

DEKALB COUNTY COMMUNITY CORRECTIONS ADVISORY BOARD MEETING

DECEMBER 10, 2021

CONVENED: 7:35 A.M.

ATTENDANCE:

Mark Olivero, Kevin Likes, Kellie Knauer, Derek Herb, Mark Watson, Sheriff Cersep, Judge Squiller, Mayor Ley, Steve Teders, Claramary Winebrenner, Kelly Mattes, Michael Lapham, George Mavronicolas

Appeared by video: Amy Demsky; Wes Hussleman; Judge Grimm, Judge Brown

Excused: Steve Smith, Tom Drzewiecki

APPROVAL OF MINUTES OF OCTOBER 8, 2021 MINUTES - Motion made by Mike Watson and seconded by May Ley to approve minutes, motion passed.

NEW BUSINESS:

REPORT OF OFFICERS:

None

FINANCIAL SUMMARY:

#22-1 CY2022 Amendment to bring both Administrative Assistant positions to the same wage of \$15,94 per hours. Transfer request of \$2,435.80 From Part Time to Administrative Assistant is cover increase. Claramary Winebrenner moved that the transfer should be approved, seconded by Mark Olivero. Motion passed.

CHANGE ACADEMY:

Change Academy has twenty-two(22) students in attendance. Eleven (11) Dekalb High School, one (1) DeKalb Middle School; three (3) DeKalb Eastern, one (1), DeKalb Eastern Junior High; five (5) Garrett High School, one (1) Garrett Middle School. There is one (1) pending referral and one (1) that has completed classes for graduation.

The revised Memorandum of Understanding retroactive to July1, 2021-June 30, 2022 was discussed. Judge Squiller moved to accept the Memorandum as revised, seconded by Claramary Winebrenner. Motion passed. Kevin Likes thanked everyone who had participated in revising the memorandum.

COST OF INCARCERATION:

Community Corrections is yet showing how much is being saved by having the program in place, both for the County and IDOC.

COMMUNITY CORRECTIONS COMMISSARY/DCCC MARKET:

Transition to a “Sheriff Administrated” commissary was completed as of December 1, 2021.

A revision of the Memorandum of Understanding Sheriff & DCCP previously approved, was requested by the State Board of Accounts to clarify “administration” of the commissary program for Community Corrections.

Much discussion was held on the matter of the Memorandum, and it was agreed by the Advisory Board that an amendment was not necessary.

Kellie was advised by the Auditor’s office, to close the account which involved the commissary, which has a balance of \$8,000.00 A check for \$1,000.00 would go to Community Corrections project income and \$7,000.00 to the Sheriff.

There are no commissary items at Community Corrections, they are obtained at the DeKalb County Jail and picked up on Friday of each week but Community Corrections staff.

PLAN AND IMPLEMENT CERTIFIED PRETRIAL SERVICES:

Certification of pre-trial programs is necessary to be eligible for funding effective CY2023. Funding may be transitioned from IDOC to Office of Court Services for Pretrial. A letter will be sent to the Indiana Office of Court Services indicating plans to get pretrial services certified.

There needs to be a Policy Team and Lead Judge identification. It was moved by Claramary Winebrenner that Judge Squiller be the lead judge and he and Kevin Likes, Chairman of DeKalb Community Corrections Advisory Board be given leave to establish a team. Seconded by Sheriff Cersep. Motion passed.

2022 ADVISORY BOARD MEETING SCHEDULE

There needs to be special meeting set for February 11, 2022 at 7:30 a.m. to establish meeting dates and various other items. Motion made by Mark Olivero that the special meeting be held, seconded by Claramary Winebrenner. Motion passed.

OTHER BUSINESS:

Brief conversation was had about monies expended to extradite defendants back to the DeKalb County Jail. It should be noted somewhere in defendant's paperwork the amount of money that was spent returning the defendant to DeKalb County, perhaps on the CCS or in the presentence investigation or both. More discussion at a later date.

NEXT MEETING: FEBRUARY 11, 2022 AT 7:30 A.M.

ADJOURNED: 8:30 A.M.

RESPECTFULLY SUBMITTED,

Doneata Fritz