

INSTRUCTIONS

1. Under HEA 1344-1008, all homeowners who receive the homestead standard deduction are required to submit this form in order to verify their eligibility and to continue to receive benefits.
2. Those receiving the benefit of the deduction must list the last 5 digits of both their Social Security number and driver's license or state identification number. If the individual has no Social Security number, he or she may list only the last 5 digits of their driver's license or state identification number. If the individual has no driver's license or identification number, the last five digits of any federally-recognized identification number, such as a United States Permanent Resident ("A") Number, may be used.
3. Names should be listed as they appear in the records of the Social Security Administration, or as the legal name used when signing documents.
4. Under the law, married couples must submit the name and Social Security number (or other identifying number) and Driver's License or State Identification number of both spouses in order to continue to receive the homestead standard deduction. Married couples, regardless of whether they maintain a residence together, are only eligible for one homestead deduction in the State of Indiana.
5. If you do not have either a Social Security number, driver's license number or state identification number, or U.S. Permanent Resident ("A") number, please provide an explanation in Part 4, "Additional Information". If you do not have one of these documents, please contact your county auditor to ensure that you are able to keep your benefits if you are eligible.

IMPORTANT NOTICE: If a taxpayer becomes ineligible to receive a homestead deduction on a property for any reason, he or she must file a certified statement with the county auditor no later than 60 days after the date of that change. Failure to file this statement will result in the imposition of any additional taxes that would have been due on the property if the individual had filed the statement as required under the law, plus a civil penalty equal to 10% of the additional taxes due. This penalty is in addition to any interest or penalties for a delinquent payment that might be due.

DeKalb County Auditor's Office

John W. Fetters, Auditor
100 South Main Street
Auburn, IN 46706
260-925-2362
260-925-5948 Fax

February 18, 2010

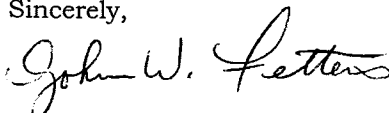
Homestead Deduction Holder:

The State of Indiana is requiring you to add to your Homestead Application the following information: The last 5 digits of your Indiana Drivers License Number and the last 5 digits of your Social Security Number.

You and your Spouse/Adults residing in this home need to bring into my office, with this form "TS-1A" completely filled out, your Indiana Drivers Licenses and your Social Security Cards for all of you by December 31, 2012. If you do not have these items, please read the instruction #5 above. Please call my office before coming in if you have any questions.

If you do not comply with these instructions you will lose your Homestead Deduction on your Property Tax Bill for pay 2013. If you have already given this information to the Auditor's Office, you may ignore this form.

Sincerely,



John W. Fetters