

## DEKALB COUNTY COMMISSIONERS' MEETING

March 15, 2021

Commissioners Present:           President William L. Hartman  
  Vice President Michael Watson  
  Vice President Todd Sanderson

Others Present:                   Auditor Jan Bauman  
  Attorney James P McCanna

### **MATTER OF HUMAN RESOURCES**

Central Communications would like to adopt a more defined policy regarding insubordination and has submitted a proposed to the Commissioners for their consideration. The Commissioners discussed this, and they believe the current employee handbook covers these types of concerns.

The Commissioners believe they should be the ones to hire the Zoning Administrator rather than the Plan Commission. Currently it is specified in the Unified Development Ordinance that the Plan Commission be the hiring body. The Commissioners have directed Attorney McCanna to look into this further and to come up with changes to the verbiage for the Commissioners to consider next week. There was discussion about possibly having the Plan Commission vet resumes for the Commissioners to review.

When discussing the open positions at Community Corrections, the question was asked how many positions were added as a result of the new Work Release program – approximately 20.

The Superior Court I Judge has allowed the two employees to keep their unused PTO as of their anniversary dates since they were unable to use it due to circumstances within their department.

The Commissioners are agreeable to allowing AFLAC and Trustmark to resume meeting with employees at open enrollment time so employees can add or make changes to policies

Other HR topics briefly discussed: open Workers Compensation claims; open positions; County becoming self-insured; and continuing with existing call-back policy for now to see true impact.

### **MATTER OF MINUTES**

Todd Sanderson made a motion to approve Commissioners' minutes dated March 8, 2021. Michael Watson seconded, and all approved.

### **MATTER OF CLAIMS**

Michael Watson made a motion to approve Special Claims for the week of March 15, 2021. Todd Sanderson seconded, and all approved.

### **MATTER OF RESOLUTION TO TRANSFER GRANT MATCH MONEY FROM RAINY DAY**

Michael Watson made a motion to approve Resolution 2021-R-7, the Resolution of DeKalb County Commissioners Authorizing Transfer of Funds from the County Rainy Day Fund to the Local Road and Bridge Matching Grant Fund for use as the County's 25% Share of a Community Crossings Grant. Todd Sanderson seconded, and all approved.

### **MATTER OF PURCHASE OF AIR PURIFIER FOR EXTENSION OFFICE**

Elysia Rodgers explained that one of the employees in the Extension Office has been having some sinus issues due to an odor in the office. This has been going on for several months. She would like to purchase an air purifier for the office. She distributed a printout on the purifier she is considering. This machine does 6-7 functions. The Commissioners asked a few questions and briefly discussed it. Todd Sanderson made a motion to approve the request to purchase an air purifier for the Extension Office. Michael Watson seconded, and all approved.

### **MATTER OF JANUARY AND FEBRUARY 2021 COUNTY HOME REPORTS**

The Commissioners acknowledge receipt of the January and February 2021 County Home Reports.

### **MATTER OF UPDATES TO RECORDER'S OFFICE**

Recorder Leta Hullinger said she understands she needs to wait to update her office's paint and carpet. She had wanted to move her counter, but believes it will be more cost effective to move the counter when the paint and carpet can be done at the same time. She doesn't know what is underneath the counter—tile? concrete? old carpet? If the counter is moved it could tear up the carpet already in her office. It is also unknown what the wall will look like that the counter is attached to.

Ms. Hullinger would like to have West Floor Covering also have a chance to quote for the carpet because of the flooring they have donated and installed at Sunny Meadows.

The Commissioners encouraged Ms. Hullinger to put it in her 2022 budget. The Auditor's Office will help the Recorder with this.

### **MATTER OF FORMER SURVEYOR'S OFFICE IN COURTHOUSE**

Larry Lane reported that a little over \$1,100 was deducted (cost to paint the old Drainage Board office) from Derrick Weimer's painting quote last week. The target date for the Title IV-D Office to move into their new space (former Surveyor's Office in courthouse) is the end of April.

### **MATTER OF MOVING COVID-19 VACCINE CLINIC TO FORMER DAYSPRING CHURCH**

The Health Department would like to move the COVID-19 vaccine clinic from Middaugh Hall to the former Dayspring Church facility on State Road 8. DeKalb Health owns the property, and the City of Auburn is currently leasing the property. The City of Auburn is willing to allow the clinic to use the space. The facility will need to have the carpet and restrooms deep cleaned. The space will need to have existing items torn down so that the clinic can be set up. They would like to be moved out of Middaugh Hall prior to April 26<sup>th</sup> when a wedding is scheduled there.

### **MATTER OF HIGHWAY**

The State should be issuing a purchase order soon for the Community Crossings road project.

INDOT issued a comment about what needs to be done with the existing driveways at the Henderson property in Waterloo per INDOT guidelines for when the property will transfer.

By April 3<sup>rd</sup> an environmental report should be available on the Henderson property. The Town of Waterloo will need to have a development plan for the proposed Highway site which will go before their Plan Commission. The Commissioners shouldn't close on the Henderson Property until there is assurance that the County can build the buildings where they would like when they acquire the property.

The Town Planner makes a recommendation to the Waterloo Plan Commission, and then the Plan Commission sends its recommendation to the Waterloo Town Council which makes the final decision. The Commissioners doubt approval will be an issue, but they can't make assumptions. Mr. Parker will work with a professional to start drafting a development plan.

The proposal from the City of Auburn to purchase the Highway Department property was discussed. The Commissioners would like to change the terms regarding vacating the property.

Mr. Parker brought new covered bridge structure concerns to the Commissioners' attention. He would like USI to assess what should be done.

Highway permits and permit fees were discussed.

**MATTER OF RESOLUTION SUPPORTING LOCAL CONTROL OF ROADS**

Todd Sanderson made a motion to approve Resolution Number 2021-R-8, Resolution of the board of Commissioners of DeKalb County, Indiana, Expressing Support for Local Control of Use of County Roads, and in Opposition to HB 1190 (and SB40) and the Establishment of Heavier Load Limits on State Roads that Feed into Local Roads. Second by Michael Watson, and all approved.

**MATTER OF OTHER DISCUSSION**

Other discussion topics included: 2020 Extension activities; CR 61 property; limitations to waiving ditch assessments; item from Trustee for display case; and upgrading to steel showers at Community Corrections (cost of showers would be County responsibility, labor would be Mosaic's cost).

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William L. Hartman – President

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Michael Watson – Vice President

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Todd Sanderson – Vice President

Attest:

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Jan Bauman