

DEKALB COUNTY COMMISSIONERS' MEETING

August 12, 2019

Commissioners Present: President Donald D Grogg
Vice President Jacqueline Rowan
Vice President William Hartman

Others Present: Acting Auditor Susan Sleeper
Attorney James P McCanna

MATTER OF HUMAN RESOURCES

Dotty provided the PTO policy that was swept clean by the attorney and discussion took place. A few questions arose on if the carry over days were going to be paid out on termination. Dotty also brought forward the COMP time policy and how to handle it going forward. The current policy is if comp time is earned the time must be used by the following pay period or paid out. Discussion took place on comp time and the paying out when the time is earned, Dotty will talk with the attorney and bring the comp time policy back for Commissioners review.

The Director of Central Communications applicants are still being reviewed and will need to go in front of the Advisory Board. The Public Defender's office will have an opening as one Public Defender is going to work for DCS. The Probation Department is in the process of hiring the new positions for the Veteran's Court and Family Leave Court Probation Officers.

MATTER OF CLAYTON HOMES

Chad Martin from Clayton Homes came in to seek the approval of the DeKalb County Commissioners to accept a Contractor's License Bond (Surety bond) between Clayton Homes (CMH Homes) and DeKalb County on a construction project on a home for Mr. Fluke.

Jacqueline Rowan made a motion to accept the Contractor's License Bond between Clayton Homes and DeKalb County in the amount of \$150,000.00 to be effective and expire on 7/30/19 or until work is complete and satisfactory or bond is cancelled by the Surety, to perform all work in connection with the erection, construction, maintenance and movement of housing contingent on the emails from both the principle (CMH Homes) and the surety (American Bankers) allowing a strike-through on the incorrect County (Shelby) listed at the top and replacing with DeKalb County. Seconded by William Hartman, and all approved.

MATTER OF SOIL & WATER

Allen Haynes provided the 2019 Septic Issues Collaborative Solutions handout to discuss some questions that arose when the information was originally discussed at the May 13, 2019 meeting. The question of how many areas exist that would require septic hook-up was raised. That number would be 4-5, there are also 4-5 areas of possible annexation with sewer hook-up, and also 2-3 areas that would need County assistance with hook-up. An example of a reimbursement agreement with the City of Auburn and Joe Dunn was handed out to review that shows how some funding can happen.

Discussion took place on the topic. The current Septic Ordinance requires properties that are within 300 ft. of hook-up are required to do so. William Hartman would like to have some numerical values to review and asked how the City will help for situations that arise. Cathy Manuel stated that the city

does not want to put any incentives in a project if annexation is not possible. Allen handed out a flow sheet on how the steps of a project would follow for the Commissioners to review. Does the County have a role in situations when sewers are available is the question of concern.

MATTER OF UPDATE ON COMMUNITY CORRECTIONS

Steve Feters reported the masonry will be done in about a week to week and a half, sidewalks should be poured this week. Neil is working through some mechanical issues with the architect. Kellie reached out to Tony about the furniture proposal and Tony is working on the information. Tony has some questions on whether or not the process needs redone and is looking into the situation. The Commissioners feel that it is imperative that all those that quote are on the same page and also to quote on the same quality of furniture. Workspace solutions attended and provided the IC code that was followed to help the Commissioners research what needs to happen on the furniture quoting process. Steve also informed the Commissioners that Potter Drive needs mowed down at this time. Kellie informed the Commissioners that a review team that is coming to tour our Change Academy program, which she feels is valuable.

MATTER OF DEKALB HEALTH/PARKVIEW MEET & GREET WITH EMS DIRECTORS AND CEO

Tasha Eicher, CEO of the hospital came to introduce their future partners with Parkview Health. Tasha wanted to just bring everyone together to meet and discuss any questions. Don Grogg expressed that the County will want to know what Parkview's expectations are of the County for budgeting purposes. Discussion took place between all.

MATTER OF HIGHWAY:

Ben brought in claims for the Commissioners review and to give to the Auditor's office. Discussion took place on the increase of Calcium Chloride. Eicher Roofing has the Highway buildings sealed. Ben has a second driveway request and wanted to make sure the Commissioners wanted him to take care of the requests going forward. The Commissioners are fine with Ben handling the 2nd driveway requests that are straight forward, and only bring the problem areas to them. Ben has a meeting with Fawn Creek to finalize items and will be ready to move forward. There is discussion between Jeff Thomas and the Trails on the old fence that is still standing, the Commissioners want to stay out of the decision. Ben talked with Crossroads pipe line on the property that is being looked at possibly for the Highway Department. Ben has been working with Dave Cserep on signage for St. Michaels that will be funded by the church. Ben will help get the signs set, but the maintenance will be provided by the church. Jim McCanna informed Ben that the letter to Mr. Howard on the cleanup of debris in the County Right-of-Way on County Road 55 was mailed out. Discussion took place on when to have the Covered Bridge ready to bid.

MATTER OF COUNTY RD 44: TRUCK TRAFFIC

Tom Keller was in to discuss the truck traffic that travels on County Rd 44. Tom feels that when SDI has the train track closed the trucks detour and come down the county roads. Tom feels this is a hazard as the roads are not made for that kind/weight of traffic. 'No Truck' signs are already posted and the independent contractors are not abiding by the signs. Sheriff Cserep said his department can patrol the area and will also request the State Police DOT to patrol as well. Tom also would like to request that County Rd 44 be upgraded to a chip & seal road because the dust control is very poor. Tom would also like to see the speed limit reduced. Ben suggested that possibly the County could have an ordinance for a speed limit on gravel roads vs. paved roads. The Commissioners and Sheriff will look into the speed limits and the Sheriff will reach out to DOT for patrol.

MATTER OF ELECTRICAL WORK IN RECORDERS OFFICE

Katie Firestone informed the Commissioners that she is purchasing a 2 Roll Monochrome Printer/Copier/Scanner that requires 220 volt outlet. Katie has discussed with Larry and Jack about what is needed. Jack has given his blessing and Larry is running things past the electrician. The new piece of machinery is going to allow her to scan, import and print full size plats. Katie wanted to get the Commissioners approval since there is an electrical change that needs done. The Commissioners are in agreement to allow her to move forward.

MATTER OF DEKALB COUNTY ORDINANCE 2019-R-19, REQUIRING REGISTRATION OF CONTRACTORS

Jacqueline Rowan made a motion to approve the Ordinance 2019-R-19 with Amendments requiring the registration of Contractors on the SECOND and THIRD Readings, William Hartman seconded and all approved.

MATTER OF MINUTES

William Hartman made a motion to approve minutes as written dated August 5, 2019. Jacqueline Rowan seconded and all approved.

MATTER OF CLAIMS

William Hartman made a motion to approve Special Claims as written for the week of August 12th. Jacqueline Rowan seconded and all approved.

MATTER OF TRAVEL REQUESTS

Jacqueline Rowan made a motion to approve travel request for the following:

- 1) Judge Monte Brown to travel to Indianapolis on August 22nd to attend the 2019 Court Security Conference. Estimated cost of \$150.96 to be paid for from Commissioners travel.
- 2) Lauren Deutch to travel to Fort Wayne on September 12th to attend BarneStorming: Labor and Employment Legal Updates. Estimated cost of \$14.06 to be paid for from Commissioners travel.
- 3) Jake Quick to travel to Indianapolis on June 13th to attend Coroners Conference. Estimated cost of \$107.00 to be paid for from departmental travel.
- 4) Judge Monte L. Brown to travel to French Lick on September 18-20 to attend the Indiana Fall Judicial 2019 Conference. Estimated cost of \$150.00 to be paid for from Commissioners travel.
- 5) Derek Herb to travel to Hamilton County Community Corrections on October 7-10 to attend Thinking for a Change Training. Esitmated cost of \$729.14 to be paid for from departmental travel. (Department vehicle will be used if available)

Seconded by William Hartman and all approved.

MATTER OF PAYROLL

Jacqueline Rowan made a motion to approve payroll for the period July 23 – August 5, 2019. William Hartman seconded, and all approved.

MATTER OF PROPERITES REASSIGNED OT THE TOWN OF ALTONA

Susan Sleeper informed the Commissioners that she received a call from the SRI Tax Sale Attorney due to a call he had received from Brinkerhoff on the prior tax issue. Susan was made aware of IC 6-1.1-25-4 that states:

‘When a deed is issued to a county executive or other political subdivision under this chapter, the taxes and special assessments for which the real property was offered for sale, and all subsequent taxes, special assessments, interest, penalties, and cost of sale shall be removed from the tax duplicate in the same manner that taxes are removed by certificate of error.’

Susan had Jim McCanna review and he is in agreement that the Auditor’s office must remove all back taxes according to the IC above since the Town of Altona is a political subdivision.

Jacqueline Rowan made a motion to remove the taxes, special assessments, interest, penalties, and cost of sale from the two parcels: 16-05-33-377-003 and 16-05-33-377-005 that were assigned to the Town of Altona on September 24, 2018. Seconded by William Hartman, and all approved.

MATTER OF OTHER DISCUSSION

Other discussion included the following topics: Security doors and Class of ’69 tours.

Donald D. Grogg - President

Jacqueline R. Rowan – Vice President

William L. Hartman – Vice President

Attest: _____
Jan Bauman, Auditor
Susan Sleeper, Acting Auditor