

DEKALB COUNTY COUNCIL MEETING

December 12, 2023

The following Council Members were present:

President Richard Ring
Vice President David Yarde
Member William VanWye
Member Robert E. Krafft
Member Amy Demske
Member Amy Prosser
Member Rick Collins

Others present:

Auditor Susan Sleeper
Attorney Donald J Stuckey

Rick Collins opened the meeting with prayer at 8:33 a.m.

MATTER OF MINUTES

David Yarde made a motion to approve minutes dated November 15, 2023. Amy Prosser seconded and all approved.

MATTER OF HEALTH DEPARTMENT 2024 WAGE DISCUSSION-Kathy Rutledge

Kathy Rutledge came to ask the Council to re-evaluate her position as Clerk/Vital Records Registrar. She feels that last month she failed to explain the liability that she helps take off the Health Department/County. She also feels that her position does not fit in any Classification Category.

Councilman Ring asked if anyone had any questions and verified with the Auditor that this position did in fact get a 6% increase for 2024. Councilman VanWye, as the Health Departments Liaison stated that he feels the position does need an increase, but he does not know how to raise this one position and keep everyone else in check. The council feels the wages need to be looked at but at this time for 2024 the Council has done as much as they can. Councilman VanWye feels that if he were to make a motion it would die for lack of a second and feels this should be looked at the beginning of the year. Councilwoman Prosser asked if this process was customary with the employee coming in and requesting a raise, and that usually it is the department head that does the requesting at budget time. Councilman Ring agrees this is not a customary process. Councilman Ring suggested of possibly engaging with WIS to have them provide the Council the appropriate rates for the category/job descriptions. Councilwoman Prosser asked if WIS looked at the benefit packages along with the job descriptions and expressed how this should be looked at and would be willing to look at quotes from vendors on who/what they can provide. Councilman Ring also feels we need to look at where we are losing people from and use the information at budget time for 2025 budget prep. The Council agrees to have HR get quotes from multiple vendors for this type of work.

MATTER OF ADDITIONAL APPROPRIATIONS

William VanWye made a motion to approve the Health Departments request to appropriate \$12,500 into Contract Staff (34333) with in the Public Health Bio-Terrorism Fund 8113. Rick Collins seconded and all approved.

MATTER OF TRANSFERS

David Yarde made a motion to approve the Clerk's transfer of \$1,000 from office supplies (22110) to Equipment (44430) within the County General Fund 1001. Robert Krafft seconded and all approved.

Amy Prosser made a motion to approve the Coroner's transfer of \$3,000 from medical fees (32800) to deputy coroner (11255) within the County General Fund 1001. Amy Demske seconded and all approved.

Rick Collins made a motion to approve the Commissioner's transfer of \$412,364.58 from capital outlay (44210) to bond payment-hwy (50069) within the General Fund 1001. Amy Prosser seconded and all approved.

Amy Demske made a motion to approve the Courthouse's transfer of \$6,200 from building, repair & maintenance (33680) to maintenance officer-floating (11409) within the General Fund 1001. David Yarde seconded and all approved.

David Yarde made a motion to approve the Superior Court I's transfer request of \$1,000 from office supplies (22110) to other service fees (32780) within the General Fund 1001. William VanWye seconded and all approved.

Amy Prosser made a motion to approve the Clerk's transfer of \$1,000 from other service fees (32780) to part time (10750) within Clerk Perpetuation Fund 1119. David Yarde seconded and all approved.

Rick Collins made a motion to approve Central Communication's transfer of \$1,400 from repair & maintenance supplies (22310) to computer equipment (44420) and the transfer of \$2,800 from equipment, repair & maintenance (33620) to computer equipment (44420) within the LIT Public Safety Fund 1170. Amy Prosser seconded and all approved.

Amy Demske made a motion to approve the Prosecutor's transfer of \$2,300 from vehicle maintenance & repair services (33610) to furniture & fixtures (44410) within the Pre-Trial Diversion Fund 2501. Amy Prosser seconded and all approved.

Amy Demske made a motion to approve DCCC's following transfers totaling \$5,573.46:

- \$1,954.62 from overtime (11050) to equipment rental (33710)

- \$2,813.65 from residential service officer (11693) to equipment rental (33710)

- \$146.94 from residential service officer (11692) to equipment rental (33710)

- \$838.25 from residential service officer (11692) to laundry/janitorial supply (22270)

Robert Krafft seconded and all approved. (Amy Prosser did not vote, she had stepped out)

MATTER OF FINANCIAL REPORT BY FUND

The Council certified that they have received and reviewed the November 2023 Financial Report by Fund.

MATTER OF DEKALB COUNTY AIRPORT UPDATE

Council and Commissioner Brief 12/12/2023

New Business

- The changeover from AvGas to JetA thereby expanding our JetA storage from 12,000 gallons to 24,000 gallons is underway. The tank was cleaned out and an epoxy liner was added. Hoosier equipment is currently working on adding a floating suction device along with an equalizer pipe between the tanks. They will also change out the filtration to JetA compatible vessels in the coming weeks. Sweet aviation will take delivery of a new 5,000 gallon JetA truck so our total storage on airport will be 29,000 gallons giving them buying power/timing and insulation against supply chain hiccups, and enough fuel to satisfy significant anticipated growth.
- The 2024 NAVAIDS Relocation Project will begin on January 15th. We will be closed but for 15-minute prior permission through February 28th. This will allow the contractor to install all the MALSR approach lights, the in-pavement lights, and the distance remaining signs. The earthwork portion of the project will start in the spring where we will take dirt from the south side of the current runway and place it southeast of the new runway area to finish the Instrument Landing System (ILS) image forming area. This is simply a very flat area required in front of the ILS antenna. We will also be replacing our airport beacon and the Automated Weather Observation Station later next year.
- John Brye has briefed us that they now have all the costs associated with moving the church and they are putting together a grant application and organizing the crowd funding process. We have no idea how long this process might take from here.

Old Business

- None.

MATTER OF 2023 SALARY & HOURLY WAGE ORDINANCE: 2023-OCC-15

Robert Krafft made a motion to approve the 2023 Salary & Hourly Wage Ordinance: Ordinance 2023-OCC-15 by title only on the FIRST Reading. David Yarde seconded and all approved.

Rick Collins made a motion to approve the 2023 Salary & Hourly Wage Ordinance 2023-OCC-15 with amendments on SECOND & THIRD Readings. Amy Demske seconded and all approved.

Robert Krafft made a motion to approve the 2023 Salary & Hourly Wage Ordinance: Ordinance: 2023-OCC-15 by title only on the SECOND and THIRD Readings. William VanWye seconded and all approved.

MATTER OF 2024 SALARY & HOURLY WAGE ORDINANCE: 2023-OCC-14

Amy Prosser made a motion to approve the 2024 Salary & Hourly Wage Ordinance: Ordinance 2023-OCC-14 by title only on the FIRST Reading. Amy Demske seconded and all approved.

Rick Collins made a motion to suspend the rules to pass the 2024 Salary & Hourly Wage Ordinance: 2023-OCC-14 on the 2nd and 3rd Readings. William VanWye seconded and all approved.

William VanWye made a motion to approve the 2024 Salary & Hourly Wage Ordinance: Ordinance: 2023-OCC-14 by title only on the SECOND and THIRD Readings. Amy Demske seconded and all approved.

MATTER OF 2024 COUNCIL MEETING DATES

Robert Krafft made a motion to approve the 2024 Council Meeting Dates:

Robert Krafft made a motion to approve the amendment to the calendar. Rick Collins seconded and all approved.

2024 DeKalb County Council Meetings

WEDNESDAYS @ 8:30 unless noted | IC 5-14-1.5-5(a)

all meetings held in Commissioners Courtroom, 100 S Main St. | Auburn, In 46706

January 9th: Regular Meeting | TUESDAY @ 9:00 am

February 14 | March 13 | April 10 | May 8 | June 12 Regular Meeting

July 9-10: Budget Presentations/Workdays, followed by Budget Presentations/Workdays | Tuesday & Wednesday

August 7: Regular Meeting

**August 27-28: Budget Public Hearings
Budget FIRST Readings | Tuesday & Wednesday**

September 18: Regular Meeting, Budget Adoption

**October 9 | November 13 | December 11
Regular Meeting**

Amy Prosser seconded and all approved.

MATTER OF 2024 BOARD APPOINTMENTS

William VanWye made a motion to approve the appointment of Janis Arrington to the **Board of Health** for the term beginning January 1, 2024, to December 31, 2027. David Yarde seconded and all approved.

Amy Demske made a motion to appoint Amy Norton to the **Eckhart Public Library Board** for a term beginning January 1, 2024 to December 31, 2027. Rick Collins seconded and all approved.

Rick Ring made a motion to appoint Peter Reinoehl to the **DeKalb County Redevelopment Commission** for 2024. Rick Collins seconded and all approved.

David Yarde made a motion to re-appoint Cathy Bowen to the **Butler Library Board of Trustees** for the term beginning January 1, 2024 to December 31, 2027. Amy Demske seconded and all approved.

David Yarde made a motion to re-appoint Dave Bunn to the **DeKalb County Tourism Commission** for 2024. William VanWye seconded and all approved.

William VanWye made a motion to re-appoint Milton Otero to the **Garrett Economic Development Board** for the term beginning January 1, 2024 to December 31, 2027. David Yarde seconded and all approved.

Rick Collins made a motion to re-appoint Dawn Mason to the **Butler Economic Development Commission** for the term beginning January 1, 2024 to December 31, 2027. Robert Krafft seconded and all approved.

Robert Krafft made a motion to re-appoint Ron Walter to the **DeKalb County Economic Development Commission** for the term beginning January 1, 2024 to December 31, 2026. William VanWye seconded and all approved.

Robert Krafft made a motion to re-appoint Tyler McKown to the **Alcohol & Tobacco Commission** for 2024. William VanWye seconded and all approved.

MATTER OF 2024 COUNCIL LIAISON ASSIGNMENTS & APPOINTMENTS

Robert Krafft made a motion to retain all current liaison appointments as provided below. Amy Prosser seconded and all approved.

2024 COUNCIL LIAISON ASSIGNMENTS			
DEPARTMENT	PERSON APPOINTED	TERM	DATE APPOINTED
Board of Health Soil & Water Conservation Dist Building/Planning/GIS/BZA Surveyor's Office/Drainage Bd.	William VanWye	2024	12/12/2023

County Extension Services Coroner's Office Recorder's Office Airport	Rick Collins	2024	12/12/2023
Commissioners Central Dispatch/E-911 Sheriff's Dept/Jail/Merit Bd. Emergency Management	Richard Ring	2024	12/12/2023
Information Systems Auditor Remonstrance Board Sunny Meadows County Highway	Robert Krafft	2024	12/12/2023
Probation Public Defender Township Trustees Circuit Court Superior Court I & II	David Yarde	2024	12/12/2023
Prosecutor's/Title IV-D Community Corrections Treasurers' Office Clerk's/Voter Reg/Election Courthouse	Amy Demske	2024	12/12/2023
Assessor/Reassessment Weights & Measures NE Solid Waste Mgmt Dist. Veterans Service Office Human Resources	Amy Prosser	2024	12/12/2023

William VanWye made a motion to approve the following Council Appointments for 2024.
Rick Collins seconded and all approved.

N.E. Solid Waste Management District	Amy Prosser	2024	12/12/2023
Plan Commission	William VanWye	2024	12/12/2023
Tax Abatement Committee	Amy Demske Richard Ring David Yarde	2024	12/12/2023
Jail Committee	William VanWye Robert Krafft David Yarde	2024	12/12/2023
Job Classification/Compensation Comm	Robert Krafft Amy Demske Amy Prosser	2024	12/12/2023
N.E. IN Regional Coordinating. Council	Richard Ring	2024	12/12/2023

MATTER OF YEAR-END TRANSFER AUTHORITY FOR THE AUDITOR

William VanWye made a motion to approve the Auditor to do year-end transfers so that no accounts are negative at the close of 2023. Amy Demske seconded and all approved.

MATTER OF COUNCIL DISCUSSION

Proposed LIT Ordinance: Rick gave a brief explanation of what will be coming in January for the Public Hearing and passing of the Ordinance.

Problem-Solving Court Grant (ATC):

David Yarde made a motion to approve Probation hiring the new Probation Officer to be able to start December 17th at the soonest, and an additional appropriation will be submitted for 2024. Amy Demske seconded and all approved.

MATTER OF ORDINANCE 2023-OCC-16 | ORDINANCE GRANTING THE RECORDERS REQUEST TO USE MONIES FROM THE RECORDER'S RECORDS PERPETUATION FUND TO SUPPLEMENT THE RECORDER'S 2024 BUDGET

Amy Demske made a motion to approve Ordinance 2023-OCC-16 as described above on FIRST Reading. Robert Krafft seconded and all approved.

Rick Collins made a motion to suspend the rules to pass the Ordinance: 2023-OCC-16 on the 2nd and 3rd Readings. William VanWye seconded and all approved.

David Yarde made a motion to approve Ordinance 2023-OCC-16 as described above on SECOND & THIRD Reading. William VanWye seconded and all approved.

MATTER OF ORDINANCE 2023-OCC-17

Robert Krafft explained the work that has been by Angela and why this stipend is a need for 2023.

Robert Krafft made a motion to approve Ordinance 2023-OCC-17 that approves a stipend to be paid to Angela Brown in the amount of \$3,500 for the calendar year of 2023 on FIRST Reading. William VanWye seconded and all approved.

Leta Hullinger commented on the fabulous job Angela has done since coming on board and this is greatly needed.

William VanWye made a motion to suspend the rules to pass the Ordinance: 2023-OCC-17 on 2nd & 3rd Readings. David Yarde seconded and all approved.

Robert Krafft made a motion to approve Ordinance 2023-OCC-17 that approves a stipend to be paid to Angela Brown in the amount of \$3,500 for the calendar year of 2023 on SECOND & THIRD Reading. William VanWye seconded and all approved.

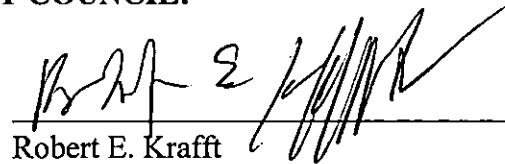
Rick Ring thanked the Council for all their hard work this year.

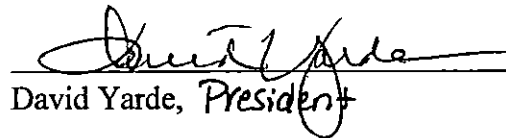
MATTER OF ADJOURNMENT

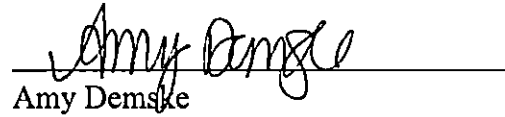
Rick Collins made a motion to adjourn at 10:41 a.m. Amy Demske seconded and all approved.

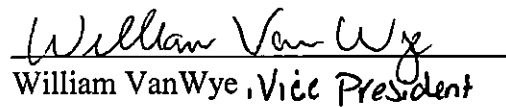
DEKALB COUNTY COUNCIL:

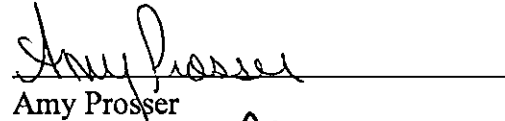

Richard Ring,


Robert E. Krafft


David Yarde, President


Amy Demske


William VanWye, Vice President


Amy Prosser


Rick Collins

ATTEST:


Susan Sleeper, DeKalb County Auditor