

DEKALB COUNTY COMMISSIONERS' MEETING

March 18, 2019

Commissioners Present: President Donald D Grogg
Vice President Jacqueline Rowan
Vice President William Hartman

Others Present: Acting Auditor Susan Sleeper
Attorney James P McCanna

MATTER OF HUMAN RESOURCES

Dotty asked if the Commissioner's had looked at the PTO policy and if there were any questions or thoughts. Don Grogg asked some questions he had as he went through it. Dotty informed the Commissioners that there are 3 new employees beginning at the following departments: Sheriff Department and Surveyors office. There was a termination that took place in the Title IV-D office and Dotty has already posted the position. Lauren went over to the City of Auburn to meet the new IPEP Rep. for a meeting. The IPEP Rep is going to become an OSHA expert and Dotty feels this will be a great resource for us to be able to tap. Dotty also said with our IPEP and new insurance company there will be many more training opportunities. The task force put together the following sections for the handbook: bereavement leave, holiday leave, military leave, workplace smoking and tobacco use, and all sections are being reviewed by the attorney. Dotty will be attending an IMPACT seminar in Huntington that will cover wellness programs, ACA updates, hospital rating and quality of care updates, employee retention and some legislative updates both here in Indiana and across the U.S.

MATTER OF COMMUNITY CORRECTIONS-FY19 DISCRETIONARY GRANT APPROVAL

Kellie Knauer is asking for the approval of the FY 2018-2019 Discretionary Grant and this includes sending 2 employees to Colorado to attend The National Association of Community and Restorative Justice Conference completely paid for by the grant.

William Hartman made a motion to approve the Application for Juvenile Community Corrections FY 2018-2019 Discretionary Grant, Jacqueline Rowan seconded and all approved.

MATTER OF COMMUNITY CORRECTIONS-ADULT GRANT REQUEST APPROVAL

Kellie Knauer also presented the FY 2020 Grants for Community Corrections and Probation. Kellie said they did not ask for any new grant dollars this year, they just readjusted where they need the funds and it includes a request for two part-time employees. (One for IT and one for commissary work) Kellie stated that they only put in one salary increase, but no salary increases for the rest of the department. For FY 2020 Community Corrections will be funded in the following way: State Grant 59.51%, Project Income/User Fees 30.90%, County General 3.30%, and levied dollars 6.30%.

Michael Lapham was in to present the FY 2020 Grant for Probation. This grant funds Johanna Scott's position and they have asked for the funds to fund her entire salary instead of just part of the salary. The FY 2020 Probation Grant is to cover 100% of personnel services.

Jacqueline Rowan made a motion to approve the Community Corrections Grant Application and Probation Grant Application for the FY2020, William Hartman seconded and all approved.

MATTER OF COMMUNITY CORRECTIONS

Kellie announced they will be meeting at the site this morning to make some more decisions. Don Grogg stated that the sewer was approved. Drywall is going up, insulation will be going in this week, the windows are all in and temporary doors are on.

MATTER OF SHERIFF-PLUMBING ISSUES

Sheriff Cserep along with Jeff Bickel and Angela Ireland came in to speak about the lobby floor restrooms that have backed up a few times over the past couple weeks. Jeff stated that with previous issues, they have used Gibson's Heating and Plumbing in for repair and they used their sewer camera to look into the situation and Jeff explained their findings. The Commissioners told them to get estimates of all possibilities of fixing the issue and they would bring it to the Councils attention at the next meeting.

MATTER OF CIRCUIT COURT-OFFICE UPGRADES

Jewell Sutton was in to request some upgrades for the Circuit Court Judge and wants of the ladies in the office. The Judge needs a table for his computer and printer, with an estimate of \$1500-\$2000. The ladies in the office feel the paint is very dirty and depressing due to age; they would also like hot water in their bathrooms, their kitchenette painted and would also like to have upgraded lighting in their hallway. There are also sections of carpet missing in the judges' office along with many holes in the wall from previous judges shelving. Jewell states they have no money in their budget for any of these requests. The Commissioners said the money would be a Council decision, but most likely the Council would tell them to add it to their 2020 budget needs.

MATTER OF HIGHWAY

Ben Parker brought the contracts between API Construction Corp. and Commissioners to sign.

Jacqueline Rowan made a motion to approve the agreement between the Commissioners and API Constructions Corp. for the 2019 Road Resurfacing Projects, William Hartman seconded and all approved.

Ben met with Specialties on CR 71 to do some core drilling to try and determine the best plan of action to repair the road.

Hanson heavy load is back on the radar; USI has the information for review of our structures and is currently under review.

MATTER OF MINUTES

Jacqueline Rowan made a motion to approve minutes dated March 11, 2019. William Hartman seconded, and all approved.

MATTER OF CLAIMS

William Hartman made a motion to approve Special Claims for the week of March 18, 2019 Jacqueline Rowan seconded, and all approved.

MATTER OF TRAVEL REQUESTS

William Hartman made a motion to approve the following travel requests:

- 1) Tim Baker, Bonnie Emerson & Kellie Knauer to travel to Novi, MI on March 20th to attend Gordon Food Service Show. Estimated cost of \$96.00 to be paid for by department travel.
- 2) Kathy Rutledge to travel to Fort Wayne on April 12th to attend IVRA Spring Conference. Estimated cost of \$7.03 to be paid for by department travel.
- 3) Chery Lynch & Debra Krafft to travel to Columbia City on April 17th to attend Hep B & C Training. Estimated cost of \$30.00 to be paid for by department travel.
- 4) Richard Ring to travel to Angola on May 29th to attend 2019 OCRA Regional Conference. Estimated cost of \$61.51 to be paid for out of Commissioners travel.
- 5) Marty Grimm to travel to Angola on May 29th to attend 2019 OCRA Regional Conference. Estimated cost of \$61.28 to be paid for out of Commissioners travel.
- 6) Ryan Hull to travel to National Harbor, MD on July 14-17 to attend NADCP National Conference. Estimated cost of \$2,081.91 to be paid for by department travel.

Jacqueline Rowan seconded, and all approved.

MATTER OF AGREEMENT BETWEEN ECONOMIC DEVELOPMENT AND COMMISSIONERS:

William Hartman made a motion to approve Don Grogg to sign the agreement for \$76,119.00 to be paid to the Economic Development, Jacqueline Rowan seconded and all approved.

MATTER OF OTHER DISCUSSION

Other discussion included the following topics: City of Auburn permits paid, Elevatus Pay App #7, Mr. Ramon, Audio Video Systems Invoice, possibility of connecting with sewer, Courthouse Tours after hours, Security SOPs, air handler at the Sheriff s department, Conrad Schaeffer Memorial, Bennett hearing, Drug Free DeKalb employee vs. independent contractor, Northeastern Center Board, Cedar Creek Landing, Williams County Invite on the Aquifer, and Quilts will be going to Historical Society.

Donald D. Grogg - President

Jacqueline R. Rowan – Vice President

William L. Hartman – Vice President

Attest: _____

Jan Bauman, Auditor

Susan Sleeper, Acting Auditor