

DEKALB COUNTY COMMISSIONERS' MEETING

February 13, 2023

Commissioners Present: President William L. Hartman
Vice President Michael Watson
Vice President Todd Sanderson

Others Present: Deputy Jody Wiedenhoef
Attorney Andrew Kruse

MATTER OF SEWER ISSUE AT 220 E 7TH STREET BUILDING

Larry Lane provided an Auburn Heating and Air Conditioning proposal. Commissioner Hartman went on to discuss the complexities with the project and the proposal came in at \$13,500.00. Commissioner Hartman said that if we haul the dirt out and then haul the stone back in it would save the County a couple thousand dollars. There is a possibility the sewer line will need replaced, or a portion of it. Larry said it would be a 2-3 week period before Auburn Heating can get into the project. There was discussion of Larry being the contact person for Auburn Heating, and he will take the lead and communicate with the Commissioners on Berkey & Knott Excavation handling the project regarding pricing, timing, and project. William Hartman confirmed with Ben, and stated that the Commissioners would pay for the stone out of the Highway Funds that the Commissioners provide through the LITED fund.

Todd Sanderson motioned to approve the proposal as written, but not to exceed \$13,500.00. Michael . Watson seconded, all approved and motion carried.

Larry Lane was presented with a 20 year Award Certificate for his many years of service with the County, all 3 Commissioners thanking him for all of his hard work over the years.

MATTER OF HUMAN RESOURCES

Dotty Miller began with a request for a letter that needs sent to Apex. She went on to discuss the change in the Agent of Record for the County Health Plan, and provided a letter she would like signed and will send out on the County's behalf. We are keeping Anthem, and will continue to take care of Medical, Dental, and Vision. She went on to state One-America is the other plan and it will not change.

Dotty moved to recruiting, and said we are hiring a lot. We have two on-boarding this week for the Sheriff's Office for Confinement Officers. We are still looking for the Health Department, specifically, two nurses that still like what they are doing, but still looking for the two open Nursing positions. The Health Inspector position is starting from scratch to find someone, but we are actively trying to find someone. We are also still looking at the CHANGE Academy as they still have the facilitator opening. They requested the requirement for the facilitator to change the position from 30 hours, as they are having folks apply, but they all requested more hours. Probation Office is having many interviews for their open position, and should be hiring soon.

Dotty then switched to Insurance, and more specifically regarding Boston Mutual, and has reached out to have open enrollment beginning in May 2023, instead of June. The Rep is excited to get in with the employees, as they have not been able to come in for quite some time.

Dotty moved to safety and stated we have cancelled most of the First Aid box refills, and said we do not have contracts with Cintas, who initially installed the units. We are able to keep our First Aid boxes; however, we need someone to inventory the items at each kit. We are looking to have a person in every

building to inventory the items. The Auditor's office will be working on a purchasing program to get the items ordered. Dotty then discussed that she did an audit of the locations of AEDs throughout County buildings and discovered that Sunny Meadows does not have one at their facility. She is wondering if the Commissioners/Council would be able to purchase one for this building, and if there was available funding. Andrew Kruse stated that the DeKalb County Heart Association often helps, and maybe she should reach out to them for possible funding for a unit out at Sunny Meadows. All agreed we should see about getting one. Dotty then stated that Larry Lane would check the AED's once a month to verify they are all in working order.

Dotty is working with Central Communications on getting CPR training for current County employees, and has offered to help coordinate training as he has a few employees that could do the training.

Other Discussion: Certificates for employees;

Todd Sanderson made a motion to approve and sign all three letters on Agent of Record. Michael Watson seconded, all approved.

MATTER OF COMMUNITY CORRECTIONS

Michelle Fosnaugh began by briefly outlining the 2022 Community Corrections Annual Report that she provided. She touched on the highlights beginning with the success rates for people going through the program, as well as the Summary of the year they have had a large decrease in drug screenings, which they feel, is quite the accomplishment from 2022. She went on to state they hit 84% of the folks were receiving their 5-day case plans, which is largely due to the hard work by the staff. Michael Watson went into the DeKalb County Judges, as well as many others that can see the hard work that the staff at Community Corrections is doing

Michael Watson made a motion to approve the 2022 Annual Report and Performance Measures. Todd Sanderson seconded the motion, and all approved.

Michelle went on to ask for approval/acknowledgement of the 2023 Community Corrections Goals – She went on to describe her new Grant Entity Performance Measures,

Todd Sanderson made a motion to approve Community Corrections 2023 Goals set and submit to the State. Michael Watson seconded the motion, all approved.

Michelle then asked about Hi-Tech Electric Company Invoice that needed paid for rework that was performed for thermal parts that were defective, and dropped off an invoice with Michelle from December. A discussion took place and Michelle stated the workers from Mosaic had installed insulation above the lights and Todd went further to discuss that some lighting that were not installed properly to begin with. Additional discussion took place.

Todd Sanderson then made a motion to approve paying the \$1,443.57 invoice to High-Tech from LITED #62. Michael Watson seconded, and all approved.

MATTER OF HEALTH DEPARTMENT

Cheryl Lynch began by requesting approval and signatures on two contracts. One is for us to bill the vaccine administration through a company called VaxCare (State and Federal Grant). The other is to hire a contractor to do our Preparedness Grant. She went on to explain that this ensures our emergency plans are up-to-date and we are ready to respond. She stated that she would still be involved in the process with

the Grants, but they are outdated. She said she needs help getting the Grant current and it would be a way to keep her Department up and involved. Discussion took place and Todd discussed having Andrew Kruse review the contract, and Andrew went on to state that he has indeed reviewed it. Cheryl went on to speak about VaxCare and stated that this Agreement would allow us to take care of people in the DeKalb County Community that we have not been able to cover before. The only cost to us for the VaxCare would be \$20 a month for an Ipad, with an additional \$20 per Ipad (if needed). Currently at the Health Department, we do not charge for anything, but Cheryl is going to speak with Susan Sleeper, to see how we can start doing so. Cheryl stated this would add work for her Department; however, it will offer more services to the public going forward. The service can be cancelled at any time with a 30-day notice, and this is a National Company. Vaxcare will provide most of the vaccines we currently purchase. Cheryl went on to state she would pay for the Hep B vaccine, and all monies would still be covered from Fund 1159 with what she has already budgeted. She stated that there are many folks without insurance, and she would still like to purchase small amounts vaccines with her grant money

Todd Sanderson made the motion approve the HealthCare Contractor Preparedness Grant application and hire the contractor. Michael Watson seconded the motion, and all approved.

Todd Sanderson made the motion approve the VaxCare Agreement. Michael Watson seconded the motion, and all approved.

MATTER OF HIGHWAY

Ben Parker began by discussing the 2023 Road Resurfacing Projects and is requesting advertisement for bidding, which should be received no later than March 6, 2023 in by 10:00 am, and will be opened at 10:30 am. This is a combined agreement, with the City of Auburn and they have agreed to participate. The advertisement will be on February 17, 2023 and February 24, 2023 with the bid opening on March 6, 2023.

Todd Sanderson made a motion to advertise and bid the 2023 Road Resurfacing Projects between the DeKalb County Commissions & the City of Auburn, Indiana. Michael Watson seconded the motion, and all approved.

Ben went on to discuss a pipe on County Road 43 at County Road 34 (Small Structure 182) has went bad and sucked a large hole, and the road is currently closed between CR 32 & CR 34. The pipe is very close to the intersection and requires a guardrail and he is looking at replacing it and moving it back at more of an angle to help make that intersection safer. He is looking for some alternatives to fix the pipe but is waiting on the county surveyor to get back from out of town to discuss with him a more beneficial resolution. Discussion took place.

MATTER OF CLAIMS

Todd Sanderson made a motion to approve Special claims as presented. Michael Watson seconded and all approved.

MATTER OF MINUTES

Todd Sanderson made the motion to approve the minutes as dated February 6, 2023. Michael Watson seconded, and all approved.

MATTER OF TRAVEL REQUESTS

Michael Watson made a motion to approve the following travel requests:

- 1) Effie Campbell to attend Fair Entry In-Person Training held at the Whitley County Ag. Museum on February 8, 2023. Estimated cost of \$29.00 paid by department travel.
- 2) Effie Campbell to attend Area Youth Staff Meeting held at the Huntington County Extension Office on February 17, 2023. Estimated cost of \$51.00, paid by department travel.

Todd Sanderson seconded, and all approved.

MATTER OF COUNTY HOME REPORT

Michael Watson made a motion that the Commissioners acknowledge receipt of the 2022 October & November County Home Reports. Todd Sanderson seconded, and all approved.

MATTER OF PUBLIC DEFENDER 2022 YEAR-END REPORT

Todd Sanderson motioned to acknowledge receipt of the Public Defender 2022 Year-End report submitted by the Mark Olivero. Michael Watson seconded, and all approved.

MATTER OF 2022 RECEIPTS & EXPENDITURES AND TOTAL COMPENSATION

Auditor Susan Sleeper submitted the 2022 County Receipts & Expenditures for the 2022 Total Compensation for County Officers, Deputies, and Employees report that was posted on Gateway, on the courthouse bulletin board, as well as at Eckhart Public Library and Waterloo-Grant Public Library. Todd Sanderson made the motion to approve and for all three to sign. Second by Michael Watson, and all approved.

MATTER OF AGREEMENT FOR SPENCERVILLE TRAIL

Todd Sanderson made a motion to approve the Cooperative Spencerville Trail Agreement, between the Board of Commissioners of DeKalb County and the Spencerville Bridge Association. Michael Watson seconded, and all approved.

MATTER OF SHERIFF PTO TIME REQUEST

Todd Sanderson made a motion to recommend to the Council to payout the unused PTO time for Sgt. Olinske and Deputy Haber minus the 10 days that are allowed to be carried over from year to year. Michael Watson seconded, and all approved.

MATTER OF OTHER DISCUSSION

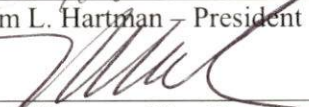
Topics include Sunny Meadows Water Heater; Veteran and Problem Solving Courts & Graduations; State House Speed Limit; Health Commission Legislation; Income Tax; Solar Ordinance Decision

William Hartman would like to hold the February 27, 2023 Commissioners Meeting at 6:00 pm, and has spoken with Sheriff about allowing the public to bring cell phones into the courthouse for that meeting.

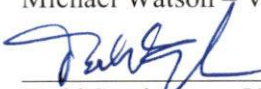
William Hartman began Opioid Discussion as Inspiration Ministries reached out to him and asked what we will be using our funds for, or if there are available funds. Discussion took place on Grants that we will be receiving and what amounts. Grants will be granted based on what each individual county needs.



William L. Hartman – President



Michael Watson – Vice President



Todd Sanderson – Vice President

Attest:



Susan Sleeper, Auditor