

DEKALB COUNTY COMMISSIONERS' MEETING

June 24, 2019

Commissioners Present: President Donald D Grogg
Vice President Jacqueline Rowan
Vice President William Hartman

Others Present: Acting Auditor Susan Sleeper
Attorney James P McCanna

MATTER OF HUMAN RESOURCES

Dotty brought in a document to terminate the prior Employee Assistance Program that the County paid for since One America offers an Employee Assistance Program at no extra cost. Another enhancement is the Travel Assistance program that is also no cost to the County.

The resumes for Director of Central Communication are coming in and are being forwarded to the Mayor. Also, information is being gathered for the Department of Homeland Security Director and resumes are also coming in for the position. A few positions are open at Community Corrections and being worked on. Sheriff's Department has many road deputy openings and possibly needs to mandate overtime.

Handbook task force met last Friday and has reviewed most all of the policies, there are many topics that the labor law attorney is reviewing and once he responds then most of the handbook will have been reviewed.

MATTER OF INTER-LOCAL AGREEMENT BETWEEN DEKALB COUNTY AND THE MUNICIPALITIES OF ASHLEY, BUTLER, CORUNNA, GARRET, ST. JOE, AND WATERLOO

Chris updated the agreement to change the name of the department and to update certain processes and verbiage for current timeframe.

William Hartman made a motion to approve the Inter-local Agreements between DeKalb County and the Municipalities of Ashley, Butler, Corunna, Garrett, St. Joe, and Waterloo concerning Building Inspections. Seconded by Jacqueline Rowan and all approved.

MATTER OF COVERED BRIDGE GRANT APPLICATION

John Bry presented the grant application for the Covered Bridge project. The State will open the grant application August 2019 and the due date will be October 4, 2019. John wanted to gather some information and find out who should be his main point of contact. Don Grogg suggests Ben Parker be the main point of contact since it is a highway project. The Grant maximum amount is \$50,000 as a reimbursable grant. The state likes to have more than one bid when submitting the grant application. John said letters of support for the project also help with the application to the State. John will work with Ben on obtaining photographs to show damage and the need for the request. The work cannot be started until after the grant is approved. The scope of the grant may shift from the decking to the structure that would have a greater impact on the coding and damage that the grant likes to see. The bid process should go ahead and be started to obtain 2-3 bids to send in with the grant application.

MATTER OF DOWNTOWN DEVELOPMENT AND HISTORIC PRESERVATION

John Bry brought in information on his job in Oakland County, MI and would like the approval to bring together an informal group to do a DeKalb County initiative to increase downtown development and historic preservation. Don Grogg asked if there were any other services like this currently and John said there is not, so there would not be any competition. This would be at no cost to the county per John Bry. The Commissioners will discuss and get back with John on if they would like to accept his services. A small discussion took place on the old Holben building and what it originally looked like back in the 1920s.

MATTER OF COMMUNITY CORRECTIONS UPDATE

According to Steve, progress has halted because so many of the sub-contractors have moved on to other jobs. Right now they are looking at having to wait until school is back in session before the sub-contractors will be available to return to finish the job. Discussion took place on the shower lip situation on all the showers. Steve's only suggestion right now is for the Commissioners to make another phone call to Elevatus to find out what is going on with the IT room and shower issues. There are only a minimum amount of workers on site and there should be more. Don Grogg will contact Elevatus and set up a time to meet Steve Fetters on site.

Kellie said the delay in progress is allowing her to get procedures written and three jobs listed to hire. Kellie asked if the Commissioners would like the furniture companies to come talk with the Commissioners or if they would like a recommendation from Kellie and Tim. William Hartman would like to have both presentation and recommendation from Kellie and Tim. Kellie will let Bill know when the next progress meeting will be.

MATTER OF VETERANS COURT GRANT

Ryan Hull was in to talk about the details for our Veteran's Court. Ryan is the coordinator of the Veteran's court process and he explained how the system works now. Ryan submitted an application for a grant to assist the Veteran's Court program. The grant was awarded at \$69,819.00 to cover part of the coordinator salary/benefits, 75% of a first year probation officer salary/benefits, training, incentives, drug testing, transportation and participant housing. Don Grogg inquired if no grant funding would remain in the following years what would happen to the new probation officer position; Michael Lapham stated that he would look to other means before including in County General if the need would arise. Probation Department is currently under-staffed at this time as presented by statistics from Ryan. The Commissioners all see the need for the project and increase of a probation officer.

William Hartman made a motion to recommend an additional Probation Officer pending the Council approval, Jacqueline Rowan seconded and all approved.

Jacqueline Rowan made a motion to approve the Veteran's Court poster and C-shaped lobby stand to be placed outside the security cube by the second pillar. Seconded by William Hartman and all approved.

MATTER OF HIGHWAY

Ben Parker had an email back from Ben Beer and he printed out the response for William Hartman on the board length questions concerning the Covered Bridge decking he had and discussion took place. Ben received a quote to paint their communications tower and fuel tank; the quote came in at \$24,500. Ben also informed the commissioners that the electric shorted out to the fuel pump right now on two of the lines and will need addressed. Ben has the tower and fuel tank in the 2019 budget and the Commissioners told Ben to go ahead and get the project done because it needs done.

Ben brought in the proposed Stone Bridge Estates addition before he makes his comments to be sure the Commissioners were aware of the project, the Commissioners and Ben are both against the double cul-de-sac and the small lots at the beginning. The Commissioners are comfortable with Ben's recommendations. The Highlands is back on the radar and he has a scope of road plans, and Ben wanted to be sure the Commissioners were on board with this addition before he gave his blessing. The Commissioners acknowledge there are a lot of additions going in.

Frontier should have started the utility move on Bridge #90. Community Crossings grant will be starting up again and Ben would like to have the letter of commitment signed by Council so that it is ready when he needs to submit. Ben discussed the budget for building and repair for his buildings and how to proceed for the 2020 budget planning. Discussion took place on the poor condition of the highway buildings. The Commissioners advised Ben to come in on Monday to discuss with Council.

MATTER OF LPA VOUCHER INVOICE FOR COUNTY RD 56

William Hartman made a motion to for the president to sign LPA Voucher #20011745, claim #2, and DES# 1702950 in the amount of \$23,168.00. Jacqueline Rowan seconded and all approved.

MATTER OF JOHNSON- MELLOH COMPANY-ENERGY CONSERVATION

Rick Anderson was in to present the Johnson Melloh Solutions company. The company does energy-efficient solutions, achieving a long-term value. The procedure would be for the company to come do a preliminary study and present to the Commissioners/Council, then the RFP/RFQ would go out for some hard figures. The Commissioners are going to listen to another presentation on the same topic and then decide how to proceed.

MATTER OF STORAGE ROOM FOR ELECTION

Holly was in to talk about climate controlled storage for her election equipment that she is in need of. The Commissioners have an area in the basement of the Annex building that she will be able to utilize.

MATTER OF MINUTES

Jacqueline Rowan made a motion to approve minutes with the change dated June 17, 2019. William Hartman seconded, and all approved.

MATTER OF CLAIMS

William Hartman made a motion to approve Special claims as written for the week of June 24th.
Jacqueline Rowan seconded and all approved.

MATTER OF PLAT BOOK FEE ORDINANCE 2019-R-13

William Hartman made a motion to approve DeKalb County Ordinance 2019-R-13, County Code 4-3-3 that replaces Ordinance 2001-8 due to IC 36-2-9-18 that was amended to mandate the legislative body to collect a fee in the amount of \$10.00 from \$5.00 for each deed or legal description of each parcel contained in the deed; for which the auditor makes a real property endorsement. Seconded by Jacqueline Rowan and all approved.

MATTER OF COUNTY HOME REPORT FOR MAY 2019

The Commissioners acknowledge receipt of the May 2019 County Home Report.

MATTER OF RESOLUTION 2019-R-10, DEKALB COUNTY CODE 32-2-1-6.2

Discussion took place on the resolution between Judge Wallace, Sheriff Cserep, Deputy Openlander, and the Commissioners on the ordinance.

Jacqueline Rowan made motion to approve Resolution 2019-R-10, DeKalb County Code 32-2-1-6.2 Establishing County Policy regarding cell phones, recording devices, cameras, and other means of obtaining video, audio, and still photography in the DeKalb County Courthouse, and Other Courthouse Security Measures. Seconded by William Hartman and all approved.

Jackie left at 2:25

MATTER OF RE-RECORDING OF RESOLUTION 2019-R-3

William Hartman made a motion to approve the handwritten changes on the original resolution and the re-recording of the Resolution 2019-R-3, Ordinance: UDO-51 due to a typographical error in the street address. Don Grogg seconded and all approved.

MATTER OF OTHER DISCUSSION

Other discussion included the following topics: Courthouse security, Garrett Mobile Home Park, Annex basement, 2020 budgets, Michindoh, Johnson controls, and broadband.

Donald D. Grogg - President

Jacqueline R. Rowan – Vice President

William L. Hartman – Vice President

Attest: _____

Jan Bauman, Auditor

Susan Sleeper, Acting Auditor