

MONDAY

July 28, 2003

MONDAY

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The Board of DeKalb County Commissioners met in the Commissioners Court in the Court House in regular session, Monday at 8:30A.M. (EST)

PRESENT

William C. Ort
Connie R. Miles
Don Kaufman

ABSENT

MATTER OF JUDGE CHERRY

DeKalb County Circuit Court Judge Paul R. Cherry has been appointed Magistrate of the Northern U.S. District Court, and will be leaving to assume this position. Custodian Clint Stephens and IS Director Pat Rothenhofer requested to plan a farewell luncheon to honor the judge on Thursday September 18th from 12:00 Noon to 1:30 PM in the courthouse rotunda. Clint will arrange for catering, and Pat will arrange to have two or three speakers.

MATTER OF SPECIAL CLAIMS

A motion by Connie Miles to approve special claims was seconded by William Ort and carried.

MATTER OF MINUTES

A motion by William Ort to approve the minutes of July 14th was seconded by Connie Miles and carried.

MATTER OF COMPUTER COMMITTEE MEETING

Members of the Information Systems Department and GIS Director Brad Stump reported to the committee. Jack Smith and Brad have attended a recent conference. Jack spoke regarding wireless technology, telephony, and Surf Control, and Brad addressed document management systems to scan and archive documents as well as use on line for contracts and plans for other developments such as roads.

Pat explained that scanning will continue using RVI Company and that the department continues to inventory and update licenses for all of the county computer equipment. Pat further explained the budget she will present noting the costs she had predicted for software maintenance, licensing and upgrades as well as education for the IS staff and end users. Bruce Dammerell and Richard Mayoras continue to work as contracted and are valuable resources for the department.

Jack spoke briefly about the three points used to describe the department's progress. What, Where and How to get there. Jack feels that the department has been very aggressive since he began two months ago. The summer interns have been valuable help. All devices are identified and labeled, thus giving a platform for planning for the coming year. Software is being audited using a program called Audit Wizard to scan the PCs and identify items not belonging. There are numerous Intranet possibilities still being discussed.

Brad stated that the time entity is very important for a strategic long term plan.

MATTER OF SUNNY MEADOWS

Herdsmen Howard Richardson reported on the livestock. Howard is currently milking 53 cows. Five cows are dry. There are 18 bred heifers, 10 heifers between 5 and 15 months old, 2 heifers between 1 and 5 month old, and one newborn. There are 17 steers. Eleven steers were sold, and there are two herd bulls. One steer was butchered. The milk price is \$10.89 per hundred pounds, and the somatic cell count remains within a reasonable range.

There was some discussion concerning the weight of the steers being sold. Administrator Janel Snow felt that the steers would have brought a better price if they weighed 800 pounds. However, the herdsman said that Farmer Dave Kimmel told him the steers were at least 600 pounds and could be sold. Commissioner Kaufman stated that he felt the 600 pound weight was sufficient for sale.

Superintendent Rick Snow reported that there are several leaks in the roof in the kitchen and dining room. This flat portion was not redone with the remainder of the building last year. Mr. Slaybaugh will return and give an estimate for this portion, as it was not a part of the older roof, which was replaced.

The Snows have also obtained quotes for Gibsons Heating and Plumbing for a new air conditioning unit for their office and apartment. The commissioners recommended that the air conditioner be replaced with a unit cost of \$1850 with 1-year maintenance and 10 years on parts and labor.

MATTER OF LPA CLAIM VOUCHER

Highway Superintendent Eric Patton presented an LPA Claim Voucher for the Spencerville Covered Bridge No.3 for \$11,427.89 for construction engineering. A motion by Connie Miles to approve the claim payable to Butler Fairman & Seufert Engineers was seconded by William Ort and carried.

Following discussion of a request a motion by Connie Miles to authorize the county attorney to draft an ordinance for a 4-way stop at County Roads 31 and 52 was seconded by William Ort and carried.

Supervisor Patton has received a complaint from Allen Haynes concerning a sign for the Cedar Lake Church of the Brethren. It seems that a neighbor, having claimed the sign was on her property proceeded to cut the sign down after giving the church notice. The sign was, however, in the county right of way near the stop sign at County Roads 19 and 28. The commissioners will give this matter further consideration when the county attorney returns.

MATTER OF NEW COUNTY MASTER PLAN

The commissioners have received communications from the cities in the county asking for approval of a 2-mile jurisdiction area for planning and zoning purposes. In a effort to determine the reasons for this and answer the requests the commissioners asked Zoning Administrator Sally Rowe to address the issue along with her committee for the new county master plan, Sharon Kline, Brad Stump, and Brad Johnson of Ground Rules Company.

Mr. Johnson explained that an Area Plan Commission has 11 members, is limited to BZAs for municipalities, should require an educated staff and no extra territorial jurisdictions. While an Advisory Plan Commission is composed of 9 members, may grant up to two-mile jurisdictions or allow area jurisdictions where sewer and water is provided. The advisory Plan Commission is not required to have a staff and the county can and probably should limit jurisdictions to less than two miles. Mr. Johnson feels the Advisory Plan Commission is the best for DeKalb County, with some extra territorial jurisdiction. By combining some of the plans and continued conversations with the cities and towns the plan update should be acceptable to all concerned.

Brad Stump stated that the thoroughfare maps are nearly done and the existing use and future use maps are also nearly finished

MATTER OF PAYROLL

The commissioners signed the payroll docket for checks issued July 25th.

MATTER OF RECESS

The commissioners will recess until August 7th following the Drainage Board meeting.

August 7, 2003

MATTER OF SPECIAL AND GENERAL CLAIMS

A motion by William Ort to approve both general and special claims was seconded by Connie Miles and carried.

MATTER OF PAYROLL

A motion by William Ort to approve the payroll claims for the week ending July 24th was seconded by Connie Miles and carried.

MATTER OF DEW, INC.

D. Edward Wright, owner of a newly formed third party insurance administrator requested to be placed on the commissioners' agenda for Monday August 11th. The commissioners have a three-year contract with Benicomp and are not interested in presentations from other companies at this time. The auditor was instructed to inform Mr. Wright his appointment had been cancelled.

MATTER OF ADJOURNMENT

As there was no further business to come before the commissioners the meeting was adjourned.

William C. Ort

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Connie R. Miles

Connie R. Miles

Don Kaufman

Don Kaufman

ATTEST:

Sharon G. Hayes
Sharon G. Hayes