

## DEKALB COUNTY COMMISSIONERS' MEETING

December 6, 2021

Commissioners Present: Vice President Michael Watson  
Vice President Todd Sanderson

Others Present: Attorney James P McCanna  
1<sup>st</sup> Deputy Susan Sleeper

Absent: President William L. Hartman  
Auditor Jan Bauman

### **MATTER OF HUMAN RESOURCES**

WIS responded back on the Probation Assistant position and will be able to pay invoice with the 2021 budget. Further discussion with the labor-law attorney on the Central Communications arrival time to be ready to work. Lauren is still working with Anthem and Parkview on holding a health risk assessment.

Other HR discussion: multiple openings across the county at this time, covid mandate still up in the air at this time, and the NaCo leadership training.

### **MATTER OF BUSINESS IMPRESSIONS**

Dave and Jeff Bassett was in to explain that as of January 1, 2022 that they will no longer be selling office supplies and will be shifting their focus on office furniture sales, design and installation. Bassett's just shredded a pallet of documents and DeKalb County Government was one of their first office supply customers. Bassett's will be transitioning their office supply customers to Midwest Essentials in Angola throughout December. In January, Bassett's store front will be closed for a short period while they remodel to better accommodate their new furniture showroom.

### **MATTER OF HIGHWAY ANNUAL BIDS**

Todd Sanderson made a motion for the annual bids for Services, Materials and Supplies for the year 2022 to go out, sealed bids are due back no later than 10:00 a.m. on December 27, 2021 and they will be opened at 11:00. Michael Watson seconded and all approved.

### **MATTER OF HIGHWAY**

BF&S will send information on CR 56 combination properties to Jim McCanna to work on, Ben will get his information to Jim to proceed. RL McCoy is starting on bridge #46 on Wednesday, it has been pushed back due to the waiting on communication with Frontier. Discussion took place on the design of the bridge and the logistics that will require an inspection with a not to exceed amount of \$16,000 for the inspection. Short discussion on ARP money for roads took place.

### **MATTER OF BRIDGE #46 INSPECTION**

Todd Sanderson made a motion for BFS not to exceed \$16,000 for the bridge inspection of #46. Seconded by Michael Watson and motion passed.

### **MATTER OF MINUTES**

Todd Sanderson made the motion to approve the minutes dated November 29, 2021 as submitted. Michael Watson seconded, and all approved.

### **MATTER OF EXECUTIVE SESSION MINUTES**

Todd Sanderson made the motion to approve the Executive Session minutes dated November 29, 2021 as submitted. Michael Watson seconded, and all approved.

### **MATTER OF TRAVEL REQUESTS**

Todd Sanderson made a motion to approve the following travel request:

- 1) Elysia Rodgers to attend the State ANR Update in West Lafayette on 11/30/2021. Estimated cost of \$6122.32 paid from Department travel.
- 2) Sheila Stonebraker and Tammy Warstler to attend the Northeast Assessor's District Meeting in Fort Wayne on 12/8/21. Estimated cost of \$20.24 to be paid for by Commissioners' travel.
- 3) Deputy Ben Browand to attend the ILETB Annual Trainers Meeting held at the ILEA Academy in Plainfield on December 15-16. Estimated cost of \$180.00 to be paid for by Department Travel.
- 4) Elysia Rodgers to attend the State Extension CED Update in Lebanon on 1/6/2022. Estimated cost of \$132.00 to be paid for from Department travel.
- 5) Elysia Rodgers to attend the State Extension PCARET Update in Indianapolis on 1/12/2022. Estimated cost of \$128.48 to be paid for by Department travel.

Michael Watson seconded, and all approved.

### **MATTER OF CLAIMS**

Todd Sanderson made a motion to approve November 2021 Bookkeeper and Payroll claims along with Special claims in the amount of \$14,433.00 consisting of warrant #'s 132562 thru 132564 and wire transfer # 19561 that were processed on 12/1/2021 and General claims processed on 12/6/2021 in the amount of \$444,995.36 consisting of warrant #'s 132576 thru 132617 and wire transfer #'s 19562 thru 19657. Michael Watson seconded and all approved.

### **MATTER OF CONTRACTUAL AGREEMENT BETWEEN THE COUNTY AND PURDUE**

Todd Sanderson made a motion to approve the Extension Contractual Services Agreement and Memorandum of Understanding between Purdue University and the Government of DeKalb County, Indiana for the period of January 1, 2022 to December 31, 2022 for the amount of \$117,940.00. This amount paid to Purdue will provide 3 county educators that will provide local extension services in the following areas: agriculture and natural resources, health and human sciences, and 4-H youth development. Michael Watson seconded and all approved.

### **MATTER OF KRAFT CEMETERY TO WILMINGTON TOWNSHIP**

The Township does not want to go thru the Certificate Sale process and feels the county should follow through and get the deed to the cemetery and then quit claim it to the township. Discussion took place on different ways to handle the situation, Jim will do some research on how to remedy this situation.

**MATTER OF REDEVELOPMENT ATTORNEY CHANGE**

Kevin Webb voiced concern on changing Redevelopment Commission Attorney in the middle of the Auburn Sports Park project. Jim McCanna is willing to work with the new Redevelopment Attorney on the Auburn Sports Park, but also feels it would take longer to get a new Attorney up to speed vs. finishing the project himself. Commissioner Watson would entertain a conversation on the topic with the understanding of the full plate the Commissioners have given Jim McCanna for 2022 and his willingness to work with the new Redevelopment Attorney.

**MATTER OF ORDINANCE 2021-R-28, DCC 8-2-2.1-2.17:**

Todd Sanderson made a motion to pass the Ordinance 2021-R-28, DCC 8-2-2.1-2.17 ,on the FIRST Reading, an Ordinance Confirming DeKalb County, Indiana, by and through its Board of County Commissioners the transfer of Jurisdiction of portions of Former County Road 26 (Now South Street) and Former County Road 11 (Now East Street) to the Town of Corunna. Todd Sanderson made a motion to suspend the rules and pass the ordinance on the 2<sup>nd</sup> and 3<sup>rd</sup> reading by title only, seconded by Michael Watson and motion passed unanimously. Todd Sanderson made a motion to pass the Ordinance 2021-R-28, DCC ,on the SECOND AND THIRD Readings, an Ordinance Confirming DeKalb County, Indiana, by and through its Board of County Commissioners the transfer of Jurisdiction of portions of Former County Road 26 (Now South Street) and Former County Road 11 (Now East Street) to the Town of Corunna.

**MATTER OF INDOT TEMPORARY EASMENT**

Todd Sanderson made a motion to approve the INDOT temporary easement across approximately 0.051 acres on US 6 to replace the bridge over Cedar Creek for project #1800053 and the State’s offer of \$1,000.00. Michael Watson seconded and all approved.

**MATTER OF OTHER DISCUSSION**

Other topics of discussion included:

Procurement Policy, Redevelopment Appointments, Trails, Community Corrections light work finished, and ARP fund requirements.

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William L. Hartman – President

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Michael Watson – Vice President

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Todd Sanderson – Vice President

Attest:

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Jan Bauman, Auditor