinances/resolutions online, and would like to see a space study done for all of the county functions in order to obtain a plan of what is needed.

MATTER OF ADJOURNMENT

Amy Prosser made a motion to adjourn at 11:45 a.m. Second by Amy Demske, and all approved.

DEKALB COUNTY COUNCIL:

Richard Ring, President

William VanWye, Vice President

Eldonna King

Robert E. Krafft

David Yarde

Amy Demske

Amy Prosser

ATTEST:

Susan Sleeper
DeKalb County Auditor