

DEKALB COUNTY COMMISSIONERS' MEETING

December 30, 2019

Commissioners Present: President Donald D Grogg
Vice President Jacqueline Rowan
Vice President William Hartman

Others Present: Auditor Jan Bauman
Attorney James P McCanna

MATTER OF MINUTES

William Hartman made a motion to approve minutes dated December 23, 2019. Jacqueline Rowan seconded and all approved.

MATTER OF TRAVEL REQUESTS

William Hartman made a motion to approve travel as follows:

- 1) Mark Olivero to travel to Indianapolis on Dec. 18th to attend the Chief Quarterly Meeting. Estimated cost of \$125.96 to be paid from Commissioners' travel. APPROVED
- 2) Sandi Wilcox & Joni Humbarger to travel to Monroe, Green & Lawrence County as well as New Albany on Jan. 15th-16th to visit three counties for the County Treasurers Meet and Greet with tours including the tax payment-printing vendor. Estimated cost of \$594.26 to be paid from Co. Elected Officials Training Fund. NOT APPROVED
- 3) Sheriff Cserep to travel to Indianapolis on Jan. 28th – 30th to attend the Indiana Sheriff's Association Winter Conference. Estimated cost of \$606.00 to be paid from Commissioners' Travel. APPROVED
- 4) Charity Wisel to travel to WorkOne on Jan. 29th to attend MS Excel Class. Estimated cost of \$0. APPROVED

Seconded by Jacqueline Rowan, and all approved.

MATTER OF AIRPORT AUTHORITY PERMISSION TO PURCHASE PROPERTY

Jess Myers, President of the Airport Authority Board, told the Commissioners that the Airport would like to purchase two properties at the end of the runway in order to move forward with the runway extension. The purchases will be 95% reimbursable by the FAA and the State. The first property is located at 6155 County Road 31. Jacqueline Rowan made the motion to allow the Airport to purchase the property at 6155 County Road 31. William Hartman seconded, and all approved.

MATTER OF OFFICIALS' BONDS FOR APPROVAL

William Hartman made a motion to approve the following officials' bonds for 2020: blanket bond for all County employees (\$5,000 each), Clerk Holly Albright (\$120,000), Coroner Michael Gerber (\$15,000), Auditor Janice Bauman (\$30,000), Treasurer Sandra Wilcox (\$300,000), Recorder Katie Firestone (\$15,000), Sheriff David Cserep (\$30,000), and Surveyor Michael Kline (\$15,000), and for all three to sign. Jacqueline Rowan seconded, and all approved.

MATTER OF CLAIMS

Jacqueline Rowan made a motion to approve the \$200 claim from Miscellaneous Expenditures for the PNC fee the County is incurring in order to keep the account open due to the uncashed checks written against the account prior to changing banks. William Hartman seconded, and all approved.

MATTER OF OFFICIALS' BONDS FOR APPROVAL

Jacqueline Rowan made a motion to approve the following officials' bonds 2020: blanket bond for all County employees (\$5,000 each), Clerk Holly Albright (\$120,000), Auditor Janice Bauman (\$30,000), Treasurer Sandra Wilcox (\$300,000), Recorder Katie Firestone (\$15,000), Sheriff David Cserep II (\$30,000), Coroner Michael Gerber (\$15,000) and Surveyor Michael Kline (\$15,000), and for all three to sign. William Hartman seconded, and all approved.

MATTER OF PAYROLL

Jacqueline Rowan made a motion to approve payroll for the period December 10–December 24, 2019. William Hartman seconded, and all approved.

MATTER OF COUNTY HOME REPORT FOR NOVEMBER 2019

The Commissioners acknowledge receipt of the November 2019 County Home Report.

MATTER OF TRAVEL POLICY

Final changes to the existing travel policy were determined. Auditor Bauman will incorporate all of the changes and send a final draft to the Commissioners for review this week and approval next week.

MATTER OF COMMUNITY CORRECTIONS

Discussion revolved around the moving of the offices to the new facility on January 8-9 as well as the Open House planned for January 31st from 10 am–3 pm.

MATTER OF CREDIT CARD POLICY

Jacqueline Rowan made a motion to approve the Credit Card Use Authorization Ordinance #2019-R-25, DeKalb County Code 22-1-5 on the second and third readings. William Hartman seconded and all approved.

MATTER OF APPOINTMENTS

Jacqueline Rowan made a motion to approve the following appointment requests by various boards pending acceptance by appointees:

- Drainage Board-Citizen Representative: Michael Krehl 2020
- Alcohol & Tobacco Commission: Terry Rayle 2020
- Auburn Extra-Territory Jurisdiction: Christopher Lamm 2020-2023
- Board of Zoning Appeals: Ruth McNabb and Matt Bechdol 2020-2023
- Community Corrections Board (Commissioners' Representative): Donald Grogg 2020
- Council on Aging Board: Dale Hummer 2020
- Health Department Board: Janis Arrington 2020-2023
- Health Officer: Mark Souder 2020-2023
- Plan Commission: Jerry Yoder, 2020-2023
- PTABOA Board: Charlotte Sunken, Ron Dicke, Linda Middleton 2020
- Redevelopment Authority: Ron W. Dicke, Jay O. Jacobs, Bruce A. Laub 2020-2022
- Redevelopment Commission: David Swogger, Wilford Hohler, Kevin Webb 2020

William Hartman seconded, and all approved.

MATTER OF REORGANIZATION

Jacqueline Rowan motioned to nominate William Hartman as President. Donald Grogg seconded. Jacqueline Rowan and Donald Grogg will serve as Vice Presidents. A vote was taken, and all approved.

MATTER OF HIGHWAY

Jacqueline Rowan motioned to approve the LPA Invoice Voucher in the amount of \$7,198.00 for County Road 56 roadway design and project management. This is Des No. 1702950. William Hartman seconded, and all approved.

There are three bridges coming due for replacement. Mr. Parker would like to start on design for Bridge 46 (north of Walmart Distribution). The expected cost for Bridge 46 replacement is \$420,000. The second bridge is Bridge 132 on South County Line Road east of County Road 39. Bridge 89 is the third bridge needing replacement.

Mr. Parker would like to work on making sidewalks ADA compliant from County Road 427 to County Road 17 on County Road 11-A. There are also some sidewalks in Spencerville that need work to become ADA compliant.

Mr. Parker obtained a NIRCC report that shows two accidents have happened at the intersection of County Road 56 and County Road 59 for during 2016, 2017, and 2018.

MATTER OF 2020 HIGHWAY MATERIALS AND SUPPLIES BIDS

The following bids have been taken under advisement of the Highway Superintendent, Ben Parker, to compare and compile a comparison to award the bid on the January 13th Commissioner's meeting. Of all the bids submitted, one was for fuel only, and it is marked below.

Accurate Striping, Inc.
Airmarking Co., Inc.
American Timber Bridge
API Construction
Asphalt Materials, Inc.
Brooks
Butler Mill Service Co.
Ceres Solutions-FUEL
Con-Ag, Inc.
Great Lakes Chloride
Hixson Sand & Gravel Inc.
Irving Sand & Gravel Co., Inc.
Klink Group
Pierceton Trucking
Pulver & Sons Asphalt Materials Inc.
Stafford Gravel Inc.
Stone-Street Quarries, Inc.
Three Rivers Barricade
Wayne Asphalt & Construction Co. Inc.

William Hartman made a motion to award the fuel contract today to Ceres Solutions to lock in the price at \$2.567. Jacqueline Rowan seconded, and all approved. Mr. Parker indicated that he has received very good fuel from them in the past, and the additives work well with the fuel.

Jacqueline Rowan made a motion to receive all bids for materials and supplies and refer them to Ben Parker to be studied and verified and to be brought back to the Board of Commissioners on Monday, January 13, 2020 with a recommendation. William Hartman seconded and all approved.

MATTER OF OTHER DISCUSSION

Other discussion included the following topics: Phase I Environmental property study, demand charges for Community Corrections building, and Right-to-Life resolution will not be passed due to irrelevancy to County business.

Donald D. Grogg - President

Jacqueline R. Rowan – Vice President

William L. Hartman – Vice President

Attest: _____
Jan Bauman, Auditor