

## **DEKALB COUNTY COMMISSIONERS' MEETING**

March 8, 2021

Commissioners Present: President William L. Hartman  
Vice President Michael Watson  
Vice President Todd Sanderson

Others Present: Auditor Jan Bauman  
Attorney James P McCanna

### **MATTER OF CALCULATION OF OVERTIME WHEN EMPLOYEE IS CALLED BACK**

The Commissioners think employees are being overpaid on overtime. They question the statement in the policy that states: "Although callback pay is paid at a premium rate of time and one-half per hour, employees will be given credit for one hour of work for each callback hour actually worked for the purposes of calculating overtime." It was determined that Wage & Hour only cares that an employee gets paid time and one-half per hour for hours worked in excess of 40 hours per week, regardless of how the first 40 hours are paid. President Hartman would like Attorney McCanna to research the law to confirm the legality of the policy.

### **MATTER OF PAYROLL**

Michael Watson made a motion to approve payroll for the period February 14-27, 2021. Second by Todd Sanderson, and all approved.

### **MATTER OF MINUTES**

Todd Sanderson made a motion to approve Commissioners' minutes dated March 1, 2021 and the minutes for the Joint Public Hearing from March 1, 2021. Michael Watson seconded, and all approved.

### **MATTER OF CLAIMS**

President Hartman had questions on a few claims. After they were answered satisfactorily, Todd Sanderson made a motion to approve General Claims consisting of warrant #131666 through 131736 in the amount of \$75,637.85, and wire transfer #17300 through 17402 in the amount of \$262,688.86 as presented. Michael Watson seconded, and all approved.

### **MATTER OF CARPET & PAINTING FOR SEVERAL COURTHOUSE OFFICES**

There was discussion about funds from which to pay for these expenses. A year or so ago the Prosecutor had offered to pay for renovations to the old Surveyor's Office but now says she does not have the money to do so. Todd Sanderson made a motion to engage Roth Floor Coverings to do the carpet for the Surveyor's Office at a cost of \$5,524.97. Michael Watson seconded, and all approved.

Michael Watson made the motion to accept the \$9,640 quote from Derrick Weimer to paint the old Surveyor's Office and Drainage Board Offices. The Commissioners left Commissioners Court at 9:27 to look at the Drainage Board Office as well as the Auditor's Office. No one from the public was present in the meeting room at that time. The Commissioners returned to Commissioner Court at 9:40. Michael Watson made a motion to amend his previous motion and accept the bid from Derrick Weimer for the old

Surveyor's Office only. Todd Sanderson seconded, and all approved. Larry Lane will contact Mr. Weimer to get a revised quote removing the cost for painting the Drainage Board Office from the quote.

Title IV-D and the Surveyor's Offices have now been completely relocated. The confidential shredding truck will be here to shred IV-D documents.

The Commissioners would like for the departments that need to have painting and repairs to their offices done to get quotes done so that the estimates can be put into next year's budget.

The projects approved today will be paid from LITED #62.

### **MATTER OF TRAVEL REQUESTS**

Michael Watson made a motion to approve the following travel requests:

- 1) Thomas Olinske and Ben Browand (Sheriff) to travel to Fort Wayne August 3-6 for the Less Lethal ICP Instructor Course. No expenses will be claimed.
- 2) Jess Jessup and Stephen Koziol (Sheriff) to travel to Shipshewana March 14-17 for the International Conference of Police Chaplains. No expenses will be claimed.
- 3) Leta Hullinger (Recorder) to travel to Indianapolis April 26-29 for the Indiana Recorders Conference. Estimated cost of \$727.60 to be paid from the County Elected Officials Training Fund.

Todd Sanderson seconded, and all approved.

### **MATTER OF TITLE FOR SHERIFF VEHICLE GOING TO AUCTION**

Michael Watson made a motion for the President to sign the title for the Sheriff's 2017 Dodge Charger, VIN #2C3CDXKT1HH560963 so it can be sold at auction. Todd Sanderson seconded, and all approved.

### **MATTER OF ENVIRONMENTAL ASSESSMENT AT THE HENDERSON SITE, WATERLOO**

Michael Watson made a motion to approve the limited environmental assessment at the Henderson site in Waterloo, Indiana by SES for a cost not to exceed \$5,500. Second by Todd Sanderson, and all approved.

### **MATTER OF AMENDED VACCINE DONATION FUND ORDINANCE FOR HEALTH DEPT**

After the original ordinance was passed on February 8, 2021, County Nurse Cheryl Lynch explained that the original ordinance made reference to COVID vaccines, but that she only needed an ordinance for vaccines in general. The Commissioners decided to amend the original ordinance. This donation fund is for use by the Health Department in accepting vaccines and related equipment, leasing space for the administration of a program to administer vaccines to the public, and to secure persons to assist in administering the inoculations of those vaccines, and actually injecting the vaccines in the public.

Michael Watson made a motion to approve Amended Ordinance No. 2021-R-2, DCC 28-9-9, on First Reading, An Ordinance Establishing a Restricted Donation Fund for the Administration of Vaccines. seconded, and all approved. Michael Watson made a motion to suspend the rules to approve Amended Ordinance No. 2021-R-2 by Title only on the Second and Third Readings. Todd Sanderson seconded and motion passed unanimously. Michael Watson made a motion to approve Amended Ordinance No. 2021-R-2, DCC 28-9-9, on Second and Third Readings, An Ordinance Establishing a Restricted Donation Fund for the Administration of Vaccines. Todd Sanderson seconded, and all approved.

## **MATTER OF COMMUNITY CORRECTIONS FACILITY BUILDING PROJECT STATUS**

Auditor Bauman asked when the building project for Community Corrections can be expected to be wrapped up. It really should be closed out on the books in 2021. The Commissioners said that the showers and heating system are still needing to be addressed. These should be wrapped up by October so the financial portion can be complete for December and completely off the County books for 2021 financial and asset reporting.

## **MATTER OF PROPOSED FUNDING FOR RELOCATION OF HIGHWAY DEPARTMENT**

The proposed funding for expenses related to the relocation of the Highway Department are expected as follows, as long as Council allows the appropriation of certain monies not already in the budget:

Highway investments:	\$ 750,000
Sale of CR 61 property:	\$ 150,000
Sale of CR 36A property:	\$ 61,500
LITED #41 (Purch Prop):	\$ 500,000
LITED #66 (New Hwy Bldgs):	\$ 450,000
Sale of current Hwy prop:	<u>\$ 310,000</u>
Total	\$2,221,500

Anticipated 2021 expenses are as follows:

Henderson prop purch:	\$1,073,000
Shop, restrooms, Util/break room	\$ 950,000
Salt barn	<u>\$ 150,000</u>
Total costs in 2021	\$2,173,000

In 2022, the Commissioners would like to build cold storage on the new site for approximately \$700,000-\$800,000. Also, next year the tower will need to be moved from the current Highway location to the Henderson property for internet and radios. There will also be a connectivity charge by AES. Together these will cost at least \$30,000.

There was discussion about IC 36-1-11-8. The City of Auburn would like the old Highway Department site and referenced this section of Indiana Code.

## **MATTER OF HIGHWAY**

The topic of overtime calculation when an employee has been called back to work was revisited. Commissioners Sanderson and Watson would like to wait a year before making changes to the policy. In the meantime Attorney McCanna will do some additional research to find out what options we may have. President Hartman may want to change the policy sooner depending on what Attorney McCanna finds.

Mr. Parker is trying to contact INDOT to make sure the existing entrances to the Henderson property can be kept when the Highway purchases and relocates there.

Mr. Jeffrey Barkhaus drafted an agreement for the Corpper Ridge Estates Subdivision and Barkhaus Properties for the Highway Department to accept. The City of Auburn also is involved and wants the Highway's comments this week. Mr. Parker would like to change the verbiage from references to DeKalb County Highway to DeKalb County Government, or something to that effect.

Mr. Parker thinks the County may need to develop an ordinance that specifies what can or can't be in the County's rights-of-way.

**MATTER OF TAX SALE CERTIFICATE TO CITY OF GARRETT (26-09-03-128-008)**

It was discovered that 26-09-03-128-008 had gone to the 2020 Tax Sale and did not sell, so the Commissioners do have the certificate for the property. Todd Sanderson made the motion to assign Certificate No. 172000202 for tax ID #26-09-03-128-008 to the City of Garrett and for the President to sign. Michael Watson seconded, and all approved. The City of Garrett will responsible to follow through with the necessary steps of notifications, etc., to eventually take the property to deed.

**MATTER OF JAIL COMMITTEE**

Tony Vie distributed a couple of updated site plan options based on prior conversations. Sheriff Cserep said that we need to keep in mind that 10-15 years in the future, needs will probably change and that the plans done today should make a future transition as smooth and easy as possible. The rooms for the new building were discussed and each one's purpose. The Commissioners asked questions about a few of the rooms, and the Sheriff confirmed their need.

The jail study from 2016 is being evaluated yet. President Hartman believes it makes more sense to figure out what will satisfy what we think the jail needs are for the next 20 years or so, and to have the space expandable for what may be needed at that time.

The remainder of time was spent at the island in Commissioners Court looking at the site plan on the County Farm property to see placement of various structures, the proposed road, and utilities.

**MATTER OF OTHER DISCUSSION**

Other discussion topics included: moving the vaccine clinic to the old Dayspring Church site so it doesn't have to be set up and torn down for events as is being done now at Middaugh Hall; and resignation of Chris Gaumer – last day March 19.

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William L. Hartman – President

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Michael Watson – Vice President

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Todd Sanderson – Vice President

Attest:

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Jan Bauman