

Looking for a challenging Part-time (up to 20 hours per week) flexible position?

Are you a self-starter?

Want to work remotely and have some office hours?

Have a background in law enforcement, building construction trades, real estate or engineering?

DeKalb County Government (Auburn, Indiana) is seeking a Code Compliance Official for the Department of Development Services. Duties include on-site field enforcement of various ordinances, regulations and procedures to protect the health, safety and welfare of the general public.

Duties and Responsibilities:

Responsible for receiving, processing and investigating complaints involving compliance with Public Nuisance, Unsafe Building and other ordinances.

The qualified candidate must be self-motivated, multi-tasker and adaptable to a changing environment (weather, crawling in confined spaces, walking on uneven terrain, able to carry/lift up to 25 pounds, subject to fumes/odors/chemicals/dirt/mud, noise, heights, etc.). Requires the ability to communicate well with others and work with the general public, public officials, law enforcement & the court system. Must be detail oriented and an effective and efficient communicator. Periodic intimidation is expected from irate property owners and their dogs.

Will adhere to all Policies and Procedures of DeKalb County Government and State Board of Accounts. Serve in other duties and assignments as requested/required by the Director.

Job Requirements:

- Education: High School Diploma/GED minimum required.
- Experience: Researching County codes or property records, law enforcement, building trades and code compliance.
- Skills and Abilities: Ability to resolve code violations utilizing ordinances. Must have working knowledge of maps and the County's geographical location. Must possess valid Indiana driver's license. Must be willing to submit to criminal background check and motor vehicle report.

Starting hourly wage is between \$15-\$20/DOE. Will utilize own vehicle and be reimbursed for mileage per County policy.

Interested applicants should apply by e-mailing your cover letter and resume to careers@co.dekalb.in.us referencing "Code Compliance" no later than March 1, 2026.

All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, age, sexual orientation, gender identity, disability or veteran status.