

## **DEKALB COUNTY COMMISSIONERS' MEETING**

October 28, 2019

Commissioners Present: President Donald D Grogg  
Vice President Jacqueline Rowan  
Vice President William Hartman

Others Present: Auditor Jan Bauman  
Attorney James P McCanna

### **MATTER OF CONFIDENTIAL SHREDDING**

Larry Lane reported that 14,300 pounds of paper was shredded on the day a truck was brought in for confidential shredding.

### **MATTER OF MINUTES**

Jacqueline Rowan made a motion to approve minutes dated October 21, 2019. William Hartman seconded and all approved.

### **MATTER OF CLAIMS**

William Hartman made a motion to approve Special claims as written for the week of October 28<sup>th</sup> and to approve Special Claims consisting of warrant #'s 129579-129587 in the amount of \$2,276.11 for the claim run dated October 23, 2019. Jacqueline Rowan seconded and all approved.

### **MATTER OF TRAVEL REQUESTS**

William Hartman made a motion to approve travel request for the following:

- 1) Sheriff David Cserep, Chief Investigator David Bundy to travel to Shipshewana on Nov. 8<sup>th</sup>-10<sup>th</sup> to attend Indiana Sheriff Association Fall Conference. Estimated cost of \$150.00 for registration fees to be paid for by Commissioners travel.
- 2) Carren Franke, Jebediah Swartz & Julio Albor to travel to South Bend on Nov. 4<sup>th</sup> – Nov. 8<sup>th</sup> to attend ILEA Jail School. Estimated cost of \$1,460.00 to be paid for from Commissioners travel.

Seconded by Jacqueline Rowan, and all approved.

### **MATTER OF AGREEMENT AND MOU BETWEEN EXTENSION AND DEKALB COUNTY**

Jacqueline Rowan made the motion for the President to sign the Extension Contractual Services Agreement between Purdue University and DeKalb County as well as the Memorandum of Understanding: Purdue Extension Contractual Services Agreement in DeKalb County. William Hartman seconded, and all approved.

#### **MATTER OF PARTIAL CLOSURE OF CR 62 BETWEEN CR 7 & CR 5**

Bobby Hixson lives at 6260 County Road 7, Garrett. Hixson's purchased property owned by Madden Intermediary LLC in order to continue and further the Hixson Sand & Gravel business. Hixson's would like to close County Road 62 from the northwest corner of the property formerly owned by Madden Intermediary LLC (now owned by Hixson's) and County Road 7. The road, which is gravel, would eventually be removed by Hixsons. Ben Parker would be consulted to make sure all relevant logistics are addressed. Mr. Hixson submitted pictures of sizeable trash that has been dumped on the property. Surrounding property owners are agreeable to the road closure with all but one neighbor responding. Mr. Lane Koble of 0642 County Road 62 was present to voice his support. The LaOtto Fire Department Chief Jason Lutter wrote a letter of support saying he does not believe closing the portion of road will cause delays in response to fires in Butler Township. A turnaround/cul-de-sac will need to be done. Ben Parker was available to discuss this later in the meeting. He does not believe guardrails will need to be installed. The cul-de-sac would be on the Hixson property; Mr. Parker believes it would be best that the little piece of ground should be deeded to the County. Hixson would be responsible for providing the fence, barrier and the cul-de-sac, and the County would provide signage. Mr. Parker's other concern—already successfully addressed—is that the neighbors are ok with closing, and they are.

William Hartman made a motion to approve the closure of County Road 62 from the northwest corner of the property formerly owned by Madden Intermediary LLC (now owned by Hixson's) and County Road 7. Jacqueline Rowan seconded, and all approved.

#### **MATTER OF COURTHOUSE SECURITY SYSTEM**

The card readers for the jail are on a separate system than the courthouse security. The intent is to be able to monitor courthouse security from the jail, including card readers on the south door, notification when someone is at the north door needing to come in after hours, and notification when one of the doors has been breached. Sheriff Cserep said door locks need to be installed as well as door locks and hardware for the doors, and providing a connecting point that would go over to the jail. Jack Smith said current jail security provider SAS is not willing to do the wiring in the building or the door locks. Ray Easterly from Priority 1 said he can do the installation, but they need to get password access in order to marry up the systems. Priority 1 also needs more details as far as if there is enough room to do what needs to be done as well as some other things before he can give a quote. Sheriff Cserep, Ray Easterly, Jack Smith, and Larry Lane will investigate the situation to come up with a plan.

#### **MATTER OF MEMORANDUM OF AGREEMENT BETWEEN NORTHEASTERN CENTER AND DEKALB COUNTY**

William Hartman made a motion for the President to sign the Memorandum of Agreement between the Northeastern Center and DeKalb County Community Corrections to provide services to the Community Correction program(s) effective July 1, 2019 – December 31, 2020. Seconded by Jacqueline Rowan, and all approved.

#### **MATTER OF COMMUNITY CORRECTIONS**

There will be several travel requests submitted for training in November for 10 employees. The training is critical and will be paid through grant monies.

Washers and dryers are going to be purchased for residents. A refrigerator will be purchased for the break room. This can be purchased by the County because the employees cannot leave for the meal break, similar to Central Communications' employees. They must be available to leave at any time to help with problems that arise. Quotes were provided by Van's, Sanborn's and Stuckey with the lowest

quote from Sanborn's. William Hartman made a motion to accept Sanborn's proposal for appliances. Jacqueline Rowan seconded, and all approved.

Other topics covered were: Hiring events have all been completed. Punch list items are being completed for the facility. The Department of Corrections will be at the facility on December 3<sup>rd</sup> for their site visit; Don Grogg will attend. Community Corrections would like the portion of the PHP rebate they are due. The Commissioners will pay for a first aid kit for Community Corrections from Cintas; anything purchased above and beyond that is Community Corrections' responsibility. The actual move of the business office to the new facility is targeted for some time in December. William Hartman believes that the decision to go with Workspace Solutions for furniture was correct for this particular project, even though it was not a local company. President Grogg concurred.

#### **MATTER OF GORDON FOOD SERVICE CONTRACT**

Kellie Knauer was researching whether they could out service the cooking to TIG'S, but they require particular equipment that Community Corrections does not have. So, Community Corrections will need to provide the food service. A contract was presented to the Commissioners with changes and will be presented to Gordon Food Service if approved by the Commissioners. William Hartman motioned for the President to sign the Gordon Food Service Customer Account Application with changes and Sales Tax Exemption Certificate for Community Corrections. Jacqueline Rowan seconded, and all approved.

#### **MATTER OF HIGHWAY**

Mike Kline and Ben Parker went to County Road 79 north of State Road 6 to look at a pipe that has problems. It is small structure 99. They discussed options to fix it. Mr. Parker has requested that the Surveyor help pay for the fixes.

Ben Beer said that his engineer, Bonnie, recommends that the County hold off on bidding the flooring of the covered bridge.

There was discussion as to where a Community Crossings grant match could come from in 2020 for the next open application period. There is already \$334,000 allocated from Fund 1173 (MVH restricted) for 2020. Another possibility, but which would require an additional appropriation in 2020, would be Fund 1229, the LOIT Special Distribution fund.

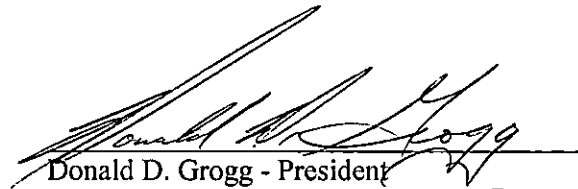
Other discussion: A pedestrian crossing sign was erected on *County Rd 39* near the Catholic church; the area that floods on County Road 19 south of County Road 68 and how to possibly fix it; Bridge 134 that is currently being stored at the Airport--the County has to pay for the Environmental, but Environmental cannot be filed until there is a place to put the bridge. Eventually, if nothing is done with the bridge, the County will be responsible for paying the Federal funding back.

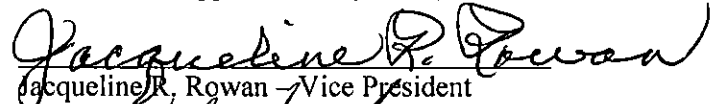
#### **MATTER OF APPOINTMENT TO AIRPORT AUTHORITY BOARD**

William Hartman made a motion to appoint Bob Patterson to the Airport Authority Board for a term beginning January 1, 2020 and ending December 31, 2024. Jacqueline Rowan seconded, and all approved. He will be replacing Brad Hartz.

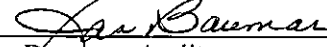
### **MATTER OF OTHER DISCUSSION**

Other discussion included the following topics: courthouse security; Downtown Business Association trailer being moved off County property; a donation fund for the Sheriff for a donation from the James Foundation; consideration for creating an ordinance for mailing addresses; Weights and Measures' trailer that needs to be titled before it can go to the salvage company; Jason Semler is working on the American Heritage Village TIF area estimated property taxes generated; ok'ing a ribbon cutting ceremony at canoe launch on County Road 35; County will need to get more information from Hamilton for an appointment they would like by the Commissioners for their ETJ; and, recognizing Steve Fetters next Monday for the service he has provided for the Community Corrections project.

  
Donald D. Grogg - President

  
Jacqueline R. Rowan - Vice President

  
William L. Hartman - Vice President

Attest:   
Jan Bauman, Auditor  
Susan Sleeper, Acting Auditor