

**DEKALB COUNTY BUILDING DEPARTMENT**  
**Office of the Building Administrator**

**301 SOUTH UNION STREET**  
**(260) 925-3021**

**AUBURN, IN 46706**  
**FAX (260) 927-4791**

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**2010 CONTRACTOR REGISTRATION**

**ANNUAL FEE \$20.00**

**REGISTRATION #** \_\_\_\_\_  
(FOR OFFICE USE ONLY)

**PLEASE PRINT**

DATE \_\_\_\_\_

OWNERS NAME \_\_\_\_\_

BUSINESS NAME \_\_\_\_\_

BUSINESS ADDRESS \_\_\_\_\_

BUSINESS PHONE # \_\_\_\_\_ CELL PHONE # \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

MAILING ADDRESS (IF DIFFERENT FROM ABOVE) \_\_\_\_\_

INSURANCE COMPANY \_\_\_\_\_

EXPIRATION DATE \_\_\_\_\_ AMOUNT OF INSURANCE \_\_\_\_\_

**TYPE OF CONTRACTOR**

(CHECK **ONE** THAT BEST DESCRIBES WHAT YOU ARE REGISTERING FOR)

RESIDENCE \_\_\_\_\_ POLE BARNs \_\_\_\_\_ ELECTRIC \_\_\_\_\_ HVAC \_\_\_\_\_ MECHANICALS \_\_\_\_\_ ROOFING \_\_\_\_\_

POOLS \_\_\_\_\_ COMMERCIAL \_\_\_\_\_ RESIDENTIAL ADDITIONS & REMODELING \_\_\_\_\_ GENERAL \_\_\_\_\_

CONCRETE \_\_\_\_\_ OTHER \_\_\_\_\_

All applications must be in our office no later than January 31, 2010. **Absolutely no applications** will be accepted **or** kept on file without **all** the requirements, which are:

- Completed application
- \$20.00 fee
- Certificate of Liability Insurance (Minimum of \$500,000.00), we must be listed as certificate holder (**please do not assume we already have your certificate of liability insurance from previous year, you must have the insurance company fax or mail**). *Please note that we have a new address **301 South Union Street, Auburn IN 46706 and a new fax # 260-927-4791.***
- Self addressed **stamped** envelope, if I do not receive the self addressed **stamped** envelope I cannot mail your card and receipt back to you.

**Please make check payable to the DeKalb County Building Department.**