

**DEKALB COUNTY COMMISSIONERS' MEETING**  
July 1, 2019

Commissioners Present:           President Donald D Grogg  
  Vice President Jacqueline Rowan  
  Vice President William Hartman

Others Present:                   Acting Auditor Susan Sleeper  
  Attorney James P McCanna

**MATTER OF HIGHWAY**

William Hartman informed us that the planks for the covered bridge decking will be delivered sometime this week to his buildings to begin the drying process.

Ben reminded us that bids for CR 71 will be received until 10:00 a.m. on July 8<sup>th</sup> and opened around 11:00 on July 8<sup>th</sup>. Dust control for this year has been started. Ben had a culvert collapse over the weekend on CR 31 and CR 32. Bridge #90 is still being worked on and had another snafu for a cable that was not on the USI plans, Frontier pulled their cable and found a Comcast cable, but Frontier worked it out that they will punch two cables and work it out with Comcast. Ben is going to have Chad Baker spray our countywide bridges and guardrails for weeds and brush for around \$75.00 per bridge; this is in Ben's budget already. Ben would like to micro seal the curve by SDI, to prevent a slippery winter for around \$24,000.00. Ben said that most counties are contracting out the community crossings grants, he met with Brooks on his scope of work and they told him he was nuts for trying to do this himself with the workload that he has. Ben plans to do most of it himself, and maybe have the tracking portion contracted out. Discussion took place on the new Stone Bridge Estates addition proposal.

**MATTER OF OUTSIDE LIGHT POSTS-ATLAS**

Larry Lane was in with Brian Gottschalk from Atlas to speak on the outside lights posts. Brian would like to have discussion on what the Commissioners are actually wanting, and discussion took place. The Commissioners will check with the County Historian to be sure certain changes can be made on the light posts. Don Grogg will check with the historian before Brian Gottschalk brings his stone guy up from Bloomington.

**MATTER OF RESOLUTION 2019-R-14: UDO-55**

Jacqueline Rowan made a motion to approve and all three to sign the Zone Map Amendment for 6903 State Road 1, Spencerville from a C1-Village Commercial to an R3-Village Residential. Seconded by William Hartman and all approved.

**MATTER OF RESOLUTION 2019-R-15: UDO-56**

William Hartman made a motion to approve and all three to sign the Zone Map Amendment for 3402 County Road 31, Auburn from an A2-Agricultural to an IN-Industrial. Seconded by Jacqueline Rowan and all approved.

**MATTER OF RESOLUTION 2019-R-16: UDO-57**

Jacqueline Rowan made a motion to approve the Zone Map Amendment for 6974 State Road 1, Spencerville from a R3-Village Residential to a 12-Low Intensity Industrial. Seconded by William Hartman and all approved.

**MATTER OF PROPERTY AT 2733 SR 327, CORUNNA AND RAW SEWAGE**

Raw sewage is coming up by the driveway and John Cox has to drive through it when it rains and the drains backup. Discussion took place on what needs to happen. Jim McCanna explained that if Mr. Cox's septic is found defective then he could have a huge impact as well due to the possibility of having to hook-up to city drain tiles. The neighboring home (Conley) that Mr. Cox feels is the issue he stated was working correctly until 13 people started living in the rental home. A septic inspection runs between \$750-\$900 dollars.

The Commissioners are directing Jim McCanna to legally go after Mr. Conley and if he doesn't respond then a court order will be obtained to perform the sewer inspection.

**MATTER OF MINUTES**

William Hartman made a motion to approve minutes with the change dated June 24, 2019. Jacqueline Rowan seconded, and all approved.

**MATTER OF CLAIMS**

William Hartman made a motion to approve Payroll and Bookkeeper claims for the month of June 2019 and to approve Special Claims consisting of warrant #'s 128976 thru 128985 in the amount of \$2,758.18 and wire transfer #'s 12340 thru 12343 in the amount of \$555,862.33 for the week of June 24<sup>th</sup>, and to approve General Claims consisting of warrant #'s 128994 thru 129040 in the amount of \$80,518.98 and wire transfer #'s 12344 thru 12464 in the amount of \$661,334.87 for the July 1<sup>st</sup> claim run. Jacqueline Rowan seconded and all approved.

**MATTER OF TRAVEL REQUESTS**

Jacqueline Rowan made a motion to approve travel request for the following:

- 1) Sheena Miller, Wendy Parker, Derek Herb and Marianne Snyder to travel to Marion on July 8<sup>th</sup> to attend IACAC NE District meeting/training. Estimated cost of \$60.00 to be paid for by department travel.
- 2) Susan Sleeper to travel to Valparaiso on July 9-10<sup>th</sup> to attend ICAA Regional Meeting. Estimated cost of \$237.16 to be paid for by Commissioners travel.
- 3) Dotty Miller to travel to Fort Wayne on July 23<sup>rd</sup> to attend Hands-on Handbooks Seminar. Estimated cost of \$23.24 to be paid for from Commissioners travel.
- 4) Joni Humbarger and Pam Wallace to travel to PFW on July 24<sup>th</sup> to attend Excel Functions training. Estimated cost of \$214.20 to be paid for by Commissioners travel.
- 5) Ben Parker, Mark Goodrich and Joe Harrison to travel to Plymouth on July 25<sup>th</sup> to attend LTAP Class-Pavement Preservation. Estimated cost of \$0.00 to be paid for by department travel.

- 6) Roger Powers to travel to Greenfield on August 5-7<sup>th</sup> to attend CPS APX Radio Programming Class. Estimated cost of \$264.00 to be paid for by Commissioners travel.
- 7) Susan Sleeper and Carla Winebrenner to travel to French Lick on Sept 30<sup>th</sup>- Oct 3<sup>rd</sup> to attend the 2019 AIC Annual Conference. Estimated cost of \$1,219.20 to be paid for by Commissioners travel. (note: driving together and sharing room)
- 8) Holly Albright to travel to French Lick, Orange County on Sept 30<sup>th</sup> –Oct 3<sup>rd</sup> to attend 2019 AIC Annual Conference. Estimated cost of \$903.96 to be paid for by County Elected Officials Fund. Estimated cost of \$128.00 to be paid for by Commissioners travel.
- 9) Sandi Wilcox to travel to French Lick on Sept 30<sup>th</sup>- Oct 3<sup>rd</sup> to attend 2019 AIC Annual Conference. Estimated cost of \$830.80 to be paid for by County Elected Officials Fund. Estimated cost of \$128.00 to be paid for by Commissioners travel.

Seconded by William Hartman and all approved.

#### **MATTER OF PAYROLL**

Jacqueline Rowan made a motion to approve payroll for the period June 11– June 24, 2019 William Hartman seconded, and all approved.

#### **MATTER OF JAIL SYSTEMS UPGRADE PAY APP #4**

William Hartman made a motion for the president to sign the payment request form to authorize Huntington Bank send payment to Security Automation Systems, INC for pay app #4 in the amount of \$18,401.50. Seconded by Jacqueline Rowan and all approved.

#### **MATTER OF PETERSON CONSULTING SERVICES ENGAGEMENT**

Peterson Consulting Services assists DeKalb County in preparing the annual update of our capital asset information for financial reporting. This engagement is for assistance for the fiscal year ending December 31, 2019.

Jacqueline Rowan made a motion for the president to sign the Engagement with Peterson Consulting Services for assistance with capital asset reporting for fiscal year ending December 31, 2019 in the amount of \$3,325. Seconded by William Hartman and all approved.

#### **MATTER OF COMMISSARY REPORT FOR JANUARY 1, 2019 TO JUNE 30, 2019**

The Commissioners acknowledge receipt of the Commissary report from the Sheriff.

#### **MATTER OF PROBATION OFFICER FOR THE FAMILY RECOVERY GRANT**

William Hartman made a motion to approve the Probation department to hire one full time probation officer that will be covered 100% through the Family Recovery Grant. Seconded by Jacqueline Rowan seconded and all approved.

#### **MATTER OF OTHER DISCUSSION**

Other discussion included the following topics: PTO, budgets, safety committee, CR 427 sewer issue, CR 52 sewer issue, Treasurer's mailbox, energy savings companies, and

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Donald D. Grogg - President

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Jacqueline R. Rowan – Vice President

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William L. Hartman – Vice President

Attest: \_\_\_\_\_  
Jan Bauman, Auditor  
Susan Sleeper, Acting Auditor