

DEKALB COUNTY COMMISSIONERS' MEETING

May 6, 2024

Commissioners Present: President William L Hartman
Vice President Michael Watson
Vice President Todd Sanderson

Others Present: Auditor Susan Sleeper
Attorney Andrew Kruse

MATTER OF HUMAN RESOURCES

Dotty handed out a document from the Safety Committee Meeting that shows we only have (1) open claim on workman's comp. Dotty is working with IPEP on harassment training for employees and supervisors. The Wellness Summary was discussed shortly with the BMI being the most concerning followed by A1C and High Blood Pressure. HR will look into any information/education that can be provided to assist with helping employees in lowering their BMI as well as A1C and BP. At the last department head meeting CPR Training and Fire Extinguisher Training was discussed and some plans have been made. Recruitment was discussed with different departments and how different options have been used to try to find employees for the County.

MATTER OF BUSINESS IMPRESSIONS

Jeff Bassett attended to seek approval for a copier in the Health and Coroner Departments. The Cost per print agreement for the Coroner Department is for model #C415-YCQ116702 with a monthly base of \$12.00 and a cost of \$.0210 for black and white prints and \$.1140 for color prints and is a 5-year agreement. The Health Department is for model #C400 with a monthly base of \$15.00 and a cost of \$.0210 for black and white prints and \$.1140 for color prints and is also a 5-year agreement.

Michael Watson made a motion to approve the agreements for the Coroner & Health Department copiers as described above and for the president to sign. Todd Sanderson seconded and all approved.

MATTER OF DCCC INSPECTION RESULTS

Michelle Fosnaugh appeared to give an update on the Fire System and HVAC inspections at DCCC. There were a few deficiencies found. One involved the fire suppression wires to the roof top units. It was determined these should have been connected since the construction of the building. The wires have been connected and we need to have Johnson Controls and Innovative Controls appear at the same time to ensure the software sequencing responds as required. Johnson Controls will also be checking the alarm settings in the fire panel and the quote is \$888. Felger Hart determined during this process that a blower motor in one roof top unit is going out. They have ordered the motor and quoted \$1600 for this repair. The DCCC facility is also due for a 5-year sprinkler system and fire connection flush. We have a quote from Johnson Controls and have contacted 3 other contractors for quotes. Rick from maintenance is taking care of replacing the fire panel batteries and hanging a sign above the fire dept. connection saving \$472. The maintenance has been very helpful and is doing all the projects they are capable of completing.

MATTER OF 9TH STREET SECURITY

Jack Smith discussed the Security at the 9th Street Annex Building and explained what options are needed to have the crash bar used as required. Jack got three quotes and all (3) companies can do a 'piece' of what is needed to make everything functional. Jack Smith & Larry Lane would like to work Larry's Lock and Safe and hold off on the cameras at this time. Discussion took place on the placement and operation of the doors.

Made a motion to approve the use of Larry's Lock and Safe in the quoted amount of \$13,451.41 Michael Watson seconded and all approved.

MATTER OF COURTHOUSE MAINTENANCE TRAILER

Larry provided three separate quotes to purchase a trailer for the maintenance department to use. These quotes included the following:

Bridge Trailer: 2024 Liberty model #LU7K83X20C477, VIN#5M4LU2024RF42238 in the amount of \$4,799.

Jason Dietsch Trailer Sales: 2024 Sure-Trac model #ST8220TAT-B-070, VIN#5JW1U202XR1422123 in the amount of \$5,096.

I-69 Trailer Center: 2024 Trailer 7x20 Tube Top 10k 'new' in the amount of \$6,020. *Todd Sanderson made a motion to approve the quote from Bridge Trailer for the purchase of the trailer as described above. Michael Watson seconded and all approved.*

MATTER OF HIGHWAY

Unofficial Detour for Small Structure Replacement 2002258 on US 6 | 0.75 miles EAST of I-69:

Todd Sanderson made a motion to approve the Unofficial Detour to follow CR31 to CR22 to CR35 and for all to sign. Michael Watson seconded and all approved.

Unofficial Detour for Small Structure Replacement 202268 on US 6 | 3.10 miles EAST of SR 1:

Todd Sanderson made a motion to approve the Unofficial Detour to follow CR79 to CR18 to CR81 and for all to sign. Michael Watson seconded and all approved.

Annual Operational Report Submission for 2023: Ben provided the report ahead of the meeting for review.

Michael Watson made a motion to approve and all to sign the 2023 Annual Operational Report to be submitted. Todd Sanderson seconded and all approved.

Bassett's Furniture Quotes: Ben received quotes from Bassett's for the office furniture that will be needed at the new highway department.

Todd Sanderson made a motion to approve the quotes from Bassett's for the following items. Michael Watson seconded and all approved.

- (8) Open Steel Shelving| 2000 Series 48"wx18" dx85"h| \$1,876.64 total
- (8) Open Steel Shelving Add-On| 2000 Series 48"wx18" dx85"h| \$1,671.20 total
- (8) Shelf-5 pack| 36" sx18" d 2000 Series box| \$674.56 total
- (10) EverySPACE Training Table 24" x 66" Standard Base| \$8,262.00 total

- (5) EverySpace Training Table 24" x 66" Flip Top Base | \$5,982.75 total
- (30) Arcozi Four-Leg Stacking Chair | \$4,234.00 total
- (4) Chairmat, Glass 60x48 | \$752.00 total

Misc: Highway started 12hr days today, received email from FCI and painting tentatively set for this week, New Highway Roof Steel discussion,

MATTER OF BID OPENING FOR TRUCK CHASSIS @ 10:30 A.M.

One bid was received from Stoop's in the amount of \$334,400 for (2) truck chassis. spoke about his bid and about some possible issues with shipping as one company (Allison) has halted shipments through the rest of the year, putting Stoop's out at least one year on delivery of product. Additional discussion took place.

Todd Sanderson made a motion to accept the bid as submitted and allow Ben to take it under advisement and report his findings at a future meeting. Michael Watson seconded and all approved.

MATTER OF RESOLUTION 2024-R-3: UDO-91 ZONE MAP AMENDMENT

The DeKalb County Plan Commission held a public hearing on April 17, 2024, on the proposed zoning change from I2, Low Intensity Industrial to A2, Agricultural. The DeKalb County Plan Commission sent a *favorable* recommendation for the zoning change to the DeKalb County Board of Commissioners. Discussion took place.

Todd Sanderson made a motion to approve Resolution 2024-R-3, UDO-91; A Resolution amending the zone map located on County Road 36 & County Road 61, Butler. Michael Watson seconded and all approved.

MATTER OF SUNNY MEADOWS CEMETERY

Leta Hullinger was in to give an update on the application submitted by Mary Diehl to become a historical cemetery. The application was APPROVED. A sample picture of a proposed sign was provided. Now, they will proceed with raising the funds for the sign itself, painting the cemetery name on the sign and any supplies needed to mount the sign. Once all funds have been raised, they will send for sign, have it painted and mounted and then will hold a dedication.

MATTER OF LIABILITY INSURANCE TRUSTEES UPDATE

Kyle Pearson and Michel Shuherk provided some handouts that show the history of the Package Premium for the last 11 years. Kyle noted that the exposure has increased, and budgets have increased dramatically and that there really has only been an average of 3% increase over the 11 years. Michel also spoke on the 3% increase that Kyle explained and suspects that there hasn't been anything in the County that only went up 3% in the past years. Michel explained that each year Insurance Trustees search to find the absolutely best option and pricing for the County.

Kyle reminded the Commissioners that they knew Liberty Mutual would not be the vendor picked, but they gave a 90-day extension period. Insurance Trustees are suggesting the County move to Travelers Insurance for Liability Insurance Renewal in the amount of \$463,776. Kyle also made known that all volunteers at Sunny Meadows will need to have a background check due to the Abuse and Molestation coverage.

Michael Watson made a motion to approve the Liability Insurance Renewal in the amount of \$463,776 for policy period 2024-2025, this includes coverage for Sunny Meadows. Seconded and all approved.

MATTER OF PAYROLL

Micheal Wason made a motion to approve payroll for the period of April 7-20, 2024, that processed on May 3, 2024, and was pre-approved by Commissioner Watson. Todd Sanderson seconded, and all approved.

MATTER OF CLAIMS

Michael Watson made a motion to approve Bookkeeper and Payroll claims for the month of April, along with General claims processed on May 6, 2024, in the amount of \$1,206,530.10 consisting of warrant #'s 135290 thru 135314 and wire transfer #'s 28164 thru 28264. Todd Sanderson seconded and all approved.

MATTER OF MINUTES

Todd Sanderson made the motion to approve the minutes dated April 22, 2024. Michael Watson seconded, and all approved.

MATTER OF OTHER DISCUSSION

Topics Include:

Innkeeper's Letter to DOR: Attorney Kruse explained what the signed letter from the Visitor's Bureau is about and that if the Commissioners would sign it, Attorney Kruse will sign and send out.

Michael Watson made a motion to sign the letter to be sent to the DOR. Todd Sanderson seconded and all approved.

MATTER OF DART FY2025 GRANT SUBMISSION: RESOLUTION 2024-R-4

Michael Watson made a motion to approve and the president and County Attorney to sign the following documents for the 2025 DART Grant submission due on May 17, 2024, contingent on the approval by the DeKalb County Council on Aging Board at their May 9th meeting.

- Certification of Use and Project Equipment and Facilities
- Categorical Exclusion Classification of Capital Projects Checklist
- Authorizing **Resolution 2024-R-4:** authorizing the filing of FY2025 application for a grant under Section 5331/5339 of Federal Transit Act.
- Special Section 5333 (b) Warranty List of Public Transportation Providers & Labor Unions
- Local Financial Certification and Assurances
- Section 531/5339 Pass-through Agreement
- Certifications and Assurances Required of Every Applicant, Public Transportation Agency Safety Plans, Tax Liability and Felony Convictions, Lobbying, Private Sector Protections, Transit Asset Management Plan, Rolling Stock Buy America Reviews and Bus Testing, Urbanized Area Formula Grants Program, Formula Grants for Rural Areas, Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program, Grants for Buses and Bus Facilities and Low or No Emission Vehicle

Deployment Grant Programs, Enhanced Mobility of Seniors and Individuals with Disabilities Programs, State of Good Repair Grants, Infrastructure Finance Programs, Alcohol and Controlled Substances Testing, Rail Safety Training and Oversight, Demand Responsive Service, Interest and Financing Costs, Cybersecurity Certification for Rail Rolling Stock and Operations, Public Transportation on Indian Reservations Formula and Discretionary Program (Tribal Transit Programs), and Emergency Relief Program.

Todd Sanderson seconded and all approved.

Weights & Measures Logo:

Patrick Grant provided a proposed logo to be put on the front and rear door of the new van to add some professionalism and markings.

Todd Sanderson made a motion to approve the logo with the lower-case l to a capital L and for Patrick to move forward on getting it made. Michael Watson seconded and all approved.

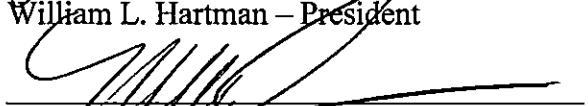
Jail Chiller Discussion: President Hartman explained the situation with the pump and have yet to hear from the one other company. Both Commissioner Sanderson and Watson would like to wait for that quote before moving forward on the vote. Todd will reach out to the other company.


2025 Budget: The Commissioners worked on their budget line items with the Auditor.

EXECUTIVE SESSION as noticed.

The Commissioners met in Executive Session as noticed beginning at 12:00 p.m., in accordance with IC 5-14-1.5-6.1(b)(7). There were no decisions made and no other matters discussed. The Executive Session concluded at 1:20 p.m.


William L. Hartman – President


Michael Watson – Vice President


Todd Sanderson – Vice President

Attest:


Susan Sleeper, Auditor