

DEKALB COUNTY COMMISSIONERS' MEETING

November 30, 2020

Commissioners Present: President William L. Hartman
Vice President Donald D. Grogg

Others Present: Auditor Jan Bauman
Attorney James P McCanna

Absent: Vice President Jacqueline R. Rowan

MATTER OF PAYROLL

Donald Grogg made a motion to approve payroll for the period November 8-21, 2020. William Hartman seconded, and all approved.

MATTER OF HUMAN RESOURCES

Right before the Thanksgiving holiday, a couple of the staff at Sunny Meadows Home tested positive for COVID-19. They immediately separate residents as much as possible, sanitizing facility every hour, trying to get staff tested and are working with our Health Department to make sure residents and employees remain healthy. Staffing has been down anyway, so they are working with a skeleton crew now. The Home is not allowing anyone in the facility who isn't an employee. Jeremiah Otis delivered Thanksgiving meals, and cookies were delivered later that day. With the extra cleaning/sanitizing duties they are required to do, having the meals to heat up will leave them time to deal with other resident duties.

Commissioner-Elect Mike Watson spoke with the Sheriff and Council President about making meals for residents. The jail has been preparing a couple of meals every day and will continue as long as necessary. There are currently 18 residents.

Soil and Water has hired a replacement for Allen Haynes and will begin January 4th.

Other HR topics covered: an unemployment claim that has been dropped with no explanation; open and filled positions; extra pay by way of stipend for employees due to COVID-19; the Veterans Service Officer has resigned, and the Treasurer's Office closed at 1:00 on November 25th due to spray paint odor.

MATTER OF REPLACEMENT OF HEALTH DEPARTMENT EMPLOYEE

County Nurse Cheryl Lynch asked the Commissioners if she can replace part time employee Donna Murphy who is going to retire. Furthermore, since the local health departments are being given more tasks to manage by the State—more information to track, more information to report, verifying information that the State used to do, etc., Ms. Lynch would like to increase the hours of her part time person to a full 28 hours per week. Donald Grogg made the motion to allow the Health Department's part time position to be increased to 28 hours per week. William Hartman seconded, and all approved.

While she was here, Ms. Lynch asked about a travel request she submitted for consideration today. On November 19th, Deb Krafft went to Dupont Hospital to take a required TB course. If you are not an associate of that hospital, the course cost \$50. Ms. Krafft used her own car and paid for the course out of

pocket. It has been so busy in the Health Department that no one even thought about putting in a travel request since it is training done once every 3 years. Ms. Lynch wondered if there was any way the travel request can be done retroactively.

There was discussion about the upcoming vaccine for COVID-19 and what to expect.

MATTER OF MINUTES

Donald Grogg made a motion to approve the minutes dated November 23, 2020, with one clarification. William Hartman seconded, and all approved.

MATTER OF TRAVEL

Donald Grogg made a motion to approve the following travel requests:

- 1) Leta Hullinger (Recorder Elect) to virtually attend the 2020 Newly Elected Officials Training December 9-11. Estimated cost of \$100 to be paid from State Called Meetings.
- 2) Debra Krafft (Health Department) attended required TB Course Certification in Fort Wayne on November 19 for a cost of \$50 to be paid from department travel.

William Hartman seconded, and all approved.

MATTER OF AGREEMENT BETWEEN HEALTH DEPARTMENT & G-K-B HEAD START

County Nurse Cheryl Lynch submitted an agreement for the Commissioners to consider regarding the Health Department's collaboration with the Garrett-Keyser-Butler Head Start programs. The Health Department will provide information to families as appropriate, provide educational programming and material about public health programs, conduct communicable disease investigation when necessary, coordinate local immunization clinics, and participate on the Head Start Health Services Advisory Committee. Donald Grogg made a motion to approve the Agreement for Collaboration between Garrett-Keyser-Butler Community Head Start & Early Head Start Program and DeKalb County Health Department and for the President to sign. William Hartman seconded, and all approved. There is no monetary obligation.

MATTER OF CHANGE ACADEMY INSURANCE APPLICATION

Director Kellie Knauer needs to submit the liability insurance application for the Change Academy. Donald Grogg made a motion to approve the School Leaders Risk Protector Renewal Application, Professional Liability and Management Liability Insurance for Schools for 2021. William Hartman seconded, and all approved.

And regarding COVID preparation, the maximum capacity for work release will be 34 residents.

MATTER OF PHILLIPS REZONE: 1016 U.S. HIGHWAY 6, CORUNNA

James and Michelle Phillips submitted an application for a zone map amendment for 1016 U.S. Highway 6, Corunna. They would like to change zoning from C2-Neighborhood Commercial to R3-Village Residential. Motion by Donald Grogg to approve Resolution No. 2020-R-22, UDO #68, Zone Map Amendment Located at 1016 U.S. Highway 6, Corunna, Indiana, changing the zoning from C2-Neighborhood Commercial to R3-Village Residential. William Hartman seconded, and all approved.

MATTER OF HABITAT FOR HUMANITY AFFIDAVIT REGARDING 18-06-29-306-013

Donald Grogg made a motion to approve the Affidavit ratifying Resolution No. 2017-R-15 by enactment of Resolution No. 2020-R-23, incorporating the same provisions from Resolution No. 2017-R-15, but reassigning the certificate for parcel ID #18-06-29-306-013 in accordance with Resolution No. 2020-R-23, so that Habitat for Humanity can proceed with properly following I.C. 6-1.1-25-4.5 and 4.6 in the manner set forth in the earlier Resolution being ratified. William Hartman seconded, and all approved.


MATTER OF HIGHWAY

Commissioner Grogg visited the covered bridge and looked at the elevation where the Friends of the Bridge would like to put steps. He said there is a 10-foot incline, so installing steps will be expensive for them. There was discussion about potential ADA requirements, putting signage up about flooding, and how there will be debris on the trail every time Cedar Creek floods.

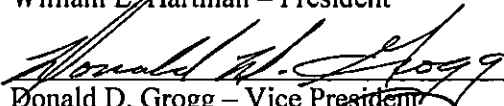
The first dump truck (tandem) ordered may be in this week. Mr. Parker is pleased with the service already being provided by Kalida. And, he has heard good things about the quality of Western Star trucks.

MATTER OF OTHER DISCUSSION

Other discussion topics included: upcoming appointments for 2021; Council-Commissioners' discussion topics for December 7 Council meeting; Evapar contract for Community Corrections generator; and 208 East 7th Street engineering services.




William L. Hartman – President



Donald D. Grogg – Vice President

Jacqueline R. Rowan – Vice President

Attest:



Jan Bauman, Auditor