

DEKALB COUNTY COMMISSIONERS' MEETING

April 3, 2023

Commissioners Present: President William L Hartman
 Vice President Michael Watson
 Vice President Todd Sanderson

Others Present: Auditor Susan Sleeper
 Attorney Andrew Kruse

MATTER OF HUMAN RESOURCES

Dotty has made contact with all affected parties for cameras and card readers for the Annex building. There were 44 participants in the Wellness event for 2023, which was an increase from the prior year. The cybersecurity training policy went out to all of our employees with a signature of receipt that is to be completed and returned to HR. Job Classification Sub-committee meeting tomorrow, April 4th and they will discuss maintenance, sheriff's office, and dccc positions as well as looking at the possibility of PTO payout. The next department heads meeting will be Wednesday, April 5th. Dotty then went over recruitment around the County. Dotty mentioned that she and Jack has talked a lot about succession plans and there are a lot of moving parts in that department, one of them being a committee that made decisions on computer decisions, long range plans, etc. William Hartman mentioned a large colored ad in the newspaper about Health Insurance and Lake George surgical surgery center that is located at the outlet mall in Fremont.

MATTER OF ANTHEM CONFIDENTIALITY OF INFORMATION AGREEMENT

Todd Sanderson made a motion for the president to sign the Letter of Agreement in order for Anthem to provide a data extract or report, for use on the County's behalf. Michael Watson seconded and all approved.

MATTER OF CENTRAL COMMUNICATIONS ADDITION OF TWO DISPATCHERS

Brian Humbarger explained at the last Governance Board Meeting there was discussion on adding two additional dispatchers. When the staffing study was done there was need for 22 dispatchers and the previous Commissioners decided that 12 were enough. If two additional dispatchers are added that relieves the sharing of talkgroups. Brian will be able to completely eliminate virtually all overtime besides the normal overtime that is figured in their standard schedule. Commissioner Watson mentioned that it is a real concern among the mayors in surrounding municipalities. The hope is to have a start date of July 2023 with the approval from the Commissioners to add the two additional dispatchers. There will be a need for an additional appropriation of \$85,000 for salary and benefits through the end of the year however the saving for overtime dollars will outweigh this additional money needed. Rick Ring explained a couple issues including tax on the phone bills and the outcome, and the dispatching was removed from Auburn and Garrett and they lost that amount of money as it was transferred to the County and they had been promised their own dispatcher and we have not been able to fulfill that promise. The typical turnover rate for a dispatcher is 20% because of the stress level they are under to complete the job, and there is only about 2% of the population that is suited to be able to perform as a dispatcher, Allen County's turnover is 12% and they felt good about that percentage.

Michael Watson made a motion to approve the hiring of two additional dispatchers. Todd Sanderson seconded and all approved.

MATTER OF HIGHWAY

Short discussion on CR 56, BF&S contract for instruction inspection had a few errors for the CR 56 project that Ben is working with BF&S to correct. Ben received the engineering estimate on the CR 51, Todd Land project and Ben will forward to all the Commissioners with his thoughts. Attorney Kruse brought up the signing of documents, and that the Commissioners could vote to allow Ben to sign on their behalf on certain documents. The Commissioners will approve Ben to sign per project going forward, the CR 56 project signing authority was already motioned a while ago.

MATTER OF UNOFFICIAL DETOUR FOR INDOT WORK ON State Road 327

Unofficial Detour route established for INDOT when they overlay the section of US 327 from US 6 to SR 4. The official detour is on the state highway system, the unofficial detour is identified with Highway Superintendent and will be coming from SR 4 to CR 15 to CR 8 to CR 10 to CR 13 returning to US 6.

Todd Sanderson made a motion to accept and for all to sign the Unofficial Detour established for State Road 327 roadwork. Michael Watson seconded by and all approved.

MATTER OF NEW TOWER FOR HIGHWAY

Ben had sent quotes to the Commissioners prior to the meeting of the two vendors that quoted, and he never did receive anything from Auburn Essential Services. He had included the differences between the two quotes and also feels it would be better to go up a little higher on the tower in case an additional antenna is needed in the future, which would increase the quote by around \$10,000. The quotes received were from ERS in the amount of \$185,070 and J&K in the amount of \$116,156.36.

Michael Watson made a motion to accept the J&K Communications Tower quote in the amount of \$116,156.36. Todd Sanderson seconded and all approved.

MATTER OF PAYROLL

Michael Watson made a motion to approve payroll for the period of March 12-25, 2023. Todd Sanderson seconded, and all approved.

MATTER OF MINUTES

Todd Sanderson made the motion to approve the minutes as dated March 27, 2023. Michael Watson seconded and all approved.

MATTER OF CLAIMS

Michael Watson made a motion to approve March 2023 Bookkeeper and Payroll claims. Todd Sanderson seconded and all approved.

MATTER OF TRAVEL REQUESTS

Todd Sanderson made a motion to approve the following travel requests:

- 1) Confinement Officer's Ethan Cook & Zachary Schifflett to attend Inmate Discipline held at the Hendricks County Sheriff's Office on April 19, 2023. Estimated cost of \$0.00.
- 2) Deputy's Thomas Elliott & Stephen Koziol to attend Mental Health (CIT) Training held at the Lagrange Sheriff Department on April 17-23, 2023. Estimated cost of \$0.00.

3) Deputy Greg McClure to attend Clock Armorer's School held at Huntington Police Department on May 4, 2023.
Michael Watson seconded and all approved.

MATTER OF DART: DE-OBLIGATION OF FEDERAL AND STATE TRANSIT FUNDS

Todd Sanderson made a motion for the president to sign the Notification of De-obligation of Federal and State Transit Funds for the period of January 1 – December 31, 2022 in the amount of \$34,871 in FTA 5311 Operating Funds with Purchase Order # 20077547. Michael Watson seconded and all approved.

MATTER OF DCCC FIRE INSPECTION AGREEMENT

Shannon Talley from DeKalb County Community Corrections contacted Koorsen Fire to obtain a quote that would include BOTH the Jail and DCCC contracting with them for annual fire inspections. The quotes came back at \$3,094.94 for the jail and \$2,371.11 for DCCC, however the DCCC amount is still \$1,201.11 more than the quote they received from Johnson Controls and if work ever needed to be completed they would have to use Johnson Controls for the work. DCCC's proposal if the Commissioners want them to go with Koorsen is that the Commissioners would pay the difference of \$1,201.11 for the annual inspection as well as cover 20% of parts and labor IF work ever needed completed in the future. Discussion took place.

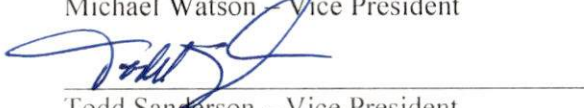
Todd Sanderson made a motion to engage Koorsen for DCCC and to keep at the Jail for Fire Inspections, and the Commissioners will take care of the funding difference for DCCC since the Jail discount was higher and it will be awash in the end, but help with the grant funding for DCCC. Michael Watson seconded and all approved.

MATTER OF OTHER DISCUSSION

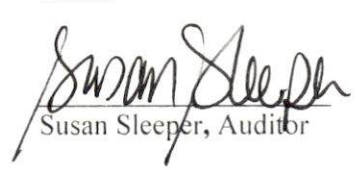
Topics Include: Pranger & Sunny Meadows and courts and security.


William L. Hartman – President


Michael Watson – Vice President


Todd Sanderson – Vice President

Attest:


Susan Sleeper, Auditor