

DEKALB COUNTY COMMISSIONERS' MEETING

November 4, 2019

Commissioners Present: President Donald D Grogg
Vice President Jacqueline Rowan
Vice President William Hartman

Others Present: Acting Auditor Susan Sleeper
Attorney James P McCanna

MATTER OF HIGHWAY

Ben brought in an Affidavit for Restitution for himself and a notary to sign on the Guardrail Repair on CR 39. Ben Parker is still trying to reach Stuart Stier of Diamond Lakes to discuss not receiving the Maintenance Bond so the County can officially accept the roads in Diamond Lake Estates, and he has left multiple messages with no response. Ben also let the Commissioners know that he was awarded a 2020 IPEP Safety Grant in the amount of \$2,310.00 for Class 3 Jackets and hard hats. Ben has been working on the materials bid for 2020 and will get with Jim on the wording and specs to be sure everything is ready to go. Discussion took place on the funding of the fencing at the Waterloo Trail.

MATTER OF LOCAL ROADS AND BRIDGES MATCHING GRANT AGREEMENT

William Hartman made a motion for the president to sign the Local Road & Bridge Grant Agreement in the amount of \$962,350.67 representing 75% of the eligible costs of the project. Jacqueline Rowan seconded and all approved.

MATTER OF LPA VOUCHER ON PRELIMINARY ENGINEERING ON CR 56

William Hartman made a motion for the president to sign the LPA Voucher for Preliminary Engineering on CR 56 from SR 327 to E. Jct. of CR 17 in the amount of \$30,164.00 for claim #5, Des. #1702950 with the reimbursement coming to the County in the amount of \$24,131.20. Jacqueline Rowan seconded and all approved.

MATTER OF LPA VOUCHER FOR COUNTYWIDE BRIDGE INSPECTIONS

William Hartman made a motion for the president to sign the LPA Voucher for Countywide Bridge Inspection and Inventory Program for cycle years 2018-2021 in the amount of \$6,114.00 for claim #9, Des. #1592886 with the reimbursement coming to the County in the amount of \$4,891.20. Jacqueline Rowan seconded and all approved.

MATTER OF FULL RELEASE OF THE AUTO-OWNERS CLAIM #300-0321592-2019

Jacqueline Rowan made a motion for the president to sign and for Acting Auditor Susan Sleeper to witness the Full Release Receipt for Claim #300-0321592-2019 for property damage to CR 39 in the amount of \$12,200.00 from Auto-Owners Insurance Company. William Hartman seconded and all approved.

MATTER OF MINUTES

Jacqueline Rowan made a motion to approve minutes with amendment dated October 28, 2019. William Hartman seconded and all approved.

MATTER OF CLAIMS

William Hartman made a motion to approve Payroll and Bookkeeper claims for the month of October 2019 and to approve Special Claims consisting of warrant #'s 129597 in the amount of \$2,812.03 and wire transfer #'s 13288 thru 13291 in the amount of \$2,008.50 for the week of October 30th. General Claims consisting of warrant #'s 129601 thru #129658 in the amount of \$121,450.83 and wire transfer #'s 13293 thru 13366 in the amount of \$607,336.65 for the November 4th claim run. Jacqueline Rowan seconded and all approved.

MATTER OF TRAVEL REQUESTS

William Hartman made a motion to approve travel request for the following:

- 1) Desiree Holy traveled to Indianapolis on Oct. 21st to attend RW Criminal Justice Provider Training. A previous travel request was approved in the amount of \$127.48 on Oct. 14th, but the parking ended up being \$35 vs. the \$15 requested and there was a meal expense incurred that was not requested on the original request. Estimated cost of \$52.17 to be paid from Commissioners travel.
- 2) Bonnie Emerson & Cari Martinez to travel to Indianapolis on Nov. 20th-21st to attend IACCAC Fall Training Conference. Estimated cost of \$806.00 to be paid for by Department travel.
- 3) Sheena Miller & Wendy Parker to travel to Indianapolis on Nov. 20th-21st to attend IACCAC Fall Training Conference. Estimated cost of \$806.00 to be paid for by Department travel.
- 4) Derek Herb & Ivan Esparza to travel to Indianapolis on Nov. 20th-21st to attend IACCAC Fall Training Conference. Estimated cost of \$821.00 to be paid for by Department travel.
- 5) Quentin Young & Luis Loera to travel to Indianapolis on Nov. 20th-21st to attend IACCAC Fall Training Conference. Estimated cost of \$851.00 to be paid for by Department travel.
- 6) Tim Baker to travel to Indianapolis on Nov. 21st-22nd to attend IACCAC Fall Training Conference. Estimated cost of \$829.48 to be paid for by Department travel.
- 7) Kellie Knauer to travel to Indianapolis on Nov. 21st-22nd to attend IACCAC Fall Training Conference. Estimated cost of \$717.00 to be paid for by Department travel.
- 8) William Hartman to travel to Indianapolis on Dec. 3rd-5th to attend Indiana Association of Commissioners Conference. Estimated cost of \$758.00 to be paid for by Commissioners travel.

Seconded by Jacqueline Rowan, and all approved.

MATTER OF PAYROLL

Jacqueline Rowan made a motion to approve payroll for the period October 15-29, 2019. William Hartman seconded, and all approved.

MATTER OF COMMUNITY CORRECTIONS SPACE IN THE ANNEX BUILDING

Michael Lapham came to request the main part of the Community Corrections area in the Annex Basement that currently contains Kellie Knauer's office and lobby area. Michael states that he is running out of room, as new positions are hired with the grants that have been obtained. Michael has

also looked at the furniture that will be left to look at the possibility of purchasing it from Kellie at the amount of what she would be receiving from buyback with Workspace Solutions.

William Hartman made a motion to allow the Probation Department to use the northwest corner of the annex building that is currently being occupied by Community Corrections. Jacqueline Rowan seconded and all approved.

MATTER OF DOC COLEMAN LANDING PROJECT

Brock Seiler contacted Don Grogg and would like to have a Ribbon Cutting Ceremony, and gave the Commissioners some dates to choose from, the Commissioners have picked 11/22/19 at 4:30. Brock has turned in the picnic table receipts in the amount of \$468.35 and has asked if the remaining \$31.65 out of the not to exceed \$500.00 commitment from the Commissioners could be put toward the signage that will be approximately \$100.00 and funded by the Seiler Family. The Commissioner's agree that Brock can submit receipts for the signage.

MATTER OF CERTIFICATE RE-ASSIGNMENT TO THE TOWN OF ST. JOE

On December 31, 2018 the DeKalb County Commissioners assigned Certificate #171800306, Parcel #30-11-15-376-008 to the Town of St. Joe. The Town failed to petition for the Tax Deed within the statutory guidelines and is now asking if the Commissioners would re-assign the Certificate once again to start the time over, in which the Town will have to send out noticing again to all involved and petition within the guidelines to obtain the Tax Deed to parcel #30-11-15-376-008.

William Hartman made a motion to Re-Assign Certificate #171800306, Parcel #30-11-15-376-008 to the Town of St. Joe as of November 4, 2019 restarting their timeline for giving notice and petitioning the Court for a Tax Deed. Seconded by Jacqueline Rowan and all approved.

MATTER OF PEST CONTROL FOR COMMUNITY CORRECTIONS FACILITY

William Hartman made a motion to accept the proposal presented by The Big Arrow Pest Control for the Community Corrections Facility. The proposed cost is \$257.00 for the initial service that will include 2 Evo Rodent control stations, 6 Pro-Ketch rodent traps and installation of all, along with a monthly service of the facility in the amount of \$60.00 per service. Seconded by Jacqueline Rowan and all approved.

MATTER OF RESOLUTION 2019-R-21: PROCLAMATION HONORING THE PUBLIC SERVICE OF STEVE FETTERS

Jacqueline Rowan made a motion to adopt and proclaim Resolution 2019-R-21: DeKalb County Commissioners Proclamation Honoring the Public Service of Steve Feters. Seconded by William Hartman and all approved.

MATTER OF SURVEYORS OFFICE DISCUSSION

The Commissioners informed Mike Kline that they have had some complaints about a few of his employees reporting false times on their timesheets and that the State Board of Accounts has advised for the Commissioners to involve the Sheriff's Department and start an investigation. They have instructed Mike to take care of the situation and report back by either 11/7 or 11/14 with information that can be reported back to the State Board of Accounts. If the situation is not taken care of then the Commissioners will need to move forward.

MATTER OF OTHER DISCUSSION

Other discussion included the following topics: Fish Fry with proceeds going toward the Covered Bridge, Mr. Bok's drainage issue, Annual Meeting, DART Compliance Review, Cedar Creek presentation by Sarah Salazar, and Waterloo Library Appointment.

Donald D. Grogg - President

Jacqueline R. Rowan – Vice President

William L. Hartman – Vice President

Attest: _____

Jan Bauman, Auditor

Susan Sleeper, Acting Auditor