

DEKALB COUNTY COMMISSIONERS' MEETING

March 11, 2019

Commissioners Present: President Donald D Grogg
Vice President Jacqueline Rowan
Vice President William Hartman

Others Present: Acting Auditor Susan Sleeper
Attorney James P McCanna

MATTER OF HUMAN RESOURCES/PTO PROPOSAL

Dotty presented the new Paid-Time off Policy (PTO) to the Commissioners, this policy has been reviewed by the Labor Law Attorney and passed his approval. The Commissioners are taking the policy under review.

STD/LTD was also discussed and the Commissioners are obtaining another quote for comparison.

Dotty let the Commissioners know that IPEP came to the department head meeting in March and had a "Supervisor's 101" session on work comp.

Dotty also informed the Commissioners of the duties Lauren Deutch has taken over to allow Dotty to have more time for other tasks.

MATTER OF RADIO PROJECT AT 911 CENTER

Bill Hunter was in to discuss an ongoing issue with the Steuben radio system out at central communications. The MTR 3000 (about \$10,000 piece of equipment) that transmits and receives has quit and the MTR 2000 has also quit and is old enough that you can't get parts. Bill Hunter has a different option for a base station for the radio, mast, coax and antennae for a cost of about \$3,500.00. He is asking for approval to put a hole in the side of the building for new antennae that comes with the new system. Currently, they are using a rental radio from ERS and the company is wanting it back.

Jacqueline Rowan made a motion to approve all that is needed for the new system and to put a hole in the building to attach the antennae, William Hartman seconded and all approved.

Bill Hunter also talked about the Digital Voice Logging System that is needed and there is a 40/60 match grant available to offset the cost. He was approved the \$75,000.00 is his 2019 budget and the grant could help pay for the remaining cost.

William Hartman made a motion to include the extended 3 year warranty if they qualify for the grant, Jacqueline Rowan seconded and all approved.

MATTER OF COMMUNITY CORRECTIONS

Tim Baker said the building should be buttoned up this week and turning heat on very soon. Tim also said that since the weather warmed up a bit, the ice has melted and you can now walk around inside. Kellie Knauer said they are working on getting furniture ideas, and have been working with Jack Smith on the digital needs and logistics. Kellie Knauer also gave an update on all the aspects of the grant she is writing, and all the different services that her office is learning as part of the new logistics happening with the new facility.

Don Grogg said he spoke with two different contractors on the out building and is awaiting a response, Kellie Knauer handed over quotes from Signature Construction and Mosaic. Kellie Knauer and Tim Baker also have quotes coming from other contractors as well.

The next progress meeting is on Thursday March 14th at 10:00 a.m.

MATTER OF HIGHWAY

Ben Parker told the Commissioners about different topics they talked about at road school last week.

Ben Parker has come across a small structure that is not on our inventory, due to a wreck that happened. He has forwarded the information to Toby Steffen.

Bridge #17 on CR16 was hit, Ben received a quote of \$10,300.00 from R.G. Zachrich Construction.

William Hartman made a motion to approve to repair bridge #17 on County Road 16 for the amount of the quote of \$10,300.00, Jacqueline Rowan seconded and all approved.

Ben Parker handed out the results and his recommendation that is backed up by Butler, Fairmen & Seifert on the 3 bids that were received for the Community Crossings 2019 Road Resurfacing Project.

William Hartman made a motion to approve the bid to API for the Community Crossings Grant, Jacqueline Rowan seconded and all approved.

Large load is still trying to figure out their route through the county, and now the company wants to use many of our county roads. Discussion took place.

MATTER OF MINUTES

William Hartman made a motion to approve minutes dated March 4, 2019. Jacqueline Rowan seconded, and all approved.

MATTER OF CLAIMS

Jacqueline Rowan made a motion to approve Special Claims for the week of March 6, 2019 consisting of warrant #128360 through 128362 in the amount of \$2,041.85 and General Claims consisting of warrant #128364 through 128470 in the amount of \$147,482.16 and wire transfer #11397 through #11488 in the amount of \$643,014.20, William Hartman seconded, and all approved.

MATTER OF TRAVEL REQUESTS

Jacqueline Rowan made a motion to approve the following travel requests:

- 1) Cheryl Lynch and Debra Krafft to travel Adams County for Preparedness POD Training March 19th, 2019. Estimated cost of \$30.00 to be paid for by department travel.
- 2) Dotty Miller to travel to Huntington, IN for IMPACT (Spring Meeting) March 22, 2019. Estimated cost of \$40.00 to be paid from the Commissioner's budget.
- 3) Katie Firestone to travel to Indianapolis for Recorders State Called Conference April 23-25, 2019. Estimated cost \$96.00 to be paid from the County Elected Official's budget for meals. (this is an amended request)
- 4) Cody Brown and Troy Waidelich to travel to Plainfield, IN for ILEA ILETB Chemical Test for Intoxication training June 6, 2019. Estimated cost of \$64.00 to be paid from the Commissioner's Budget.

5) Cheryl Lynch and Deb Kraft to travel to Huntington, IN for a Public Health Nurse Meeting August 1, 2019. Estimated cost of \$0.00.
William Hartman seconded, and all approved.

MATTER OF PAYROLL

William Hartman motioned to approve payroll for the period February 19 – March 4, 2019 Jacqueline seconded, and all approved.

MATTER OF BOWEN CENTER: MEMORANDUM OF AGREEMENT

Jacqueline Rowan made a motion for Don Grogg to sign the Memorandum of Agreement between The Otis R. Bowen Center and DeKalb County Community Corrections, William Hartman seconded an all approved.

MATTER OF HYDROTECH PAY APP #4

Jacqueline Rowan made a motion to approve Hydrotech Pay App #4 for \$22,640.40 to the jail roof project contract. William Hartman seconded, and all approved.

MATTER OF COUNTY HOME REPORT FOR FEBRUARY 2019

The Commissioners acknowledge receipt of the February 2019 County Home Report.

MATTER OF OTHER DISCUSSION

Other discussion included the following topics: Generator contract (Larry obtained another quote and it was quite a bit higher), Cedar Creek Landing Project, Plumbing Contract discussion, City of Auburn payment for sewer connection fee and water permit fee for 1000 Potter Drive, Ratio Study approval from DLGF.

Donald D. Grogg - President

Jacqueline R. Rowan – Vice President

William L. Hartman – Vice President

Attest: _____

Jan Bauman, Auditor

Susan Sleeper, Acting Auditor