

DEKALB COUNTY COMMISSIONERS' MEETING
November 25, 2019

Commissioners Present: President Donald D Grogg
 Vice President Jacqueline Rowan
 Vice President William Hartman

Others Present: Acting Auditor Susan Sleeper
 Attorney James P McCanna

MATTER OF HUMAN RESOURCES

Dotty discussed the 2020 Wellness screenings and all Commissioners are on board with moving forward with the plan. The wellness screenings will be no cost to the County for employees on the Health Plan, there will be no cost to the County for the spouses on the Health plan, and a \$42 cost to the County for employees NOT on the Health Plan.

MATTER OF THREE RIVERS CREDIT UNION ENDORSEMENT

Three Rivers Federal Credit Union is in the process of modifying their charter, which dictates who can be a member of the credit union. Three Rivers reached out to the County to seek their endorsement. The Commissioners approve endorsing Three Rivers Credit Union, but will not be exclusive to only their credit union, the County allows all banking institutions.

William Hartman made a motion for the president to sign the letter for Three Rivers Credit Union to offer their services to our employees, along with all other institutions. Jacqueline Rowan seconded and all approved.

MATTER OF FIRST/CHIEF DEPUTY CLASSIFICATION ON WORK STUDY

Jacqueline Rowan made a motion that all First/Chief Deputies of Elected Officials are to be classified as Salaried/Excluded employees. William Hartman seconded and all approved.

MATTER OF LARE GRANT

Allen Hayes was in to discuss the LARE Grant logistics. There has been decision to move forward on the Cedar Creek Landing Project and Eckhart Park Project. The DNR informed Allen that with both projects being agreed on then the grant needs to contain both of the projects at once. Allen is here to request the Commissioners will be accepting of being the Grant recipient on the behalf of Cedar Creek Drainage Board since the County has all the submission and recipient avenues needed for the grant process. Don Grogg explained that all Grant monies come through the Commissioners so this would be appropriate.

MATTER OF VOTING SITE LEASE AGREEMENT

Holly explained that last year they started using a Voting Site Lease Agreement so that all locations know what needs to be provided. Holly updated a few areas of the Agreement with the change to voting centers, early voting locations and the need for Wi-Fi access and other misc. needs for the day.

William Hartman made a motion to approve the Agreement form with the updates from Holly. Jacqueline Rowan seconded and all approved.

MATTER OF COMMUNITY CORRECTIONS UPDATE

A short discussion took place on the new Rule 26 dealing with Pre-Trial inmates or work-release residents. Kellie said there will not be any Pre-Trial offenders RESIDING at the facility, but her officers will still be working with all different levels of offenders, as they do currently. Kellie said the hiring process went very well and their part-time maintenance employee started today. The Residential Facilitators are starting Dec. 2nd and Workspace Solutions is providing furniture until the actual furniture is delivered. The Knox box is intended to be delivered today, so hopefully occupancy can happen as planned. Training will be a HUGE aspect that has been developed very well. Discussion took place on different storage options for ceiling tiles or items that can be put away that will not be needed out at the facility. Kellie also informed the Commissioners that the floors are really bad after the colored sealant was applied. Steve Fetters said the floors will have to be sanded or grinded off and re-done and it looks terrible. Don Grogg talked with Insurance Trustees about insuring through the County vs. contractor insurance and Don requested Kellie to get ahold of Insurance Trustees to answer further questions. Research will be done on waste and snow removal vendors. Steve Fetters informed the Commissioners that this is his last meeting and he was very appreciative of the Resolution the Commissioners did on his behalf.

MATTER OF COMMUNITY CORRECTIONS BLINDS QUOTE

Kellie presented the blind quotes from three companies: Workspace Solutions for \$10,017.40, Midwest Blind & Shade for \$9,550.00, and an email from T&B Paint stating they feel the job is more than they could handle at this time.

William Hartman made a motion to accept the Midwest Blind & Shade quote for the blinds in the Work-Release Facility. Jacqueline Rowan seconded and all approved.

MATTER OF HIGHWAY

Ben said that Steve Klein approached him on a potential bridge that will be needed to extend Lenora Lane by Home Depot. The City of Auburn wants to know if the County will accept and approve the bridge. Don Grogg feels that because the City is constructing the bridge and it is in the City limits, that the City should maintain the bridge going forward. Steve Klein wants to work with the County to move forward on the project. The Commissioners will discuss and decide later. On county Road 12, a farmer went across the road for drainage without a permit, a telephone line was cut in the process, Ben wants to know how the Commissioners would like him to proceed on this issue and going forward. The Commissioners told Ben to take the road back to his approval and seek information on the type of pipe that was used with the Landowner having to pay all restitution as damage to County property. The 80-foot cul-de-sac on County Road 62 has been determined that will be safer for all.

MATTER OF BRIDGE #90 COMPLETION

Jacqueline Rowan made a motion for the president to sign the Certificate of Completion for Bridge #90. William Hartman seconded and all approved.

Zachrich submitted the Affidavit-Final Waiver of Lien for the contracted amount of \$737,231.91 that has been submitted for payment, and Ben is pleased with the work that was performed.

MATTER OF BEAR CREEK EASEMENT FROM SCHMUKER

The Commissioners are in agreement for Jim to prepare the Easement satisfactorily to the Commissioners per the request of Mr. Thomas.

MATTER OF VAC-TRON VACUUM EXCAVATION SYSTEMS PURCHASE

Jacqueline Rowan made a motion to approve the purchase of a Vac-Tron Vacuum Excavation System from Vermeer in the amount of \$96,992.00, this unit will clean out culverts and allow the ability to work around utilities without digging and will be paid for from Local, Road and Street monies. William Hartman seconded and all approved.

MATTER OF COUNTY FUNDING FOR HUMANE SHELTER

Dave Rodecap attended with Humane Shelter Board members to answer questions that were proposed by Katy Scranton that informed the Commissioners the shelter won't take any more cats and the it is a no-kill shelter that upset her and wanted the Commissioners to know since the County gives the shelter money. Dave appreciated the information of the complaint. Dave stated the recommendation is to only house 80 cats at a time, they currently are at 111, therefore at times there is a waiting list to accept cats. Discussion took place on the cat population and the logistics of how they are handled. Dave stated that they do put down cats at the recommendation of Veterinarians.

MATTER OF MINUTES

William Hartman made a motion to approve minutes with amendment dated November 18, 2019. Jacqueline Rowan seconded and all approved.

MATTER OF CLAIMS

Jacqueline Rowan made a motion to approve Special Claims as written for the week of November 25th. Seconded by William Hartman and all approved.

MATTER OF TRAVEL REQUESTS

Jacqueline Rowan made a motion to approve travel request for the following:

- 1) Sheriff David Cserep II to travel to Indianapolis on Nov. 19th to attend AIC-Legislative Affairs 2019 Conference. Estimated cost of \$85.00 to be paid for from Commissioners travel.
- 2) Susan Sleeper to view an AIC Webinar on or after Dec. 2nd on Bonding & Finance. Registration Fee of \$60.00 to be paid for from Commissioners travel.
- 3) Sheila Stonebraker & Tammy Warstler to travel to Wabash on Dec. 3rd to attend NE District Meeting. Estimated cost of \$83.20 to be paid for by Commissioners travel.
- 4) Ryan Hull to travel to Indianapolis on Dec. 17th to attend PSC Rules-FRC Meeting. Estimated cost of \$155.20 to be paid for by department travel.

Seconded by William Hartman, and all approved.

MATTER OF JAIL SYSTEMS UPGRADE PAY APP #5

Jacqueline Rowan made a motion for the president to sign the payment request form to authorize Huntington Bank send payment to Security Automation Systems, INC for pay app #5 in the amount of \$35,644.00. Seconded by William Hartman and all approved.

MATTER OF WILCOX ENVIRONMENTAL ENGINEERING PROPOSAL

William Hartman made a motion for the president to sign the Authorization for Wilcox Environmental Engineering, INC to proceed on Project Number 205.19, Proposal Title: Project Transition and 4th Quarter 2019 Groundwater Sampling for \$43,954.00. Seconded by Jacqueline Rowan and all approved.

MATTER OF INNKEEPERS TAX: CONFIDENTIALITY AGREEMENT

Jacqueline Rowan made a motion for the president to sign the Confidentiality Agreement between DeKalb County and Indiana Department of Revenue. Seconded by William Hartman and all approved.

MATTER OF CENTRAL COMMUNICATION PAY WHILE INTERIM

Jacqueline Rowan made a motion to approve paying Brian Humbarger \$1,000 per month for his 5 months as Interim Central Communications Director. William Hartman seconded and all approved.

MATTER OF WEIGHTS & MEASURES TRAILER

Jacqueline Rowan made a motion for the president to sign the Salvage Bill of Sale for the 2000 Moody Prover: VIN# 1000320779. William Hartman seconded and all approved.

MATTER OF SURVEYOR DISCUSSION

Mike Kline was in to discuss his employees' performance and the logistics of how issues have arisen. He explained how many things have been a he-say, she-say situation and Mike has discussed with Dotty on how to get the young employees value their job. Mike explained that he is flexible with his employees and has explained to his employees that if he is flexible that he expects the same in return.

MATTER OF OTHER DISCUSSION

Other discussion included the following topics: Retiring County Employee Resolutions, Sunny Meadows donation, fence removal on bike trail, and driveway repair due to drains.

Donald D. Grogg - President

Jacqueline R. Rowan – Vice President

William L. Hartman – Vice President

Attest: _____

Jan Bauman, Auditor

Susan Sleeper, Acting Auditor