

DEKALB COUNTY COMMISSIONERS' MEETING

June 10, 2019

Commissioners Present: President Donald D Grogg
Vice President Jacqueline Rowan
Vice President William Hartman

Others Present: Acting Auditor Susan Sleeper
Attorney James P McCanna-not in attendance

MATTER OF HUMAN RESOURCES

Dotty began with discussion on the Central Communications Director Resignation. The Mayor Norm Yoder was in attendance and has confirmed that Brian Humbarger will step in as "Acting Director" in the interim. Discussion took place on if Brian would be qualified for the Director position. Mayor Yoder will talk with Bill and Brian on the planning of the 2020 Budget. Dotty will post the position on multiple areas with hopes to have resumes back by beginning of July.

Dotty explained there have been multiple complaints from the Sheriff's department on the PHP increase and HSA change on contributions. HR is really pushing the Open Enrollment this week, and next week will roll out the Life Insurance for those eligible, and then will highlight the County paid Short-term insurance policies and the Long-term County paid policies for the Sheriff Department and voluntary employee paid policy for all other eligible employees to decide on.

One America is working on marketing pieces to explain to employees the logistics of short term disability. The employees will have the option to keep their own short term policies or terminate and go with the County paid policy.

One America offers a free Employee Assistance Program; therefore we will cancel the Anthem AEP program that costs around \$1,200 per year. All three Commissioners agree for Dotty to make the change between the companies.

Dotty explained the change in the incident reporting and the Security Officers taking over. Dotty also wanted to keep background checks at the fore front of the Commissioners and discussion took place. The Clerk's office opening was filled, the Assessor filled one of her two opening, and Community Corrections is beginning to fill positions that will be needed at the facility.

Dotty also was wondering if the holes in her walls could be filled and the paint redone and asked if she should put it in her 2020 budget. The Commissioners instructed Dotty to include in her budget.

MATTER OF TREASURER MAIL DROP BOX

Sandi was in to discuss the need for a mail dropbox outside for Tax Payments. Sandi was in to be sure the mailbox was still in the plans and where the Commissioners were with the process. The Commissioners are going outside to look at the area to decide and will be in touch with Sandi.

MATTER OF COMMUNITY CORRECTIONS UPDATE

Tony Vie handed out an update of Actual Constructions Costs and presented items that will come on Change Order #8 that include: thickened slab at laundry equipment, rack power supplies at electric doors, electric circuits for locker USB chargers, and isolation valves.

William Hartman made a motion to approve Change Order #8 in the amount of \$3,184.41, Jacqueline Rowan seconded and all approved.

Tim Baker explained the goal is to keep the materials coming so the workers stay onsite to finish everything up, once the workers move onto another job it is hard to get them back.

MATTER OF GARRETT LIBRARY BOARD APPOINTMENT

Jacqueline made a motion to appoint Tina Wooldridge to the Garrett Library Board for a partial term, William Hartman seconded and all approved.

MATTER OF 9th STREET/UNION ST HANDICAP PARKING

William Hartman made a motion to allow the Fair Association to use the parking lot at 9th Street and Union for handicap parking during the 2019 Fair, Jacqueline Rowan seconded and all approved.

MATTER OF COVERED BRIDGE FLOORING

Discussion took place on the Covered Bridge flooring project. Ben Beer is working on the bid specs. Don Grogg called Ben Beer to question the information is actually accurate, because the drawing doesn't match our bridge, not does the information documented at the top of the pages.

Jacqueline Rowan made a motion to approve the wood for the flooring of the Covered Bridge not to exceed \$6,000.00, William Hartman seconded and all approved.

Possibility of OCRA grant being available is being researched. Don Grogg will talk with the Community Foundation on other avenues.

MATTER OF COVERED BRIDGE CERTIFICATION

Jacqueline Rowan made a motion for all three to sign the Covered Bridge Certification for calendar year 2019 in order for DeKalb County to receive the Covered Bridge Distribution for 2019. Seconded by William Hartman and all approved.

MATTER OF HIGHWAY

William Hartman made a motion to do a Full Depth Reclamation with cement on County Road 71, between County Road 40 and County Road 28, Jacqueline Rowan seconded and all approved.

Bridge #90 Update, Frontier has their utility permit and should start relocating their wires with an estimate start date on the bridge of the week of June 24th.

Chip & Seal on CR 51 rough estimate is \$27,200 for materials. Cr 16 section rough estimate is \$37,590 for materials. Discussion took place on whether to allow donations to have roads chip and sealed. Commissioners all agree to get them at least sprayed.

MATTER OF LPA VOUCHER

William Hartman made a motion for the president to sign the LPA Voucher Claim # 9279 in the amount of \$10,190.00, Jacqueline Rowan seconded and all approved.

MATTER OF CITY OF BUTLER TAX CERTIFICATES

Steve Bingham, City Planner of Butler City came to request the parcel #23-07-11-204-011 that did not sell at the most recent Certificate Sale be assigned to the City of Butler. Plans for the property would be to mow and maintain the property.

In January the Commissioners assigned the Certificate #171800218 to the City of Butler, and the City missed the 90 day noticing timeframe, therefore Cedric Hollabaugh is requesting the certificate to be reassigned to restart the 90 day noticing timeframe.

These will be acted on at the next meeting to allow Susan Sleeper in the Auditors office time to research the two requests.

Jacqueline Rowan made a motion for the president to assign Certificate #171800181, tax id # 23-07-11-204-11 located at 234 West Main Street, Butler to the City of Butler as of June 10, 2019 which begins the 120 day redemption period, the City will be responsible for 18 pay 19 taxes. Seconded by William Hartman and all approved.

Jacqueline made a motion for the president to RE-Assign Certificate #171800218, tax id # 23-07-12-109-001 located in Butler to the City of Butler as of June 10, 2019 which begins the 120 redemption period over in order for the City to meet their noticing deadlines, the City will be responsible for 18 pay 19 taxes. Seconded by William Hartman and all approved.

MATTER OF MINUTES

Jacqueline Rowan made a motion to approve minutes with the change dated June 3, 2019. William Hartman seconded, and all approved.

MATTER OF CLAIMS

William Hartman made a motion to approve Special claims as written for the week of June 10, 2019. Jacqueline Rowan seconded and all approved.

MATTER OF TRAVEL REQUESTS

Jacqueline Rowan made a motion to approve the following travel requests:

- 1) Joshua Stein to travel to Plainfield on May 28th to Sept 6th to attend Basic Police Academy. Estimated cost of \$474.50 to be paid for from Commissioner's Travel.
- 2) Kellie Knauer to travel to Noblesville on May 31st to attend IACCAC Board of Directors Meeting. Estimated cost of \$54.14 to be paid for by from department travel. (Kellie will take the department vehicle if it is available)
- 3) Brian Lamm and Becky Marcum to travel to Camp Atterbury on June 10th-12th to attend Annual Training. Estimated cost of \$835.20 to be paid for by department travel.
- 4) Sheila Stonebraker and Tammy Warstler to travel to Decatur on June 12th to attend the NE District Assessor's Meeting. Estimated cost of \$38.00 to be paid for from Commissioner's Travel.
- 5) Kellie Knauer to travel to Noblesville on July 26th to attend IACCAC Board of Directors Meeting. Estimated cost of \$54.14 to be paid for by department travel. (Kellie will take the department vehicle if it is available)
- 6) Sheila Stonebraker and Tammy Warstler to travel to Indianapolis on Aug. 20th – 24th to attend the Assessor's Summer Conference. Estimated cost of \$2,138.00 to be paid for from the State Called Meeting account within County General.
- 7) Kellie Knauer to travel to Noblesville on Oct. 4th to attend IACCAC Board of Directors Meeting. Estimated cost of \$54.14 to be paid for by from department travel. (Kellie will take the department vehicle if it is available)
- 8) Jacqueline Rowan to travel to Bryan & Defiance, on June 6th for the Drainage Board meeting. Estimated expense of \$107.50 to be paid for from Commissioners travel.

Seconded by Don Grogg, motion passed 2-1, William Hartman voted nay.

MATTER OF DOOR ALARMS FOR THE COURTHOUSE

William Hartman made a motion to authorize the purchase on the door alarms for the courthouse, Jacqueline rowan seconded and all approved.

MATTER OF 2020 COMMISSIONERS MEETING SCHEDULE

Jacqueline Rowan made a motion to approve the 2020 Commissioners Schedule, seconded by William Hartman and all approved.

MATTER OF OTHER DISCUSSION

Other discussion included the following topics: New Security System key fobs and alarms, ramp railing, door cameras, courtroom cameras, Holben building room for the Surveyor, Ken Metzlars drain issue, Historic Preservation Grant for Covered Bridge brought to the attention by John Bry, LITED, 2020 budgets, storage building at Community Corrections, CR 52 sewer issue, and broadband committee.

Donald D. Grogg - President

Jacqueline R. Rowan – Vice President

William L. Hartman – Vice President

Attest: _____

Jan Bauman, Auditor

Susan Sleeper, Acting Auditor