

DEKALB COUNTY COUNCIL MEETING

January 6, 2020

The following Council Members were present:

President Richard Ring
Vice President William VanWye
Member Robert E. Krafft
Member Martha Grimm
Member David Yarde
Member Amy Demske

Others present: Auditor Jan Bauman
First Deputy Auditor Susan Sleeper
Attorney Donald J Stuckey

Absent: Member Eldonna King

David Yarde opened the meeting with prayer at 8:33 a.m.

MATTER OF MINUTES

David Yarde made a motion to approve minutes dated December 2, 2019. Robert Krafft seconded, and all approved.

MATTER OF REORGANIZATION

Martha Grimm made a motion to nominate Richard Ring as President. Robert Krafft seconded. Martha Grimm motioned to close nominations. Robert Krafft seconded the motion, and all approved. A vote to accept Richard Ring as President was unanimous.

Robert Krafft made a motion to nominate William VanWye as Vice President. Amy Demske seconded. Martha Grimm motioned to close nominations. Robert Krafft seconded the motion, and all approved. A vote to accept William VanWye as Vice President was unanimous.

Robert Krafft motioned to appoint Donald Stuckey as Counsel. William VanWye seconded. William VanWye motioned to close nominations, and all approved. Martha Grimm seconded the motion, and all approved. A vote to accept Donald Stuckey as Council Attorney was unanimous.

MATTER OF LIAISON ASSIGNMENTS

David Yarde motioned to approve the annual Council Liaison and Appointments for 2020. Martha Grimm seconded, and all approved.

2020 COUNCIL LIAISON ASSIGNMENTS

| DEPARTMENT | PERSON APPOINTED | TERM | DATE APPOINTED |
|---|------------------|------|----------------|
| Board of Health Northeast Solid Waste Mgmt Dist Soil & Water Conservation Dist Building/Planning/GIS County Drainage Board Surveyor's Office | William VanWye | 2020 | 1/06/2020 |
| County Extension Services Community Corrections Recorder's Office Auditor's Office Public Defender Human Resources | Eldonna King | 2020 | 1/06/2020 |
| Commissioners Central Dispatch/E-911 Sheriff's Office/County Jail Sheriff's Merit Board Emergency Management | Richard Ring | 2020 | 1/06/2020 |
| Information Systems Remonstrance Board Veterans Service Office County Highway | Robert Krafft | 2020 | 1/06/2020 |
| Airport Authority Board of Appeals (BZA) Township Trustees Circuit Court Superior Court I & II | David Yarde | 2020 | 1/06/2020 |
| Prosecutor's Office Probation Department Voter Registration Office Treasurers' Office Clerk's Office Sunny Meadows | Martha Grimm | 2020 | 1/06/2020 |
| Coroner's Office Weights & Measures DeKalb Co Econ Dvlp Partnership Courthouse Assessors Reassessment | Amy Demske | 2020 | 1/06/2020 |

2020 COUNTY COUNCIL APPOINTMENTS

| POSITION | PERSON APPOINTED | TERM | DATE APPOINTED |
|--|---|------|----------------|
| DeKalb Co Council President | Richard Ring | 2020 | 1/06/2020 |
| DeKalb Co Council Vice-President | William VanWye | 2020 | 1/06/2020 |
| DeKalb County Council Attorney | Donald J. Stuckey | 2020 | 1/06/2020 |
| N.E. Solid Waste Management District | William VanWye | 2020 | 1/06/2020 |
| Plan Commission | William VanWye | 2020 | 1/06/2020 |
| Tax Abatement Committee | Amy Demske Richard Ring Eldonna King | 2020 | 1/06/2020 |
| Job Classification/Compensation Comm | Robert Krafft Martha Grimm Amy Demske | 2020 | 1/06/2020 |
| N.E. IN Regional Coordinating. Council | Richard Ring | 2020 | 1/06/2020 |

MATTER OF ADDITIONAL APPROPRIATIONS

William VanWye made a motion to approve the Courthouse \$5,433.00 additional appropriation request to Custodian (11333) within the County General Fund (1001). Seconded by Amy Demske, and all approved.

Robert Krafft made a motion to approve the Auditor's \$500 additional appropriation request to Other Service Fees (32780) within the LIT/Correctional Rehab Facility Fund (1233). Seconded by Amy Demske, and all approved.

MATTER OF TRANSFERS

Martha Grimm made a motion to approve a \$3,125.00 transfer for the Courthouse budget within the County General Fund from Personal Service Fees (10550) to Custodian (11333). William VanWye seconded, and all approved.

MATTER OF 2019 YEAR-END TRANSFERS

William VanWye made a motion to approve 2019 year-end transfers. David Yarde seconded, and all approved. They are as follows:

\$117.50 Total VSO/County General

From: 1001.33220.000.0016 (Postage) \$50.00

To: 1001.34140.000.0016 (Software Maint)

From: 1001.33220.000.0016 (Postage) \$67.50

To: 1001.34550.000.0016 (Promotions)

\$327.90 Weights & Measures/County General

From: 1001.34295.000.0017 (Travel/Training/Edu)

To: 1001.11201.000.0017 (Dept Head)

\$10 Auditor/Rainy Day

From: 1186.34022.000.0002 (Grant Match Dollars) To: 1186.12050.000.0002 (Police Retirement)

\$2,803.25 SDI TIF Fund/Redevelopment Commission

From: 4501.32780.000.0002 (Other Serv Fees) To: 4501.32820.000.0002 (Legal Fees)

\$639.45 Probation/County General

From: 1001.11210.000.0029 (Bookkeeper) To: 1001.11444.000.0029 (Adm/Manager)

\$639.45 Probation/County General

From: 1001.11439.000.0029 (Prob Officer) To: 1001.11444.000.0029 (Adm Manager)

\$.15 Probation/County General

From: 1001.11439.000.0029 (Prob Officer) To: 1001.11437.000.0029 (Dep Prob Officer)

MATTER OF 2019 ENCUMBRANCES INTO 2020

A breakdown of the encumbrances for fund summaries had been presented to Council prior to their meeting and are available on file in the Auditor’s Office:

| | | | | |
|--------------|---------------------|---------------------|----------------------|----------------|
| I.T. | County General | 1001.34140.000.0018 | \$ 26,000.00 | Software Maint |
| | County General | 1001.34630.000.0018 | \$ 3,700.00 | Web Dvlpmt |
| | CCD Fund | 1138.44420.000.0018 | \$ 36,007.38 | Comp Equip |
| | CCD Fund | 1138.44820.000.0018 | \$ 18,450.00 | Hardware |
| Central Comm | CCD Fund | 1138.44430.000.0034 | \$ 37,316.00 | NICE Rcd Sys |
| | P.S. LIT | 1170.34120.000.0034 | \$ 17,890.00 | Geo-Validation |
| Assessor | Reassessment | 1224.34330.000.0009 | \$ 140,000.00 | Nexus Contract |
| Highway | LR&S | 1169.44510.000.0072 | \$ 105,792.00 | Equipment |
| Auditor | IPEP Safety Grant | 9111.32780.000.0002 | \$ 75.90 | Rtrn of unused |
| Comm Corr | Juv. Ordinance Fund | Fund 4116 | \$ 92,157.71 | Fiscal balance |
| | Juv. State Grant | Fund 9128 | \$ 58,054.67 | Fiscal balance |
| Probation | Supp Adult Prob | 2000.33610.000.0029 | \$ 1,253.43 | Large Veh Rpr |
| | Veterans Court | Fund 9153 | \$ 59,798.86 | Fiscal balance |
| | Family Restor Court | Fund 9154 | \$ <u>69,510.32</u> | Fiscal balance |
| | Total encumbrances: | | \$ 666,006.27 | |

Motion by Martha Grimm to approve 2019 encumbrances into 2020. Amy Demske seconded the motion, and all approved.

MATTER OF DEKALB COUNTY AIRPORT UPDATE

Airport representative Randy Fox could not attend, so there was no update.

MATTER OF 2020 SHERIFF SALARY CONTRACT

The Sheriff is not asking for an increase to his salary for 2020. His fixed amount will remain at \$106,515. However, due to 27 pays for the calendar year 202, the compensation will total \$110,612. Amy Demske made a motion to approve the 2020 Sheriff Salary Contract. Robert Krafft seconded, and all approved.

MATTER OF JULY-DECEMBER 2019 COMMISSARY REPORT

William VanWye motioned to accept the July-December 2019 Commissary Report. Martha Grimm seconded, and all approved.

MATTER OF SIGNS FOR COURTHOUSE PROPERTY REGARDING RESTRICTED AREA

Sheriff Cserep presented the signs that will be displayed on various areas of the courthouse property reminding patrons that no cell phones, knives, or guns can be brought into the courthouse. He believes they will be needed for approximately six months to one year. They will be displayed during the day and removed after courthouse hours each afternoon.

MATTER OF SALARY & HOURLY WAGE AMENDMENT ORDINANCE 2020-OCC-1

The Family Recovery Probation Officer position was new last year, but the January 2020 increase was not known at that time. This amendment for \$1,356.76 bi-weekly pay is for the 2020 January mandated amount.

David Yarde made a motion to approve the 2020 Salary and Hourly Wage Amendment Ordinance 2020-OCC-1 on the FIRST Reading. Martha Grimm seconded, and all approved.

Robert Krafft made a motion to suspend the rules to pass the 2020 Salary and Hourly Wage Amendment Ordinance 2020-OCC-1 and read by title only on the 2nd and 3rd Readings. William VanWye seconded, and all approved.

Robert Krafft made a motion to approve the 2020 Salary and Hourly Wage Amendment Ordinance 2020-OCC-1 on the SECOND and THIRD Readings. William VanWye seconded, and all approved.

MATTER OF COMMISSIONERS-COUNCIL DISCUSSION

Community Corrections: Bill Hartman informed the Council that there is a problem with the heating system. The system is set up so gas heats it initially, and then the electric helps maintain that heat. The electric bill was over \$5,000, and the gas bill was less than \$100. The heating system is supposed to be set on the highest efficiency. Someone is going to be coming to check it. The floors were supposed to be done on Sunday. The remainder of the Community Corrections offices are being moved to the new facility on January 8 & 9. Kellie Knauer is hoping that they will be up and running (without residential) by early February. Donald Grogg commended Ms. Knauer for the great job she has done to get the building done, starting a new Work Release program, and running the department as it is currently. An Open House is scheduled for January 31st from 10-3.

Bridge #46: Bridge #46 is the most critical bridge that needs to be replaced according to the bridge inspection report. Highway Superintendent Ben Parker would like to start on design for Bridge 46 (north of State Road 8 on County Road 15 north of the Walmart Distribution Center). The expected cost for Bridge 46 replacement is \$420,000. Ben Parker is looking into the possibility of using a composite, pre-fab bridge. The bridge does not have a large span, and it is not heavily traveled. It would save a considerable amount of money from the \$420,000. There are three bridges that actually need to be replaced in 2020.

Reorganization: The Commissioners reorganized, and Bill Hartman is now the President of the Commissioners. This will give him an opportunity to learn that position while previous President Don Grogg is still on the board and can assist as needed. President Hartman said that his first year has gone much better than he expected and has required a lot of learning. Ms. Rowan and Mr. Grogg have been

very receptive. They don't always agree on things, but they work through their differences and are a cohesive group. President Ring said Mr. Hartman has exceeded his expectations and always comes to every meeting prepared.

Intersection at CR 39 and N County Line Road: Councilman VanWye brought to the Commissioners' attention that there was another accident at the intersection at County Road 39 and North County Line Road. The signage is confusing, and there is brush that needs to be cleared. Steuben County is addressing it on "their" side of the County line because it seems to be a dangerous intersection. Councilman VanWye thought that the Commissioners may want to see if it needs to be addressed on the DeKalb County side.

MATTER OF ECKHART PUBLIC LIBRARY BOARD APPOINTMENT

David Yarde made a motion to reappoint Karen Ackerman for the term beginning February 1, 2020 and ending January 31, 2024, and for the President to sign. Second by Amy Demske, and all approved.

MATTER OF BUTLER CARNEGIE PUBLIC LIBRARY BOARD APPOINTMENT

Martha Grimm made a motion to reappoint Cathy Bowen for the term beginning January 1, 2020 and ending December 31, 2023, and for the President to sign. Second by William VanWye, and all approved.

MATTER OF DEKALB CO. REDEVELOPMENT COMMISSION BOARD APPOINTMENTS

Robert Krafft motioned to reappoint John Good and Rick Walters to the DeKalb County Redevelopment Commission Board for 2020. Martha Grimm seconded, and all approved.

MATTER OF PTABOA BOARD APPOINTMENTS

President Ring is uncomfortable waiving the political party requirement without knowing whether the Democratic Party has been addressed. Sheila Stonebraker was asked to come to the meeting to help explain. She said she did contact the Democratic Party. Mr. Odier had given Ms. Stonebraker a name and phone number for someone, but after leaving this person a message on December 2nd, there was no return call. Of the 5 board members, one is Democrat. William VanWye motioned to waive the political party requirement. David Yarde seconded, and all approved. David Yarde motioned to waive the level 2 or 3 certification. Martha Grimm seconded, and all approved. Ms. Stonebraker then answered a question by an audience member about how one reaches certification levels. A vote was taken, and all approved. Amy Demske made a motion to reappoint Kyle Branscum and Marcia Seevers to the PTABOA Board for 2020. Martha Grimm seconded, and all approved.

MATTER OF ADJOURNMENT

Amy Demske made a motion to adjourn at 10:10 a.m. Second by David Yarde, and all approved.

DEKALB COUNTY COUNCIL:

Richard Ring, President

William VanWye, Vice President

Eldonna King

Robert E. Krafft

Martha Grimm

David Yarde

Amy Demske

ATTEST:

Jan Bauman
DeKalb County Auditor