

## DEKALB COUNTY COUNCIL MEETING

January 4, 2021

The following Council Members were present:

President Richard Ring  
Vice President William VanWye  
Member Eldonna King – ATTENDED ELECTRONICALLY  
Member Robert E. Krafft  
Member David Yarde  
Member Amy Demske  
Member Amy Prosser

Others present: Auditor Jan Bauman  
First Deputy Auditor Susan Sleeper  
Attorney Donald J Stuckey

David Yarde opened the meeting with prayer at 8:33 a.m.

President Richard Ring welcomed new Councilwoman Prosser to the Council.

### **MATTER OF REORGANIZATION**

Robert Krafft made a motion to nominate Richard Ring as President. David Yarde seconded. David Yarde motioned to close nominations. William VanWye seconded, and all approved. A vote to accept Richard Ring as President was unanimous.

Robert Krafft made a motion to nominate William VanWye as Vice President. Amy Demske seconded. David Yarde motioned to close nominations. Amy Demske seconded, and all approved. A vote to accept William VanWye as Vice President was unanimous.

William VanWye motioned to appoint Donald Stuckey as Counsel. Robert Krafft seconded. Robert Krafft motioned to close nominations. William VanWye seconded, and all approved. A vote to accept Donald Stuckey as Council Attorney was unanimous.

### **MATTER OF LIAISON ASSIGNMENTS**

Amy Demske motioned to approve the annual Council Liaison and Appointments for 2021. Robert Krafft seconded, and all approved. They are as follows:

## 2021 COUNCIL LIAISON ASSIGNMENTS

DEPARTMENT	PERSON APPOINTED	TERM	DATE APPOINTED
Board of Health Northeast Solid Waste Mgmt Dist Soil & Water Conservation Dist Building/Planning/GIS County Drainage Board Surveyor's Office	William VanWye	2021	1/04/2021
County Extension Services Coroner's Office Recorder's Office Auditor's Office Public Defender Human Resources	Eldonna King	2021	1/04/2021
Commissioners Central Dispatch/E-911 Sheriff's Office/County Jail Sheriff's Merit Board Emergency Management	Richard Ring	2021	1/04/2021
Information Systems Remonstrance Board Sunny Meadows County Highway	Robert Krafft	2021	1/04/2021
Probation Board of Appeals (BZA) Township Trustees Circuit Court Superior Court I & II	David Yarde	2021	1/04/2021
Prosecutor's Office Community Corrections Voter Registration Office Treasurers' Office Clerk's Office Courthouse	Amy Demske	2021	1/04/2021
Assessor's Office Reassessment Weights & Measures Airport Authority Veterans Service Office	Amy Prosser	2021	1/04/2021

## 2021 COUNTY COUNCIL APPOINTMENTS

POSITION	PERSON APPOINTED	TERM	DATE APPOINTED
DeKalb Co Council President	Richard Ring	2021	1/04/2021
DeKalb Co Council Vice-President	William VanWye	2021	1/04/2021
DeKalb County Council Attorney	Donald J. Stuckey	2021	1/04/2021
N.E. Solid Waste Management District	William VanWye	2021	1/04/2021
Plan Commission	William VanWye	2021	1/04/2021
Tax Abatement Committee	Amy Demske Richard Ring Eldonna King	2021	1/04/2021
Job Classification/Compensation Comm	Robert Krafft Eldonna King Amy Demske	2021	1/04/2021
N.E. IN Regional Coordinating. Council	Richard Ring	2021	1/04/2021

### **MATTER OF MINUTES**

David Yarde made a motion to approve minutes dated December 7, 2020. Eldonna King seconded, and all approved.

### **MATTER OF ADDITIONAL APPROPRIATIONS**

Eldonna King made a motion to approve the Auditor's \$256.34 additional appropriation request to Safety Supplies (22160), \$305.60 to Computer Equipment (44420) and \$57.41 to Other Service Fees (34780) within the IPEP Safety Grant Fund (9111). Seconded by Amy Demske, and all approved.

William VanWye made a motion to approve the Treasurer's \$1,544.11 additional appropriation request to Safety Committee Supplies (22750) within the IPEP Safety Grant Fund (9111). Seconded by David Yarde, and all approved.

William VanWye made a motion to approve the Highway's \$1,772.80 additional appropriation request to Safety Supplies (22160) within the IPEP Safety Grant Fund (9111). Seconded by Robert Krafft, and all approved.

William VanWye made a motion to approve Soil & Water's \$37,166.40 additional appropriation request to Other Service Fees (32780) within the LARE Design Work Grant (9117). Seconded by David Yarde, and all approved.

### **MATTER OF TRANSFERS**

William VanWye made a motion to approve the Sheriff's request to transfer \$3,000 from Travel/Training/Education (34295) to Equipment (44430) within the Handgun Application Fund (1156). Robert Krafft seconded, and all approved.

## **MATTER OF 2020 YEAR-END TRANSFERS**

David Yarde made a motion to approve 2020 year-end transfers. Amy Demske seconded, and all approved. They are as follows:

### **\$2380.00 Surveyor/County General**

From: 1001.11501.000.0006 (Adm Asst)

To: 1001.11444.000.0006 (Office Admin.)

### **\$10.00 Surveyor/County General**

From: 1001.11050.000.0006 (Overtime)

To: 1001.11202.000.0006 (1<sup>st</sup> Deputy)

### **\$6.00 Devel Services/County General**

From: 1001.33220.000.0013 (Postage) \$6.00

To: 1001.33240.000.0013 (Telecommunication)

### **\$250.00 Sup Ct II/County General**

From: 1001.22110.000.0027 (Office Supplies)

To: 1001.33220.000.0027 (Postage)

### **\$3,583.29 Clerk Perpetuation**

From: 1119.44430.000.0001 (Equipment)

To: 1119.44410.000.0001 (Furn & Fixtures)

### **\$100.00 Highway**

From: 1176.11486.000.0074 (Single Hand)

To: 1176.10800.000.0074 (On Call)

### **\$140.00 SDI TIF**

From: 4501.32820.000.0002 (Legal Fees)

To: 4501.33420.000.0002 (Official Bond)

### **\$2,364.22 Courthouse/County General**

From: 1001.33510.000.0020 (Electric)

To: 1001.33680.000.0020 (Bldg Rpr & Maint)

### **\$10,000 Courthouse/County General**

From: 1001.33520.000.0020 (Gas)

To: 1001.33680.000.0020 (Bldg Rpr & Maint)

### **\$245.30 Commissioners/County General**

From: 1001.32390.000.0019 (Drain/Real Est Taxes)

To: 1001.33420.000.0019 (Officials Bonds)

### **\$485.52 Assessor/County General**

From: 1001.11204.000.0009 (3<sup>rd</sup> Deputy)

To: 1001.11203.000.0009 (2<sup>nd</sup> Deputy)

### **\$38.97 Courthouse/County General**

From: 1001.33600.000.0020 (Grounds Maint)

To: 1001.33580.000.0020 (Waste Removal)

### **\$1,153.95 I.S./Cumulative Capital**

From: 1138.44410.000.0018 (Furniture & Fixtures)

To: 1138.44440.000.0018 (Lease/Purchase)

### **\$107.08 Probation/Supplemental Adult Probation**

From: 2000.44430.000.0029 (Equipment)

To: 2000.44410.000.0029 (Furniture & Fixtures)

### **\$40,000 Commissioners/County General**

From: 1001.12100.000.0019 (Perf)

To: 1001.12300.000.0019 (Social Security)

**\$5,000 Sunny Meadows/County General**

From: 1001.11508.000.0024 (Housekeeper 4)

To: 1001.11050.000.0024 (Overtime)

**\$15,000 Highway General/Highway Fund**

From: 1176.12100.000.0076 (Perf)

To: 1176.12200.000.0076 (Insurance)

**\$600.00 DCCC/State Grant Fund**

From: 9127.10750.020.0037 (Part Time)

To: 9127.11504.020.0037 (Prog. Facilitator 1)

**\$700.00 DCCC/State Grant Fund**

From: 9127.10750.020.0037 (Part Time)

To: 9127.11687.020.0037 (Res. Svc. Supervisor)

**\$800.00 Central Dispatch/LIT Public Safety**

From: 1170.11353.000.0034 (Communications)

To: 1170.11352.000.0034 (Communications)

**\$20.00 Probation/County General**

From: 1001.11435.000.0029 (Dep Prob Officer)

To: 1001.11437.000.0029 (Dep Prob Officer)

**\$4,200.00 Clerk/County General**

From: 1001.11050.000.0001 (Overtime)

To: 1001.11267.000-0001 (Civil Deputy)

**\$69,822.06 Auditor/County General (CARES \$\$)**

From: 1001.50192.000.0002 (Public Health Expend)

To: 1001.50194.000.0002 (Compliance Actions)

**MATTER OF 2020 ENCUMBRANCES INTO 2021**

A breakdown of the encumbrances for fund summaries had been presented to Council prior to their meeting and are available on file in the Auditor's Office:

**Calendar Year Funds:**

Auditor	County General	1001.50194.000.0002	\$ 364,673.01	Vid. Conf. Sys
Treasurer	County General	1001.22110.000.0003	\$ 928.95	Off. Supplies
Treasurer	County General	1001.44410.000.0003	\$ 531.07	Furn. & Fix.
Treasurer	County General	1001.44430.000.0003	\$ 1,914.26	Equipment
Sheriff	County General	1001.22220.000.0005	\$ 15,000.00	Ammo & Flares
V.A.	County General	1001.44410.000.0016	\$ 573.00	Furn. & Fix.
I.T.	County General	1001.34120.000.0018	\$ 15,000.00	Prog. Software
I.T.	County General	1001.33240.000.0018	\$ 2,967.20	Telecomm.
		<b>Total County General</b>	<b>\$ 401,587.49</b>	
I.T.	CCD Fund	1138.44820.000.0018	\$ 25,969.98	Network Inf.
Highway	LR&S	1169.44610.000.0072	\$ 217,200.00	Purch. of Veh.
Auditor	2018 Bond Proj.	4801.44210.000.0002	\$ 74,144.22	Capital Outlay
Auditor	2011 GO Bonds	4608.32780.000.0002	\$1,850,000.00	Other Svc. Fees
Health	CARES: Testing Site	8902.32780.000.0500	\$ 50,000.00	Other Svc. Fees

I.T.	CARES: Judicial	8904.34330.000.0018	\$ 97,053.72	Contractual Svc
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**Fiscal Year Funds:**

DCCC	State Juv. Grant	Fund 9122 Obj 021 Loc. 0913	\$ 54,658.58	Fiscal Balance
Probation	Veterans Court Grant	Fund 9153 Obj 021 Loc. 0029	\$ 67,540.42	Fiscal Balance
Probation	Family Rec. Crt Grant	Fund 9154 Obj 021 Loc. 0029	\$ 73,647.92	Fiscal Balance

**Calendar Year Grants Encumbered for 2020 Expenses Actually Paid in 2021:**

DCCC	Project Income	Fund 1122 Obj 020 Loc. 0037	\$ 294,248.43	Yr. End BAL.
DCCC	Chg. Aca. School	Fund 4116 Obj 020 Loc. 0913	\$ 55,905.27	Yr. End BAL.
DCCC	State Grant	Fund 9127 Obj 020 Loc. 0037	\$ 232,309.07	Yr. End BAL.
Probation	State Grant	Fund 9129 Obj 020 Loc. 0029	\$ 14,063.43	Yr. End BAL.

TOTAL OF ALL 2020 ENCUMBRANCES: **\$3,508,328.53**

Motion by William VanWye to approve 2020 encumbrances into 2021. David Yarde seconded the motion, and all approved.

**MATTER OF FINANCIAL REPORT BY FUND**

The Council certified that they have received and reviewed the December 2020 Financial Report by Fund.

**MATTER OF DEKALB COUNTY AIRPORT UPDATE**

Randy Fox distributed a brief of new and old business for the Airport.

The tree clearing is complete on the County Road 62 project. The pilings for the bridge have been driven and concrete poured for them. Once the structure is set for the bridge over the wetlands they will stop working until the spring. County Road 62 should be done by the end of 2021.

The appraisal process on the final property needed on County Road 31 will be complete and the Board will be asked to proceed with making an offer on the property at their January meeting.

The Board granted Mrs. Dickmeyer an extension in her home until the end of May 2021. Airport staff will begin taking quotes on removal of the home on the corner of County Road 60 and County Road 31.

Work has begun on the old Hoosier Air Museum to make it an acceptable airport equipment maintenance facility to include adding an overhead door to the east end and additional pavement. The Board will consider additional vehicle parking options at the east-end t-hangars at the January meeting.

The loan for the construction of new t-hangars in 2015 was originally \$657,000. This is the only debt the Airport has. The Airport paid an additional \$150,000 toward the debt, leaving a loan balance of

approximately \$321,000. More than the minimum payments will be paid over the next two years thereby retiring the loan by December of 2022.

The Airport has enough money to pay for their portion of the projects that grants will not cover.

In the spring, the Airport will begin significant concrete repairs and joint sealing with an expected completion in October.

The Board is working with Chris Gaumer and Andrew Kruse on updating the UDO to not only remove the crosswind runway restrictions but to also clarify open water prohibitions in specific zones.

The Board is currently working on engineering for the next phases of the runway extension project. The Airport had a Capital Improvement Plan meeting with the State and the FAA, and all seem to be on the same page with moving the extension project forward in the coming years.

A mini documentary with Midwest Film Factory is underway which will help preserve the history of the airport.

#### **MATTER OF SALARY & HOURLY WAGE AMENDMENT ORDINANCE 2021-OCC-1**

This is for the Auditor's full time position that was listed incorrectly on the original September 28, 2020 ordinance as well as new Part Time positions for Central Communications, Information Systems, and the Veterans Service Office.

Eldonna King made a motion to approve the 2021 Salary and Hourly Wage Amendment Ordinance 2021-OCC-1 on the FIRST Reading. Robert Krafft seconded. Brian Humbarger explained that it will help prevent overtime. The current part time person at Central Communications has gone through all the training and is doing the work of a dispatcher. The goal is to have several part time people trained. Attorney Stuckey suggested that the Ordinance verbiage be changed to reflect a low amount of the Federal Minimum Wage. Robert Krafft made a motion to change the verbiage to reflect a low amount of the Federal Minimum Wage. William VanWye seconded, and all approved. After discussion, a vote was taken regarding the first reading, and all approved.

Eldonna King made a motion to suspend the rules to pass the 2021 Salary and Hourly Wage Amendment Ordinance 2021-OCC-1 and read by title only on the 2<sup>nd</sup> and 3<sup>rd</sup> Readings. David Yarde seconded, and all approved.

Robert Krafft made a motion to approve the 2021 Salary and Hourly Wage Amendment Ordinance 2021-OCC-1 on the SECOND and THIRD Readings. William VanWye seconded, and all approved.

#### **MATTER OF COMMISSIONERS-COUNCIL DISCUSSION**

**Overtime calculation:** Bill Hartman informed the Council that the Commissioners removed PTO, Holidays, Bereavement, and Jury Duty from the overtime calculation. There is a Call-Back provision, however, which will pay time and a half to employees who are called back to work outside of their normal shift.

**208 East 7<sup>th</sup> Street building:** The snow load issue of the 3-story new building onto the 220 East 7<sup>th</sup> Street building has been addressed. Upon careful review of the building plans for 208 East 7<sup>th</sup> Street, engineer Jeremy Bowers has found a potential problem with soil disruption underneath the County's 220 East 7<sup>th</sup> Street building. The Commissioners have made their concerns known to the structural engineer

of the Hefty's and are waiting to see if they will agree to certain assurances that will protect the County's building at 220 East 7<sup>th</sup> Street. The Commissioners will not close on the sale of the property until the agreement has been signed. Councilman VanWye is concerned about the moisture issue that could affect the soil. The soil borings were done prior to knowing the new building would be a 3-story building.

**Contract with County attorneys:** The Commissioners have always had verbal agreements with the County attorneys but believe written contracts should be in place as is standard practice. This has already been discussed before, and Council is not going to do a contract with Attorney Stuckey.

**VSO appointment:** Veterans Service Officer Travis Holcomb submitted his resignation, and current Auditor's Office employee Ronda Hunkler has been selected to replace him beginning January 11<sup>th</sup>. Mr. Holcomb has offered to help train Ms. Hunkler and will be available on a part time basis to do so.

**Jail Committee:** The Commissioners are looking to have discussions on the new jail in the afternoons every week that will be open to the public. They are hoping to hire an architect by the end of the month. The Commissioners went to Fulton County to see the jail they are building. They have the Adams County jail's blueprint. Members of the committee

President Ring asked who the members are going to be. They are Sheriff Cserep, Chief Deputy Roger Powers, Jail Maintenance Jeff Bickel, the 3 Commissioners, and finally they would like David Yarde to also be on the committee. President Ring stated that Council needs to make their appointment to the committee. When asked by William Hartman when that appointment could be made, President Ring said it will be done in the February meeting since Council has not had an opportunity to discuss this yet.

*Later in the meeting, Council addressed an appointment to the Jail Committee.*

## **MATTER OF APPOINTMENTS TO LOCAL BOARDS**

David Yarde made a motion to reappoint Amy Demske to the DeKalb County Economic Development Partnership for the term beginning January 1, 2021 and ending December 31, 2024. Second by William VanWye, and all approved.

William VanWye made a motion to appoint Rory Walker to the DeKalb County Board of Zoning Appeals for the term beginning January 1, 2021 and ending December 31, 2024. Second by Robert Krafft, and all approved. Mr. Walker will be taking the place of Jim Stahl and will be an agriculture representative.

Amy Demske made a motion to appoint Ashley Brenneman to the Garrett Public Library Board for the term beginning January 1, 2021 and ending December 31, 2024, and for the President to sign. Second by Eldonna King, and all approved.

Amy Demske made a motion to appoint John Good and Rick Walters to the DeKalb County Redevelopment Commission for 2021. Second by Robert Krafft, and all approved.

William VanWye made a motion to appoint Dawn Mason to the Butler City Redevelopment Commission for the term beginning January 1, 2021 and ending December 31, 2024. Second by Amy Demske, and all approved.

Eldonna King made a motion to appoint Marty Grimm to the DeKalb County Visitors Bureau and Tourism Commission to complete the term vacated by Brad McDaniel, which ends on December 31, 2021, and for the President to sign. Second by Robert Krafft, and all approved.

William VanWye made a motion to appoint Jim Dwyer to the St. Joe/Spencerville Regional Sewer District for the term beginning January 1, 2021 and ending December 31, 2024, and for the President to sign. Second by David Yarde, and all approved.

For the PTABOA Board, Assessor Stonebraker has done she could to find qualified candidates who are Democrats. William VanWye motioned to waive the political party requirement. Eldonna King seconded, and all approved. Eldonna King motioned to waive the level 2 or 3 certification due to the lack of qualified individuals holding the certification. William VanWye seconded, and all approved. William VanWye made a motion to reappoint Kyle Branscum and Marcia Seevers to the PTABOA Board for 2021. Amy Demske seconded, and all approved.

**MATTER OF APPOINTMENT TO NEW JAIL COMMITTEE**

Council discussed the new Jail Committee that will be meeting every week for the near future. They discussed how meeting every week will be difficult for one individual from Council to attend all the meetings. William VanWye made a motion to appoint William VanWye, Robert Krafft, and David Yarde to the Jail Committee with the understanding that at least one of the three will be at the meeting every week. Amy Demske seconded, and all approved.

Attorney Stuckey said that anyone from the Council can attend the meeting, but only 3 can be in attendance at the same time without advertising as a Council meeting first.

**MATTER OF ADJOURNMENT**

Amy Prosser made a motion to adjourn at 10:14 a.m. Second by Amy Demske, and all approved.

DEKALB COUNTY COUNCIL:

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Richard Ring, President

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William VanWye, Vice President

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Eldonna King

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Robert E. Krafft

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David Yarde

ATTEST:

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Amy Demske

\_\_\_\_\_  
Jan Bauman  
DeKalb County Auditor

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Amy Prosser