

DEKALB COUNTY COMMISSIONERS' MEETING

August 5, 2019

Commissioners Present: President Donald D Grogg
Vice President Jacqueline Rowan
Vice President William Hartman

Others Present: Acting Auditor Susan Sleeper
Attorney James P McCanna

MATTER OF RESCINDING MOTION TO WORKSPACE SOLUTIONS FURNITURE AWARD FROM THE JULY 29, 2019 MEETING

Jacqueline Rowan made a motion to rescind the motion made on July 29th meeting awarding Workspace Solutions the furniture project for Community Corrections. Seconded by William Hartman, and all approved.

MATTER OF HIGHWAY:

Commissioners explained to Ben that Henney Builders came back and are now wanting the County to provide winter maintenance to the Stone Bridge Estates Addition in the NON-villa areas. Ben expressed he would agree to winter maintenance with the request of year-round one-sided parking on the road for safety reasons and ability for trucks to maneuver. Ben also explained that the County will need to decide for future development on how the winter maintenance task will be handled. Discussion took place between Floyd Henney and the Commissioners.

MATTER OF STONE BRIDGE ESTATES WINTER MAINTENANCE

William Hartman made a motion for the county to plow the snow in the Stone Bridge Estates Addition in the NON-villa area and for the developer to have one-sided parking. Jacqueline Rowan seconded and all approved.

MATTER OF LPA VOUCHER INVOICE FOR COUNTY RD 56

Jacqueline Rowan made a motion for the president to sign LPA Voucher #20011745, claim #3, and DES# 1702950 in the amount of \$13,692.00. William Hartman seconded and all approved.

MATTER OF LPA VOUCHER INVOICE FOR COUNTYWIDE BRIDGE INSPECTIONS

Jacqueline Rowan made a motion for the president to sign LPA Voucher #20004704, claim #7, and DES# 1592886 in the amount of \$4,076.00. William Hartman seconded and all approved.

Ben has a gentleman that is dumping trash into a ditch on 0153 CR 55 and wanted Commissioners opinion on how to handle the situation. The Commissioners will have Jim McCanna write and send a letter to the gentleman to begin with and will proceed from there.

The Highway and LRS investment came due, and Ben explained that the LRS investment amount was split into two separate \$250,000 bonds and one was reinvested for 60 days in case the money is needed to purchase property. Don Grogg will talk with Terry Rayle on the option of having land appraised to determine how to move forward.

Ben asked the Commissioners what the selling process is for selling a V-blade that a patron stopped to inquire about. Ben stated that CR 39 is finished, SDI road is finished except for stripping and Potter Drive is finished with double micro-seal.

Don Grogg and Ben had a discussion on the current prorated vacation days, and the proposed PTO policy. Ben also received the job descriptions from WIS that were not accurate, Ben called WIS to explain they were not correct and sent job descriptions to which WIS corrected and sent back with corrections.

John Kruse with Worldwide Auctioneers wants the County to take on as a county road part of the road back to the War Memorial Museum from 11A including the round a-bout and stop at the south side of the parking lot. John thought the TIF would fund the project, however what the statement was 'IF the TIF could fund the project they would take it on'.

MATTER OF HOMELAND SECURITY INTRODUCTION

Jason Meek came in to introduce himself and give his appreciation to the Commissioners for giving him the ability to take the position and serve the county.

MATTER OF BASSETT OFFICE SUPPLY

Dave Bassett was in to discuss the Community Corrections furniture project. He pointed out his furniture supplier and the companies that are used from DeKalb County. Don Grogg explained to Dave that the county has learned we need to have 3-4 quotes on a project of this size and re-quote the project.

Jacqueline Rowan made a motion to reject the furniture quotes from Workspace Solutions and Bassett's Office Supply due to the knowledge learned that three quote invitations are required. William Hartman seconded and all approved.

Kellie Knauer work with Elevatus to get the parameters for re-quoting the furniture project, and the Commissioners agree. The Commissioners would like the conference room included in the quotes.

MATTER OF CHANGE ACADEMY YMCA AGREEMENT

Jacqueline Rowan made a motion for the president to sign the YMCA Rental Request and Agreement for the Change Academy to rent 1 court on Wednesday's from August 14th to May 27th for an expected number of participants being 15. Seconded by William Hartman and all approved.

MATTER OF QUALITY CORRECTIONAL CARE CONTRACT

The DeKalb County Jail Health Care Service Contract with Quality Correctional Care, LLC (QCC) was presented for a yearly contracted price of \$163,747.97 paid out in equal monthly installments of \$13,645.66 prior to the first day of each month. (This includes the initial \$15,000 up front payment in the old contract) This price has increased by \$16,000 per year due to the addition of the administration of medication to the inmates' aspect that will put the liability of this task onto QCC and less on the County. QCC also is financially responsible for Off-site health care services up to \$15,000 annually. This contract is effective January 1, 2019 until December 31, 2019 and will automatically renew with the same terms and conditions for an additional 12 months unless either party provides a written notice to the other to renegotiate at least 90 days prior to the expiration date of the Contract.

William Hartman made a motion to approve and all to sign the 2019 Quality Correctional Care Contract for Jail Health Care Services. Seconded by Jacqueline Rowan, and all approved.

MATTER OF MINUTES

William Hartman made a motion to approve minutes as written dated July 29, 2019. Jacqueline Rowan seconded and all approved.

MATTER OF CLAIMS

Jacqueline Rowan made a motion to approve Payroll and Bookkeeper claims for the month of July 2019 and to approve Special Claims consisting of warrant #'s 129130 thru 129170 in the amount of \$3,589.42 and wire transfer #'s 12600 thru 12602 in the amount of \$13,315.08 for the week of July 31st, and to approve General Claims consisting of warrant #'s 129176 thru 129246 in the amount of \$573,037.28 and wire transfer #'s 12603 thru 12696 in the amount of \$606,991.04 for the August 5th claim run. William Hartman seconded and all approved.

MATTER OF TRAVEL REQUESTS

Jacqueline Rowan made a motion to approve travel request for the following:

- 1) Tim Baker to travel to Hamilton County on Aug. 9th to attend the Residential Annual Meeting. Estimated Cost of \$228.14 to be paid for by departmental travel. (A department vehicle will be used if available)
- 2) Kellie Knauer to travel to Hamilton County on Aug. 9th to attend the Residential Annual Meeting. Estimated Cost of \$228.14 to be paid for by departmental travel. (A department vehicle will be used if available)
- 3) Dotty Miller to travel to French Lick on Sept 30th – Oct. 3rd to attend the 2019 AIC Annual Conference. Estimated cost of \$1,007.00 to be paid for by Commissioners travel.

Seconded by Don Grogg and the vote passed 2, 1. (Hartman denied due to cost)

MATTER OF FIDLAR CONTRACT

Jacqueline Rowan made a motion to approve and all to sign the Fidler Three Year Land Recorders Life Cycle Extension Contract in the amount of \$27,800.00. The original contract was signed in 2009 with a renewal every five years that is now changing to a three year term going forward. Seconded by William Hartman and all approved.

MATTER OF DEOBLIGATION OF FEDERAL TRANSIT ADMIN. GRANT FUNDS

William Hartman made a motion for the president to sign the Grant Close Out and Deobligation Notification Letter for the 2018 FTA 5311 Capital Discretionary Funds in the amount of \$106.00, this represents the unused grant dollars for the cameras purchased with a 2018 grant. Seconded by Jacqueline Rowan and all approved.

MATTER OF PROPERTIES REASSIGNED TO THE TOWN OF ALTONA

The two parcels assigned to the Town of Altona at the September 24, 2018 meeting for 16-05-33-377-003 and 16-05-33-377-005, the Commissioners agree the Town needs to pay the taxes for Pay 19, along with the transfer and recording fees to obtain the deeds from the Auditors office.

MATTER OF PROCLAMATION

William Hartman made a motion for all 3 to sign the Proclamation designating August 5, 2019 to be known throughout DeKalb County, Indiana as **CLINT STEPHENS DAY**, recognizing Clinton Stephens 50 years of service as custodian for the DeKalb County Courthouse. Seconded by Jacqueline Rowan and all approved.

MATTER OF CONTRACT WITH BONNIE LAMM

Jacqueline Rowan made a motion to approve and all to sign the contract of services with Bonnie Lamm from August 1, 2019 to December 9, 2019 in the amount of \$18,325.00 payable in 4 equal monthly payments of \$4,581.25. Seconded by William Hartman and all approved.

MATTER OF DEKALB COUNTY ORDINANCE 2019-R-19, REQUIRING REGISTRATION OF CONTRACTORS

Revisions were made from discussion that took place at the July 29th meeting.

Jacqueline Rowan made a motion to approve the Ordinance 2019-R-19 requiring the registration of Contractors on the FIRST Reading. William Hartman seconded and all approved.

MATTER OF OTHER DISCUSSION

Other discussion included the following topics: Priority One and card readers, August 17th courthouse tour, land appraisers, and badge policy.

MATTER OF EXECUTIVE SESSION ON 7/29/19

The DeKalb County Commissioners met in Executive Session to review and discuss resumes and applications for employment submitted by candidates to fill open positions with DeKalb County Government. The Executive Session began at 2:00 p.m. and ended at 3:00 p.m. No other matters were discussed and no decisions were made.

Donald D. Grogg - President

Jacqueline R. Rowan – Vice President

William L. Hartman – Vice President

Attest: _____

Jan Bauman, Auditor

Susan Sleeper, Acting Auditor